



# Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

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## DOVER/KENT MPO COUNCIL - MINUTES OF MAY 7, 2008

### Dover/Kent MPO Council Members and /or Representatives thereof:

Brad Eaby, for Brooks Banta, President, Kent County Levy Court, Chairman  
Robert Mooney, Town of Camden, for Kent County Municipalities, Vice-Chairman  
Kennard Potts for Stephen Kingsberry, Director, Delaware Transit Corporation,  
Ralph Reeb for Carolann Wicks, Secretary, DelDOT

### Members not attending:

Elizabeth Olsen, DE Dept. of Safety & Homeland Security, for Governor Minner, State of Delaware  
Anthony DePrima, for Carleton Carey, Mayor, City of Dover,  
Letitia A. Thompson, Regional Administrator, Region III, Federal Transit Admin. (FTA)  
Hassan Raza, Division Administrator, Federal Highway Admin. (FHWA)

### Non-members attending:

Juanita Wieczorek, MPO Staff  
Catherine Samardza, MPO Staff  
Quintonia Dunn

Joshua Waltz, MPO Staff  
Richard Ornauer, PAC  
Khila Wakefield

1. Introduction of Members and Guests
2. Public Comments
3. ***ACTION ITEM: Approval of Agenda***

MOTION By Mayor Mooney to approve the agenda. Seconded by Mr. Reeb. Motion carried.

4. ***ACTION ITEM: Approval of Minutes/March 5, 2008***

MOTION By Mayor Mooney to approve the minutes. Seconded by Mr. Reeb. Motion carried.

5. ***ACTION ITEM: Draft FY 2009 Unified Planning Work Program – J. Wieczorek***

Ms. Wieczorek reviewed the draft document and reported that both the TAC and PAC recommended that Council adopt the FY 2009 program.

MOTION By Mr. Reeb to adopt the program as presented by staff. Seconded by Mayor Mooney. Motion carried.

6. ***ACTION ITEM: Draft Chapters 1-4 of the Regional Transportation Plan Update – J. Wieczorek***

Ms. Wieczorek reviewed the draft chapters. She was asked to get more information on the Public Participation presentations required under the federal planning factors. Mr. Reeb suggested that the word “safe” be changed to “safer” in the vision text. It was noted that information was need for employment



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projections. Ms. Wieczoreck reported that travel surveys were being done for Kent County by the University of Delaware to update information in Chapter 3. Ms. Wieczoreck asked that the four draft chapters be approved for public outreach. She noted that the schedule is based on adopting the plan in September. Council decided to hold off on publicizing the documents until the entire plan is updated.

Mayor Mooney suggested that the updated chapters be sent to municipal websites for review.

**MOTION** By Mr. Reeb to approve Chapters One through Four with the above changes or additions, but to hold the document for public outreach until all chapters are complete. Seconded by Mayor Mooney. Motion carried.

### **7. Municipalities Report – R. Mooney, A. DePrima – NO UPDATES**

Mr. Eaby reported that the Kent County sewer line was being installed on Route 13.

Mr. Potts reported for DTC that seven new bus routes would be instituted on June 28<sup>th</sup>. He also noted that since it was the end of the State's fiscal year, there was no budget for marketing these routes. He asked for alternative ideas for outreach. Mr. Eaby suggested posting the information on the municipal and county websites.

Mayor Mooney asked if there was a bus to the DAFB museum, as it is not accessed through the Base. Mr. Potts said that there was not a bus to the museum, that there were scheduling problems. It was suggested that he contact Michael Leister, the director of the museum.

Mr. Ornauer suggested that Comcast be contacted to arrange television coverage. Mr. Potts noted that there would be a media even on June 28<sup>th</sup>.

### **8. TAC Report – J. Wieczoreck – NO REPORT**

### **9. PAC Report – J. Wieczoreck**

#### **9.1 ACTION ITEM: PAC recommendation - Tribute to Dan McNulty**

Ms. Wieczoreck reported that the PAC asked if a contribution could be made to the education fund set up for Dan McNulty's daughters. They suggested that a base amount from the MPO be designated, and MPO council and committees be asked to meet that amount.

**MOTION** By Mr. Reeb that the MPO make a contribution to the education fund for Daniel McNulty's daughters and to allow individual contributions from MPO members to be included in one total contribution to the fund.

Before a second to the motion, Mr. Potts suggested that the base amount from the MPO be \$500.

Mayor Mooney seconded the motion, including the amount. Motion carried.

Ms. Wieczoreck also reported that the PAC annual workshop would be held on June 24<sup>th</sup> at the Dover



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Downs Hotel Festival Buffet. One item suggested for the agenda was a presentation from AARP on senior mobility issues.

Ms. Wieczoreck noted that PAC absenteeism had been reported to the appropriate appointing agencies. She also noted that there is one PAC vacancy.

### **10. Project Update:**

#### **10.1 North Dover Study**

The consultant is meeting with individual property owners. Recommended improvements have been reviewed and approved by governmental agencies and are now being discussed with the corporate entities in the corridor.

#### **10.2 2007 Information Book**

A draft copy of the Data Book will be available at the next Council meeting.

### **11. Executive Director's Report**

#### **11.1 UPWP and Financial Reports**

#### **11.2 Correspondence**

Ms. Wieczoreck reported that the MPO received a letter from KC Levy Court thanking her for the MPO involvement in the KC Comprehensive Plan update. Unfortunately, the Comp Plan was not adopted.

#### **11.3 Mayors' Meeting**

Mr. Reeb suggested that this meeting be rescheduled some time after the Legislative session.

Mr. Eaby reported that Kent County and the City of Dover have submitted a grant for funds to study the feasibility of commercial air service at the Civil Air Terminal.

### **Next Meeting /July 2, 2008 – Dover/Kent County MPO Conference Room**

**MOTION** By Mr. Reeb to adjourn the meeting. Seconded by Mayor Mooney. Motion carried.