



# Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

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## DOVER/KENT MPO COUNCIL

### MINUTES OF JULY 1, 2009

#### Dover/Kent MPO Council Members and /or Representatives thereof attending:

**Brad Eaby, for Brooks Banta, President, Kent County Levy Court, Chairman**

**Carleton E. Carey, Sr., Mayor, City of Dover**

**Catherine Smith for Stephen Kingsberry, Director, Delaware Transit Corporation**

**Ralph Reeb for Carolann Wicks, Secretary, DelDOT**

#### Members not attending:

**Elizabeth Olsen, DE Dept. of Safety & Homeland Security, for Governor Markell, State of Delaware**

**Letitia A. Thompson, Regional Administrator, Region III, Federal Transit Admin. (FTA)**

**Hassan Raza, Division Administrator, Federal Highway Admin. (FHWA)**

**Robert Mooney, Mayor, Town of Camden, for Kent County Municipalities, Vice-Chairman**

#### Non-members attending:

**Mayor Don Tinari, Town of Cheswold**

**Rexene Ornauer**

**Bill Osborne, Director, TMA DE**

**Kate Layton, MPO Staff**

**Catherine Samardza, MPO Staff**

**Theon Collender, Cheswold Town Council**

**Byard O'Neal, DE Motor Transport Assoc.**

**Juanita S. Wieczoreck, MPO Staff**

**Ben Johnson, MPO Staff**

#### **1. Introduction of Members & Guests**

#### **2. Public Comments**

#### **3. ACTION ITEM: Approval of Agenda**

Ms. Wieczoreck noted that James Galvin, MPO Staff, was unable to attend the meeting. She announced that she would be presenting Items 5 and 7 in his place.

MOTION By Mr. Eaby to approve the agenda with the above staff change. Seconded by Ms. Smith.  
Motion carried.

#### **4. ACTION ITEM: Approval of Minutes/May 6, 2009**

MOTION By Mr. Reeb to approve the minutes. Seconded by Mayor Carey. Motion carried.

#### **5. ACTION ITEM: Proposal Review – Transportation Studies Project – J. Wieczoreck**

Ms. Wieczoreck reviewed the history of this project and the process set up to review submitted proposals. She reported that DE Transit Corporation submitted a project requesting the maximum funds available. DTC supplied a scope of services for a similar project to be done in New Castle County, but no scope for the Kent County study. Mr. Eaby asked if a scope of services would be forthcoming; Ms. Smith answered that DTC was working with Jim Galvin at the MPO to develop one. Ms. Wieczoreck also reported that both the TAC and PAC recommended approval of this project at the \$10,000.00 maximum.

MOTION By Mr. Reeb to approve the DTC study as a Transportation Studies Project at the \$10,000.00 (Ten Thousand Dollars) limit. Seconded by Mayor Carey. Motion carried.

#### **6. ACTION ITEM: Memorialization of FY 2010 Unified Planning Work Program – J. Wieczoreck**



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Ms. Wieczoreck reported that the funding match with DelDOT was resolved. She distributed a new version of the UPWP which reflected the changes. FY09 funds must be closed out by September.

**MOTION** By Mr. Eaby to adopt a resolution memorializing the Council adoption of the FY2010 work program at the May 2009 meeting. Seconded by Mr. Reeb. Motion carried.

### **7. PRESENTATION: Planning Coordination; AMPO Presentation – J. Wieczoreck**

Ms. Wieczoreck announced that Mr. Galvin would be making a presentation at the AMPO conference. The title is “Transportation and Land Use Planning: Reaching Concurrency.” It will take place on the 3<sup>rd</sup> day of the conference in conjunction with a presentation by another small MPO (Hidalgo County, TX) on partnerships and freight.

The MPO has funds to help finance a member agency representative to the conference. Mary Ellen Gray from Kent County Planning may attend, and the MPO can pay half of her expenses.

### **8. DISCUSSION ITEM: Update on American Recovery and Reinvestment Act Funding/Projects – DelDOT**

Mr. Reeb reported that DelDOT has met all 120-day deadlines for the ARRA money. Unfortunately, so did all the other states, so there will be no extra money forthcoming. Mr. Reeb noted that there is no leeway on federal requirements for these funds, and in fact, there is extra oversight on accounting.

### **9. Municipalities Report – R. Mooney, Others**

Mayor Tinari reported that Cheswold did not get any ARRA money. He introduced Ms. Theon Collender, a member of the Cheswold Town Council, who was managing Cheswold’s road replacement program.

### **10. TAC Report – J. Wieczoreck – NO REPORT**

### **11. PAC Report – K. Layton**

Ms. Layton reported that the PAC held their annual workshop in June. The featured topic was alternative resources. Nancy Carig from Bluewater Wind gave a presentation on the proposed wind farm off the coast of Delaware, and Scott Baker from the University of Delaware gave a presentation on vehicle-to-grid electric cars.

#### **11.1 Resolution in honor of Richard Ornauer**

Ms. Layton reported that plans had been made to honor Mr. Ornauer for his long service to the MPO before his death. Instead, a gift was made to his wife, Rexene Ornauer, in his stead. Mrs. Ornauer said that Mr. Ornauer had always enjoyed his service with the MPO and thought highly of the members of the group.

Ms. Wieczoreck presented a resolution honoring Mr. Ornauer’s service for the Council’s approval. It was also noted that the PAC would like to have a plaque in the MPO office with Mr. Ornauer’s name, and possibly add other honorees in the future.

**MOTION** By Mayor Carey to approve the resolution. Seconded by Mr. Reeb. Motion carried.

It was also noted that an article on Mr. Ornauer would appear in a future MPO newsletter.

### **12. Project Update:**



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**12.1 Public Outreach – K. Layton**

**12.2 Public Education – K. Layton**

**13. Executive Director’s Report**

**13.1 UPWP and Financial Reports**

**13.2 Correspondence**

Ms. Wieczoreck reported that Mr. Galvin and Mr. Johnson are did a project working to find the center of Kent County population at the request of the City of Dover. They were also looking at the location of supermarkets, pharmacies and convenience stores in proximity to developments approved since 2005. The data is being collected in anticipation of developing a methodology to integrate air quality impacts of new development into the land development approval process. Mr. Reeb said that he believed the Census website had that information.

Ms. Wieczoreck reminded Council that the next meeting would be the annual meeting. It was also announced that the new DNREC secretary, Collin O’Mara, would attend that meeting.

Mr. Eaby suggested that nominations be taken from the floor for the annual meeting.

**Next Meeting: September 2, 2009 – Camden Town Council Chambers**

**MOTION** By Mr. Reeb to adjourn the meeting. Seconded by Mayor Carey. Motion carried.