



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 387-6030 FAX: (302) 387-6032

<http://doverkentmpo.org>

DOVER/KENT MPO COUNCIL MINUTES OF MAY 9, 2012

Dover/Kent MPO Council Members and /or Representatives attending:

Carleton E. Carey, Sr., Mayor, City of Dover, Chairman

Don Tinari, Mayor, Town of Cheswold, for Kent County Municipalities

Kennard Potts for Lauren Skiver, Executive Director, Delaware Transit Corporation

Terry Pepper for Eliz. Olsen, Dep. Dir., Safety & Homeland Security, for Gov. Jack Markell, State of Delaware

Members not attending:

Brad Eaby, for Brooks Banta, President, Kent County Levy Court

Brett Taylor, for Shailen Bhatt, Secretary, Delaware Dept. of Transportation

Brigid Hynes-Cherin, Acting Regional Administrator, Region III, Federal Transit Admin. (FTA)

Marc Dixon for Gregory Murrill, Acting Division Administrator, Federal Highway Admin. (FHWA)

- 1. Introduction of Members & Guests**
- 2. Public Comments**
- 3. ACTION ITEM: Approval of Agenda**

MOTION By Mr. Potts to approve the agenda. Seconded by Mr. Pepper. Motion carried.

- 4. ACTION ITEM: Approval of Minutes/ March 7, 2012**

MOTION By Mr. Pepper to approve the minutes of March 7, 2012. Seconded by Mr. Potts. Motion carried.

- 5. ACTION ITEM: Draft FY2013 UPWP – R. Vetter**

Mr. Vetter reviewed the projects in the UPWP. He reported that the Smyrna project in Transportation Studies, was added to the UPWP after the TAC meeting; the TAC was informed of the addition and there were no comments. Also, the TAC did not have a quorum at the April meeting, and could not take formal action on the UPWP. The informal consensus was to recommend Council approve the UPWP. The PAC also recommended approval.

MOTION By Mr. Potts to approve the FY13 UPWP. Seconded by Mr. Pepper. Motion carried.

- 6. DISCUSSION ITEM: Current Studies – R. Vetter**

6.1 DTC Survey

Mr. Vetter reported that the survey for DTC would be distributed electronically and as a paper version. It would be going to all State agencies, Kent County Levy Court, DE State University, the hospital and other major employers, including the Dover Mall. A 3-5% return is expected, and incentives are being offered.

6.2 Harrington Sidewalk/Curb Inventory

MPO staff assisted the City of Harrington in a sidewalk, curb and pavement inventory for their Comprehensive Plan update. They will prioritize their sidewalk needs in short and long-term categories. The goal is that all streets will have sidewalks, at least on one side.

6.3 Route 10 Bike Trail

The Council members discussed the recommendations for this project. The recommendation that seems to be the most viable is a concrete barrier along the shoulder to protect bicyclists and pedestrians. Mr. Vetter reported that DelDOT will have to review this alternative because it requires 3 design exceptions.



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MOTION By Mr. Potts that Mr. Vetter send a letter to DelDOT recommending construction of a structure to provide pedestrian and bicycle access on the Route 10 Bridge (illustrated in attached rendering) until such time as the westbound bridge is scheduled for replacement and a permanent pedestrian access can be constructed. Seconded by Mayor Tinari. Motion carried.

6.4 Dover Bike Trail

The recommended route will be going to public workshop this week. Design is anticipated for this summer, with construction next spring. There was some discussion concerning other work in the area (pavement rehab, North Street parking lots).

7. DISCUSSION ITEM: Future Studies – R. Vetter

7.1 Central Kent Transportation Study

7.2 US13 Corridor Study/Smyrna

Both of these projects have been discussed previously and are in the FY13 UPWP.

8. DISCUSSION ITEM: TAC Attendance

Mr. Vetter reported that the April TAC meeting did not have a quorum of members in attendance. He then reviewed the records over the last two years, identifying some problems. He informed Council that he would be writing to the agencies involved, asking them to ensure representation at meetings or to request removal from the committee.

9. COMMITTEE REPORT: Data and Demographics Subcommittee Report – J. Galvin

Mr. Galvin reported that the last Data and Demographics meeting did not have a quorum in attendance. He expected that the work on the employment projections would be finished by the end of the month and reviewed by the subcommittee at their next meeting. The final projections would be forwarded to the Council for the July meeting.

10. DISCUSSION ITEM: MPO Bylaws & Agreements – B. Eaby & MPO staff

MOTION By Mr. Pepper to table this item in Mr. Eaby's absence. Seconded by Mr. Potts. Motion carried.

11. MUNICIPALITIES REPORTS: Mayor Carey, Mayor Tinari

Mayor Tinari announced that he was again Mayor of Cheswold. He also reported that the new town council is a good one, with strong people. They are working to resolve the financial problems. The town has also decided to keep the "park" property rather than trying to sell it.

Mayor Carey reported that City of Dover elections are over, and the oath of office ceremony will take place on May 14th. On May 15th, groundbreaking will begin on the Downtown Dover Partnership project at North Street. The street will be closed from Governor's Avenue to State Street for 4 weeks while Verizon moves the wires underground. He also reported that the City received a check from the Friends of the Library and that a delegation of 52 students from Dover's Japanese sister-city visited the area, touring Legislative Hall and the Governor's Office.

12. TAC Report – R. Vetter – previously noted (Item #8)

13. PAC Report – R. Vetter

Mr. Vetter reported as Ms. Layton was on vacation. The PAC felt that the Route 10 Bike Trail improvements were a priority. They also discussed changing their meetings to a consistent central location rather than travelling throughout Kent County. Their first choice for a meeting location would be the Kent County Administration building.

14. Staff Report –

14.1 Outreach Activities – R. Vetter

14.2 UPWP Progress & Financial Reports – R. Vetter



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14.3 Correspondence & Publications/Reports – R. Vetter

Next Meeting: July 11, 2012 – Camden Town Council Chambers

MOTION By Mr. Potts to adjourn the meeting. Seconded by Mayor Tinari.