



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 387-6030 FAX: (302) 387-6032

<http://doverkentmpo.org>

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE

MINUTES OF FEBRUARY 3, 2010

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair)

Michael Albert for AM Townshend, City of Dover/Planning/Insp.

Karen Brittingham for Greg Oliver, DelDOT Planning

Mary Ellen Gray for Sarah Keifer, Kent County Planning

Kris Riesenber, Federal Highway Administration

David Edgell, Office of State Planning (Vice-chair)

Phil Wheeler, DNREC

Joe Zilcosky for Jeff Stone, DE Econ. Dev. Office

Cathy Smith, Delaware Transit Corporation

Bill Osborne, Transp. Mgmt. Assoc. DE

Members not attending:

Mayor Donald Tinari, Cheswold, municipal rep.

Milton Melendez, DE Dept. of Agriculture

Rick Crawford, Norfolk Southern

Byard O'Neal, DE Motor Transport Assoc.

David Hugg, Town of Smyrna

Tim Riley, Kent Conservation District

Charles Mikula, Dover Air Force Base

Keith Lynch, Federal Transit Admin.

Gary Norris, City of Milford

Non-members attending:

Earle Timpson, DelDOT

Jim Galvin, MPO Staff

Catherine Samardza, MPO Staff

Julie Wheatley, SussexCounty

Kate Layton, MPO Staff

The meeting was called to order without a quorum, and began with non-action items.

1. Introduction of Members & Guests
2. Public Comments
3. **ACTION ITEM: Approval of Agenda**

Ms. Wiecezorek asked that Item 7, which was inadvertently left blank, be listed as a discussion of the Unified Planning Work Program (UPWP).

MOTION By Mr. Wheeler to approve the agenda with the change requested and the change in order. Seconded by Mr. Osborne. Motion carried.

4. **ACTION ITEM: Approval of Minutes/December 9, 2009**

MOTION By Ms. Brittingham to approve the minutes. Seconded by Mr. Wheeler. Motion carried.

5. **ACTION ITEM: Proposed FY 2011-2014 Transportation Improvement Program – J. Galvin**

5.1 TIP Preparation/Adoption Schedule

Mr. Galvin reviewed the list of projects with the committee. Mr. Timpson reported that the list of projects could be adjusted due to declining revenue and legislative action. There was discussion concerning bike/ped projects and Transportation Enhancement projects. Mr. Timpson reported that bike/ped projects have the support of the Governor and Secretary Wicks. The Transportation Enhancements will be listed in the TIP, as requested by the legislative Bond Bill committee.

No action was taken.

5.2 TIP Tour

Ms. Layton reported that the TIP Bus Tour would possibly take place in early April. TAC members will be informed of the date and details.



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6. **DISCUSSION: Impact of Valero Delaware City Closing on Fuel Supply/Other Economic Impacts – J. Zilcosky, DEDO**

Mr. Koenig asked if closing the Delaware City Valero would affect transportation costs in Delaware. Mr. Zilcosky reported that there would be less than a penny per gallon increase, because of the distance to the next refinery in southern New Jersey. The main impact is in jobs; 500 overall, with 18 in Kent County. Mr. Wheeler asked the number of contractors that would be affected; Mr. Zilcosky replied that DEDO does not have a list of contractors for the company.

There was discussion concerning the possible sale of the plant, either as a refinery or for the land and dock. Mr. Osborne asked if the Coastal Act would affect the dock; Mr. Edgell said that he believed the dock was grandfathered; Mr. Wheeler noted that the permit was valuable; the company could hold it or transfer it; relinquishing the permit could cause problems for future owners. Mr. Zilcosky said that Motiva still owns the dock permit thanks to a legal loop hole. It was suggested that Mr. Zilcosky find out how Motiva being the permit holder could impact on any sale and report at the next TAC meeting. Mr. Edgell felt that this information could help in negotiating with other entities. It was felt that the dock is valuable for other reasons than just oil processing.

7. **DISCUSSION: Aspirations Project List – J. Galvin, MPO**

Mr. Galvin asked the committee to recommend projects for the coming year. Mr. Galvin also distributed a list of projects for review. These projects were in the Regional Plan and available to move forward into the TIP. The projects on the aspirations list are not in the Plan or the TIP. Mr. Galvin noted that he went through the prioritized list from last year and went down the list to the next project. Some of the projects are already in the TIP in the Highway Safety Improvement Projects. Although the list was already prioritized, this is an opportunity to review the list and decide if changes should be made. Mr. Koenig and Mr. Zilcosky both asked if the TAC could review the list and make recommendations at the next meeting. Mr. Galvin said that this item was on the agenda for discussion; action should be taken at the April meeting. Consensus was that the DE 8 bicycle improvements should move ahead, as well as highway safety projects. TAC members also agreed that they liked the idea of moving forward projects that were recommendations from previous studies.

8. **Member Agency Reports:**

City of Dover: Planning / Public Works – NO REPORTS

Kent County: Planning / Soil Conservation – NO REPORTS

Milford; Smyrna; Dover Air Force Base – NO REPORTS

Other Municipalities

Norfolk Southern; Delaware Motor Transport Association - NO REPORTS

Federal Highway Administration – Mr. Reisenberg reported that although FHWA is looking at moving the offices once again, it will not be any time soon. The continuing resolution for federal money will continue for another eight months at least. On the national scene, livability and climate change issues are stuck until new bills are approved. He also announced that FHWA would provide training for Delaware concerning freight and the planning process.

Federal Transit Administration – NO REPORT

TMA DE – Mr. Osborne reported that the Rideshare Delaware contract has been transferred from PB to URS. TMA DE is looking at the air quality assumptions used in the modeling. They are not as comfortable with the original assumptions and believe it may be their fault. TMA DE is working with Phil Wheeler and Mark Glaze for a new starting point on the data base.

State of Delaware:

Agriculture – NO REPORT

DelDOT Planning – NO REPORT

DTC – Ms. Smith reported that Public Hearings for fixed route changes would be held on February 22, 23 and 24. She reviewed the changes being proposed. There was discussion concerning the reasons for the changes. She then reported on the Partransit hearing proposed. There was considerable discussion concerning the current policies and costs of paratransit service. Mr. Koenig suggested that this be a discussion item for the next TAC meeting.

DNREC – Mr. Wheeler announced that there is a one year extension of the SIP. If the data is clean, then DE will have a 2009 budget. Currently DE is using the 2008 SIP budget. The Dover/Kent County MPO TIP and Plan conform to the 2008 SIP budget. He also reported that 2009 would not be much lower than 2008. Sussex County is okay for both budgets. The new Ozone Standard would be in use soon; the standard is now 85 PPM, and will be dropping to 65-70 PPM. Greenhouse gases are a concern: 11-12 Northeast States are looking to reduce power plant emissions. This is not regulatory – they are looking at ways to credit sales and use the credit to look at transportation VMT reductions.



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Statewide Planning - Mr. Edgell reported that DelDOT and DNREC are working with the OSP to streamline the permitting process. OSP now reports to the Governor's office, but they are still located at OMB. They are also streamlining the PLUS process and revamping the application forms to be simpler. The Office will also hold PLUS review team training.

DEDO – Mr. Zilcosky reported that some businesses have too much space and are looking to sublet. If anyone knows of a small business that is looking for 2,500 SF of space, please refer them to his office. He also asked if anyone knew who he should contact at DelDOT about a potential buyer for DelDOT property. He was given Wayne Rizzo's name.

9. Staff Report –

- 9.1 Outreach Activities – K. Layton
- 9.2 Other Transportation Studies – J. Galvin
- 9.3 Estimating Air Pollution Emissions – J. Galvin
- 9.4 Regional Bicycle Plan – J. Wiczoreck
- 9.5 Other Project Updates/Activities – J. Wiczoreck
- 9.6 UPWP Progress & Financial Reports – J. Wiczoreck
- 9.7 Correspondence & Publications/Reports – J. Wiczoreck

9. Next Meeting: April 14, 2010

MOTION By Mr. Osborne to adjourn the meeting. Seconded by Mr. Wheeler. Motion carried.