



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT MPO COUNCIL MINUTES OF MAY 6, 2009

Dover/Kent MPO Council Members and /or Representatives thereof attending:

Jim Plumley for Robert Mooney, Mayor, Town of Camden, for Kent County Municipalities, Vice-Chairman
Carleton E. Carey, Sr., Mayor, City of Dover
Kennard Potts for Stephen Kingsberry, Director, Delaware Transit Corporation
Ralph Reeb for Carolann Wicks, Secretary, DelDOT

Members not attending:

Brad Eaby, for Brooks Banta, President, Kent County Levy Court, Chairman
Elizabeth Olsen, DE Dept. of Safety & Homeland Security, for Governor Markell, State of Delaware
Letitia A. Thompson, Regional Administrator, Region III, Federal Transit Admin. (FTA)
Hassan Raza, Division Administrator, Federal Highway Admin. (FHWA)

Non-members attending:

Mayor Donald Tinari, Town of Cheswold, MPO TAC	George Pugh, Vice Mayor, Town of Cheswold
Bill Osborne, TMA DE	Juanita Wieczoreck, MPO Staff
Jim Galvin, MPO Staff	Kate Layton, MPO Staff
Catherine Samardza, MPO Staff	

The meeting was called to order at 3:20 PM without a quorum and began with non-action items.

1 (10). Municipalities Report

Mayor Carey reported that the City of Dover Council approved fund raising and financing for a new library. They will move forward with the new library even though there is no support from Kent County.

Mayor Tinari introduced Cheswold's new Vice Mayor, George Pugh.

2 (11). TAC Report – J. Wieczoreck

Ms. Wieczoreck reported that the TAC was given a presentation on the Community VIZ program developed by Sussex County and the University of Delaware. The TAC felt there was a possible application for Kent County in regard to Transportation Improvement District studies.

3 (12). PAC Report – K. Layton

Ms. Layton reported that the PAC was given a presentation on DelDOT's bicycle programs by Anthony Aglio. She also noted that the PAC annual workshop would be held on June 23 at Dover Downs Festival Buffet.

4 (13). Project Update:

4.1 Public Outreach – K. Layton

Ms. Layton then gave a brief description of Air Quality outreach activities. This led to a general discussion of air quality issues and programs. In addition, Mr. Reeb asked if the MPO distributed information from DNREC about open burning at the outreach events. Ms. Wieczoreck said that the MPO had distributed this information in the past, but not this year. Mr. Reeb asked if that information could be added to the outreach materials, because open burning makes a big impact on air quality.

4.2 Transportation Studies – J. Galvin

Mr. Galvin reported that the MPO submitted an application to the Environmental Protection Agency (EPA) for a



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Smart Growth Implementation Assistance Grant. The grant is not for money, but for technical assistance. The EPA will bring a consultant to help with smart growth policies. Mr. Galvin submitted a proposal for smart growth tied to air quality. The proposal was submitted with letters of support from member agencies. The proposal asked for assistance in identifying reasonable methodology criteria to ultimately control development outside of the growth zone. He noted that this has been done in California, but in Delaware a host of legal issues would have to be looked at for this process.

Mr. Galvin also reported on a request from DART for funding to help with an origin and destination study. He noted that at the last Council meeting, Council had approved the process for reviewing requests for Transportation Study funding. He further described the process and members of the "Review Crew," and said that the request from DART was recommended for approval, with funding only to the limit of the MPO monies for a single study. The PAC and TAC will review the proposed study and recommendation, and then come to the Council for final approval.

4.3 Public Education – K. Layton

Ms. Layton reported that the MPO has been working with the City of Dover for a Walkable Community Workshop. It will take place in June. She noted that she hoped to have the Parent-Teacher Organizations (PTOs) and Homeowners associations involved in the workshop. Mr. Reeb suggested she contact the Safe Routes to School coordinator at DelDOT.

At this time a quorum was reached. Mayor Carey chaired the meeting in Mayor Mooney's absence.

5(1). Introduction of Members and Guests

6 (2). Public Comments

7 (3). ACTION ITEM: Approval of Agenda

Mr. Reeb asked that items 6 and 7 be reversed.

MOTION By Mr. Potts to approve the agenda with the changes requested and those made by starting the meeting without a quorum. Seconded by Mr. Reeb. Motion carried.

8 (4). ACTION ITEM: Approval of Minutes/March 4, 2009

Ms. Samardza asked for assistance with the minutes, as two motions had been made without a second being noted. Mayor Carey said that he should be credited with seconding those motions.

MOTION By Mr. Potts to adopt the minutes as submitted with the above additions. Seconded by Mr. Reeb. Motion carried.

9 (5). ACTION ITEM: North Dover Study Revision – J. Wiczoreck

Ms. Wiczoreck explained that this item was back on the agenda due to concerns from Delaware State University's Agricultural Sciences department. The original recommendations were based on DSU moving the aquaculture ponds; the MPO was informed that this was no longer a consideration. Additionally, there were concerns about a wooded area that was used for environmental education. The area includes a heron rookery and endangered species. DSU staff expressed concern over traffic and pollution impacting the area with the road configuration that was suggested. The consultant reworked the roadway configuration to have less impact on the woodland area. The option was necessary due to DSU's stated plan for a shopping center at the intersection of College Road and US13.



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If they do not go forward with the shopping center, there is no conflict; if they do move forward with the shopping center, the new access road will be necessary, and the Agricultural Sciences department will have to appeal to DSU leadership for any further considerations of the area. There was also discussion concerning DSU security if the road is built.

MOTION By Mr. Reeb to adopt option A and option B in the plans for US 13 circulation study with the recognition that however the roads are ultimately constructed the security of the University students needs to be protected. Seconded by Mr. Plumley. Motion carried.

10 (7). ACTION ITEM: Inclusion of SR1/NE Front Street Grade-separated Intersection in the Regional Transportation Plan (RTP) – J. Wieczoreck

MOTION By Mr. Reeb to include the SR1/NE Front Street Grade-separated Intersection project in the Regional Transportation Plan. Seconded by Mr. Potts. Motion carried.

11 (6). ACTION ITEM: Adoption of the FY 2010-2013 Transportation Improvement Program – J. Wieczoreck

Ms. Wieczoreck reviewed the history of the TIP, reminding Council members that the project list was approved in March, and was published for a one-month public comment period. The TIP bus tour visited many of the project locations. Ms. Layton gave a summary of the tour, noting that there were 16 attendees. Cards were distributed to the tour participants, asking about potential road improvements. Two sites were mentioned: Alternate US 13 and Bison Road; and Lakeshore Drive and Derby Shores, where fill was needed in the roadway. Mr. Reeb suggested that staff contact DelDOT about the road fill. Ms. Wieczoreck also asked if more funding was available to improve evacuation routes; Mr. Reeb said that no extra funding was available, but special funding would be available after a storm.

MOTION By Mr. Reeb to adopt the 2010 – 2013 TIP as published for public comment conditionally based upon concurrence of federal agencies with the AQ conformity analysis. Seconded by Mr. Potts. Motion carried.

12 (8). ACTION ITEM: Draft FY 2010 Unified Planning Work Program (UPWP) – J. Wieczoreck

Ms. Wieczoreck reported that DelDOT would be allocating \$140,000 as matching funds; this financial match results in an over-match of in-kind services. She also noted that there was a format change in the financial tables due to a requirement by FHWA. FHWA had questions concerning in-kind services and wanted those services identified as to value and provider.

Mr. Reeb suggested that Ms. Wieczoreck talk to FHWA.

MOTION By Mr. Reeb to publish the proposed UPWP as a draft for public comment. Seconded by Mr. Potts. Motion carried.

Ms. Wieczoreck was asked if the UPWP would come back to the Council after the 30-day comment period, and she said that it would.



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13 (9). DISCUSSION ITEM: Update on Projects funded by the American Recovery and Reinvestment Act (ARRA)

Ms. Wieczorek noted that the most recent project list was in the meeting package. She also mentioned that the DeIDOT website has a section that shows the status of ARRA projects. General discussion was concerning the 120-

day project list and the 180-day project list, and the fact that DeIDOT differs from other states due to the Transportation Trust Fund. Delaware had to move things around to get eligible projects ready to move. Projects that require conformity analysis or extensive design will not be ready within the time frame required.

14. Executive Director's Report

14.1 UPWP and Financial Reports

14.2 Correspondence

Material was distributed concerning ridership of DART's fixed route buses.

Next Meeting: July 1, 2009 – Camden Town Council Chambers

MOTION By Mr. Potts to adjourn the meeting at approximately 5 PM. Seconded by Mr. Plumley.
Motion carried.