



DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF JUNE 9, 2010

Technical Advisory Committee Representatives Attending:

Scott Koenig, City of Dover/Public Works (Chair)	Phil Wheeler, DNREC
David Edgell, Office of State Planning (Vice-chair)	Greg Oliver, DelDOT Planning
Michael Albert for AM Townshend, City of Dover/Planning/Insp.	Tricia Faust, Dover Air Force Base
Mary Ellen Gray for Sarah Keifer, Kent County Planning	Byard O'Neal, DE Motor Transport Assoc.
Cathy Smith, Delaware Transit Corporation	Joe Zilcosky for J. Stone, DE Economic Dev. Office
Milton Melendez, DE Dept. of Agriculture	Terry Reilly, Transp. Mgmt. Assoc. DE
Kris Riesenber, Federal Highway Administration	

Members not attending:

David Hugg, Town of Smyrna	Rick Crawford, Norfolk Southern
Keith Lynch, Federal Transit Admin.	Mayor George Pugh, Cheswold, municipal rep.
Tim Riley, Kent Conservation District	Gary Norris, City of Milford

Non-members attending:

Vice-Mayor Ken Fuchs, Town of Camden	Julie Wheatley, Sussex County
Chris Zimmerman, St. Jones Greenway	Kay Wood Bailey, Wyoming Historical Commission
Nancy Tiemar, Wyoming Historical Commission	Juanita Wieczoreck, MPO Staff
Jim Galvin, MPO Staff	Kate Layton, MPO Staff
Ben Johnson, MPO Staff	Catherine Samardza, MPO Staff

1. Introduction of Members & Guests
2. Public Comments
3. ***ACTION ITEM:*** Approval of Agenda

MOTION By Mr. Oliver to approve the agenda. Seconded by Mr. Wheeler. Motion carried.

4. ***ACTION ITEM:*** Approval of Minutes/April 14, 2010

MOTION By Mr. Oliver to approve the April 14th, 2010 minutes. Seconded by Ms. Gray. Motion carried.

5. ***ACTION ITEM:*** Proposed Amendment to the FY 2010-2013 Transportation Improvement Program
Wyoming Mill Road Realignment – J. Galvin (enclosure)
DelDOT has requested that funding for the project be increased; the public comment period begins 5/20/10.

Mr. Galvin reviewed the requested amendment. Mr. Koenig reported that the plans for the project are in final design. One public meeting was held, and public comment has been received. There was general discussion concerning fiscal constraint and project details.

MOTION By Ms. Gray to recommend Council approve the amendment. Seconded by Ms. Smith. Motion carried.

6. ***DISCUSSION ITEM:*** St. Jones Greenway – Happenings and status – Chris Zimmerman, St. Jones Greenway
Mr. Zimmerman will give an overview of the St. Jones Greenway Master Plan and gaps in the system that need to be addressed.

Mr. Zimmerman is the chair of the St. Jones Greenway committee. He gave an overview of the work done on developing the trails and the major problem connecting the trail across the St. Jones/Route 10 bridge. The bridge is not wide enough to be safe for pedestrians or bicyclists. Ms. Bailey noted that the Underground Railroad Byway is also part of this area and she had concerns over investing money in the Byway that would conflict with the bike/ped trails. Ms. Wieczoreck noted that the Regional Bicycle Plan would include a proposed crossing of the St. Jones/Route 10 bridge. She suggested a focus group consisting of the Coalition, DelDOT, Dover Air Force Base, the Greenway Commission, the MPO and Kent County meet to discuss this issue in more detail.



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7. **DISCUSSION ITEM: Priority Process and Scoring Projects for the Transportation Improvement Program (TIP)** The TAC will review the priority processes for including projects in the Regional Transportation Plan and the TIP.

There was review and discussion of the priority process. General consensus was that the Complete Streets Policy should be included in the criteria. Including regional growth management at County and state levels was also discussed. Staff suggested that TAC members review the suggestions enclosed with the agenda and come back to vote on this issue in August. Mr. Zilcosky asked how the process was decided; Ms. Wieczorek informed him that the process was established in the 90s by Council. There was discussion concerning the suggested changes/additions to the process. Ms. Faust suggested that economic issues be considered. Mr. Koenig asked that Mr. Galvin bring a new weighting system to the August meeting for consideration. He also asked TAC members to contact Mr. Galvin directly with suggestions. Mr. Oliver suggested that current Delaware law should be checked to be sure everything is consistent. Ms. Faust suggested that Mr. Oliver handle that. It was decided that Mr. Galvin should pick a project and score it in both the old system and the proposed system for evaluation. Mr. Oliver asked that exemptions be considered too. Mr. Galvin noted that exempt roads might still need improvements based on where they go.

8. **Member Agency Reports:**

City of Dover: Planning – NO REPORT

Public Works - NO REPORT

Kent County: Planning / Soil Conservation – NO REPORTS

Milford; Smyrna; Other Municipalities – NO REPORTS

Dover Air Force Base – Ms. Faust reported that the ACUZ process is in final draft, but there the Air Force has a public process protocol that must be followed. She can give an update in October.

Norfolk Southern – NO REPORT

Delaware Motor Transport Association – Mr. O'Neal reported that Senate Bill 200 was passed and signed. The bill includes modifications to the registration of heavy vehicles and enforcement of heavy vehicle weight laws.

Federal Highway Administration – Mr. Riesenberg reported that, since there is no new Reauthorization, another extension looks likely. The Dover FHWA office is still looking for office space. He also reported that he would be leaving for Alaska, and Krista Sherwood would be the new planner for Delaware. Ms. Wieczorek asked if he had heard rumors of the Dover office closing; Mr. Riesenberg said that there will be structural changes, but the office will remain.

Federal Transit Administration – NO REPORT

TMA DE – Ms. Reilly said she had no report; Mr. Wheeler reminded her of the free bus passes program. Ms. Reilly noted that TMA DE is waiting for the Secretary of DNREC to sign the paperwork. Ms. Wieczorek asked if the bike lending program was in effect this year, and Ms. Reilly said yes.

State of Delaware: DelDOT Planning – Mr. Oliver reported that DelDOT is waiting for the General Assembly to pass the Bond Bill.

DTC – Ms. Smith reported that DTC received a 5303 grant to update the business plan. DTC has an open-ended contract with JMT through DelDOT. The subcontractor is HNTB. She will make a presentation to the TAC in October on the 6 year business plan. It will coincide with the CTP. She also reported that the triennial review revealed 307 deficiencies concerning clients with Limited English Proficiency (LEP). She would be working with the MPO for Kent County and a contractor in Sussex County to address LEP. Mr. Oliver reminded her to contact the Salisbury/Delmar MPO as well.

DNREC – Mr. Wheeler reported that Delaware had no ozone exceedances to date. Sussex County had one exceedance under the new standard, which is not yet official. DNREC expects to have a SIP approval by the end of ozone season. The entire region – Maryland, New Jersey, Pennsylvania and Delaware, needs a clean year or status could be bumped up to severe. The City of Dover is installing diesel particulate filters on their trucks using Diesel Emission Reduction Act funds and State money.

Agriculture – Mr. Melendez announced that he would have information on the permanent preservation program in August.

Statewide Planning – Mr. Edgell distributed material on the update of the State spending strategies. The handout included a comment sheet. He noted that the comment sheet is also on the website with links to the full document and maps. He will give a presentation to the TAC after the public workshops (two in each county) and comment period. OSP will also meet with agencies and local governments. Mr. Edgell reviewed the process and answered questions. He will give an update in August, after the comment period is up, and a final draft is expected in September.

DEDO – Mr. Zilcosky reported that the Governor would be signing the Business Finders Bill. When a business refers another business to the State, both get a tax incentive. It includes most corporations, but there are a few exceptions.



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9. Staff Report –

- 9.1 Outreach Activities – K. Layton
- 9.2 Transportation Studies – J. Galvin
- 9.4 Regional Bicycle Plan – J. Wiczoreck
- 9.5 Other Project Updates/Activities – J. Wiczoreck
- 9.6 UPWP Progress & Financial Reports – J. Wiczoreck
- 9.7 Correspondence & Publications/Reports – J. Wiczoreck

9. Next Meeting: August 11, 2010

MOTION By Mr. Wheeler to adjourn the meeting. Seconded by Ms. Smith. Motion carried.