



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
http://www.doverkentmpo.org

(302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE MEETING MINUTES OF OCTOBER 27, 2009

PUBLIC ADVISORY COMMITTEE MEMBERS & ALTERNATES ATTENDING:

Horace Cook, Chair	Dwight Meyer, Vice Chair	
James Webster	Arley Cooper, Jr.	Dr. Daniel Houghtaling
James Brown	Dr. Carlton Cannon, Alt. at large	Guy Veach

MEMBERS NOT ATTENDING:

Prameela Kaza	William Saunders	Bridget Lane
Michael Gumrot		

NON-MEMBERS ATTENDING:

Jennifer Baldwin, DelDOT	Kate Layton, MPO Staff	Catherine Samardza, MPO Staff
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The meeting was called to order at approximately 7:00 PM in the Milford Parks and Recreation Building, 205 Franklin St., Milford, DE.

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

3. ACTION ITEM: Approval of Agenda

MOTION By Mr. Meyer to approve the agenda. Seconded by Mr. Veach. Motion carried.

4. ACTION ITEM: Approval of Minutes/August 25, 2009

MOTION By Mr. Cooper to approve the minutes. Seconded by Mr. Meyer. Motion carried.

5. PRESENTATION AND DISCUSSION: Complete Streets Executive Order and Policy Development – J. Baldwin (DelDOT)

Ms. Baldwin reviewed the history behind the Complete Streets policy, and the motivation to make streets user friendly for bicyclists and pedestrians, not just automobiles. As she described sections of the policy, she also answered questions from the committee. At the end of the presentation, Mr. Meyer asked who should be contacted for a tour of the Transportation Management Center; Ms. Baldwin suggested calling Mr. Jim Westoff or Mr. Don Weber.

6. PRESENTATION AND DISCUSSION: Amendment to the FY 2010-2013 Transportation Improvement Program

6.1 Review amendments and MPO Council action – Kate Layton

Ms. Layton reviewed the amendments, including those that were not available at the last PAC meeting. She reported that Council adopted the amendments on September 2nd, pending substantive comment from the public. The MPO received no comments on the amendments.

7. DISCUSSION AND ACTION: Public Participation Plan update – K. Layton

Ms. Layton reviewed the Public Participation plan, noting possible changes or clarifications. She also noted what was being done in some areas that called for on-going activities.

There was considerable discussion concerning outreach. PAC members suggested radio, newspapers and bus advertising to get the word out. Mr. Veach suggested language inviting comment on the Plan that would be inclusive of walkers, bicycle riders and vehicle drivers. He said that he would provide Ms. Layton with the exact wording. PAC members also suggested that the MPO advertise on WDOV as well as stations that air public service announcements.



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MOTION By Dr. Houghtaling to integrate all recommendations suggested. Seconded by Mr. Webster.
Motion carried.

8. DISCUSSION: Date of December PAC meeting

Committee members decided that the December meeting should be on December 15, 2009.

9. Staff Report –

- 9.1 UPWP Progress & Financial Reports**
- 9.2 Other Project Updates/Activities**
- 9.3 Correspondence & Publications/Reports**
- 9.4 Public Outreach – K. Layton**

Ms. Layton reported on the MPO activities and ongoing projects. She then reported to the committee that DelDOT has safety concerns over a memorial for Mr. Ornauer in or near the Mifflin Road mini-roundabout. The committee decided to stop pursuing a memorial in the roundabout, but still wanted a plaque to be on display at the MPO offices. They also asked that it be ready for the December 15th meeting. The members also decided that they wanted to invite Mrs. Rexene Ornauer to the meeting and present the plaque to her, although it was understood that the plaque will be kept in the MPO offices.

NEXT MEETING: December 15, 2009, Camden Town Hall, Council Chambers