



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT MPO COUNCIL MINUTES OF MAY 4, 2005 / D/KC MPO CONFERENCE ROOM

Dover/Kent MPO Council Members and /or Representatives thereof attending:

Scott Koenig, for Steven Speed, Mayor., City of Dover (for Anthony DePrima, Chair)
Dorrie Moore, DE Economic Dev. Office for Ruth Ann Minner, Governor, State of Delaware, Vice Chair
Richard Ennis, for David Burris, President, Kent County Levy Court
Catherine Dennis for Stephen Kingsberry, Acting Director, Delaware Transit Corporation
Ralph Reeb for Nathan Hayward III, Secretary, DelDOT
James Plummer, Town of Cheswold, for Kent County Municipalities
Paul Lang for Ray McCormick, Federal Hwy Admin. (FHWA)

Members not attending:

Susan E. Borinsky, Reg. III Administrator, Federal Transit Admin. (FTA)

Non-members attending:

Gene Ruane, Dover City Council
Richard Ornauer, PAC
Kevin Hickman, MPO Staff
Catherine Samardza, MPO Staff

Bob Carver, DelDOT Finance
Ava Perrine, MPO Staff
Juanita Wieczoreck, MPO Staff

The meeting was called to order at 3:08 PM with Ms. Moore as Acting Chair.

1. **Introduction of Members and Guests**
2. ***ACTION ITEM: Approval of Agenda***

MOTION By Mr. Koenig to approve the agenda as presented. Seconded by Ms. Dennis. Motion carried.

3. ***ACTION ITEM: Approval of Minutes/March 2, 2005***

MOTION By Ms. Dennis to approve the minutes as presented. Seconded by Mr. Plummer. Motion carried.

4. ***ACTION ITEM: Draft Long Range Transportation Plan Update – J. Wieczoreck***

Ms. Wieczoreck reported that public comments on the plan were limited – one gentleman suggested advertising the transit fares, another had asked about passenger rail.

She reviewed material from Mr. Edgell reflecting changes requested by the Office of State Planning. She also reviewed changes requested by Mr. Petit de Mange for Kent County.

Ms. Wieczoreck reported on corrections made to typographical errors and missing text or map figures. She informed Council that the mode-to-work data from DelDOT and the CTPP data do not agree, and she recommended using the CTPP data. Mr. Reeb said he agreed with that, as long as it was documented.

Mr. Ornauer reported that the PAC had asked about an Environmental Justice analysis for the Plan. Ms. Wieczoreck reminded Council that an EJ analysis is done every year, or as required by individual projects in the TIP. Mr. Lang said that he did not believe an EJ analysis was needed beyond the TIP stage.



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MOTION By Mr. Reeb to adopt the Long Range Transportation Plan update as discussed and amended by the TAC and PAC. Seconded by Mr. Koenig. Motion carried.

Mr. Ornauer announced that he believed the staff should be commended on the Long Range Transportation Plan. Ms. Moore directed that it be so noted in the minutes.

5. ACTION ITEM: Draft 2006-2008 Transportation Improvement Program – J. Wieczoreck

Ms. Wieczoreck distributed spread sheets analyzing the changed funding levels proposed by the Budget Office for Kent County and Statewide projects. Slightly more than \$12M was removed from the Kent County portion of the CTP. All FY06 funds were removed from the SR1/12 project; \$1M was removed from SR1/Thompsonville in FY2007; the South Governors Avenue project funding was cut from \$12.25 M to \$2.25 M. Over \$51M in State and Federal funding was cut from Statewide projects. Statewide project cuts included \$5M from Bike/Ped projects and \$5M from Enhancement projects.

Ms. Wieczoreck reported that the TAC recommended that funding for the Governors Avenue project be restored in FY07. There was some discussion concerning the total cost of the project and concerns by the City of Dover about leaving this project unfinished. There was further discussion concerning how the Budget Office and DelDOT decided on where money should go; Mr. Reeb explained that it was a balancing act; if there was not enough money to complete a large project, DelDOT suggested shifting funds to a smaller project that could be finished with the money available. Mr. Reeb also suggested adopting the TIP list as constrained, with another list as money becomes available. Ms. Wieczoreck questioned why so much money was taken from the Governors Avenue project, which is a priority for the MPO, and not from SR1, which is not. Mr. Reeb explained that SR1 was a State priority.

Ms. Wieczoreck reported that the public comment period for the TIP began April 13 and would continue to May 13. She asked that Council adopt the TIP pending significant comments from the public.

MOTION By Mr. Koenig that Council adopt the FY2006-08 TIP as submitted, pending public and Federal comments, and with the request that the Governors Avenue Project be reprogrammed as soon as funds can be made available, and to reprogram the SR1/SR12 project FY07 funding. This adoption includes the resolutions for Air Quality conformity and Self Certification that are required in the TIP. Seconded by Mr. Plummer. Motion carried.

6. ACTION ITEM: Draft FY 2005 Unified Planning Work Program – J. Wieczoreck

Ms. Wieczoreck reported that the UPWP is a basic program because Federal funding is still unknown. She reviewed the projects in the work program for Council.

MOTION By Mr. Reeb to approve the UPWP as presented. Seconded by Ms. Dennis. Motion carried.

7. ACTION ITEM: Proposal to Relocate the MPO Office – J. Wieczoreck

Ms. Wieczoreck reviewed the problems in the MPO office leading to consideration for relocation: climate control; space for files; power fluctuation. However, Ms. Wieczoreck reported that finding space suitable and affordable has been a problem. In addition, the Kent County offices are now adjacent to the BHCC. With DelDOT and Kent County in such close proximity, it would make sense to stay in the BHCC. The Blue Hen Corporate Center rental office informed Ms. Wieczoreck that space adjacent to the office was available. It would be possible to reconfigure the new and existing space to accommodate the MPO needs for a larger director's office and more space for filing.

Adding air vents would possibly solve some of the climate control issues. There was some discussion about the insurance clause in the lease requiring BHCC to be named as an insured.



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MOTION By Mr. Reeb to approve staff pursuing a 5 year lease with the BHCC pending office reconfiguration and solutions to the HVAC and power problems. The insurance clause requiring the BHCC to be named as insured should be crossed out in any lease. Seconded by Mr. Plummer. Motion carried.

8. Municipalities Report – J. Plummer, A. DePrima

Mr. Plummer had nothing to report. Mr. Koenig noted that Old Dover Days would be taking place this month.

9. TAC Report

Ms. Wiczoreck reported that the TAC voted to change the meeting time from 9:15 AM to 10 AM for all future meetings.

10. PAC Report

10.1 Survey Results

The survey results were discussed by Ms. Wiczoreck, Ms. Perrine and Mr. Ornauer. They reported that there was no definitive position concerning the meeting day and time. There was some discussion concerning the “road show” and lack of public attendance.

10.2 June Workshop

The PAC workshop will take place on June 11th from 9 AM to Noon at 33 West Loockerman Street. The PAC members and guests, as well as TAC and Council members are invited. The theme will be Walkable Community Workshops and the guest speaker will be Dr. Bob Chauncey.

It was also reported that the PAC has two new members; Mr. Mark Harvey, a State appointee; and Ms. Elizabeth Thompson, a County appointee.

11. Executive Director’s Report

11.1 UPWP Progress and Financial Reports

11.2 Correspondence & Publications/Reports

Mr. Carver asked that he be added to the agenda for the next two meetings to discuss the TIP and Capital Transportation Program (CTP). The July meeting would be for changes to the TIP and the September meeting would be to address any amendments necessary.

Ms. Wiczoreck reported that Kevin Hickman, currently the Dover Air Force Base TAC representative, would be joining the MPO on a full time basis in July.

Next Meeting / July 6, 2005 – Dover/Kent County MPO Conference Room