



# Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

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## DOVER/KENT MPO COUNCIL MEETING AGENDA MINUTES OF JULY 5, 2006

### Dover/Kent MPO Council Members and /or Representatives thereof attending:

Scott Koenig for Anthony DePrima, for Steven Speed, Mayor, City of Dover, Chair  
Richard Ennis, for David Burris, President, Kent County Levy Court  
Kennard L. Potts for Stephen Kingsberry, Director, Delaware Transit Corporation  
Ralph Reeb for Carolann Wicks, Secretary, DelDOT  
James Plummer, Town of Cheswold, for Kent County Municipalities

### Members not attending:

Susan E. Borinsky, Reg. III Administrator, Federal Transit Admin. (FTA)  
John Dewar, Acting Division Administrator, Federal Hwy Admin. (FHWA)  
Gary Smith, DE Economic Dev. Office for Ruth Ann Minner, Governor, State of Delaware

### Non-members attending:

Earl Timpson, DelDOT Finance  
Juanita Wiczoreck, MPO Staff  
Richard L. Ornauer, PAC

Lisa Rollinson, DelDOT Finance  
Catherine Samardza, MPO Staff  
Annette Hubbard, Private Citizen

1. Introduction of Members and Guests
2. Public Comments

Ms. Hubbard returned the D/KC MPO magnetic sign that had been used in the Old Dover Days parade many years ago.

### 3. *ACTION ITEM: Approval of Agenda*

MOTION By Mr. Plummer to approve the agenda. Seconded by Mr. Reeb. Motion carried.

### 4. *ACTION ITEM: Approval of Minutes/March 1, 2006 and May 3, 2006*

MOTION By Mr. Reeb to approve the minutes of March 1, 2006. Seconded by Mr. Ennis. Motion carried.

MOTION By Mr. Plummer to approve the minutes of May 3, 2006. Seconded by Mr. Reeb. Motion carried, with Mr. Ennis abstaining due to his absence on May 3.

### 5. *ACTION ITEM: Recommended Comments on the Proposed Revisions to the DelDOT Standards and Regulations for Subdivision Streets and State Highway Access – J. Wiczoreck*

Ms. Wiczoreck reviewed the TAC recommendations for comments on the proposed revisions as listed in the draft letter sent to Council members. Recommendations include:

- 1) Chapter 1 should include a provision stating that if DelDOT has to hire a consultant to review a Traffic Impact Study (TIS), then the developer whose TIS is being reviewed should reimburse DelDOT for the cost of the consultant plus any reasonable administrative fees.
- 2) The Level of Service standards proposed in Chapter 2 are appropriate and should be retained.



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- 3) Chapter 5 should include flexible sidewalk requirements for low density, rural subdivisions designed to conserve natural resources and minimize the impact of the built environment.

MOTION By Mr. Plummer to approve sending the above recommendations to Mr. Ted Bishop at DeIDOT. Seconded by Mr. Ennis. Motion carried with Mr. Potts and Mr. Reeb abstaining due to their positions with DeIDOT.

### 6. ***PRESENTATION: FY 2007 Bond Bill – E. Timpson, DeIDOT Finance***

Mr. Timpson introduced Lisa Rollison, who is replacing Bob Carver while he is out on disability. He reported that the transportation program was presented to the Legislature on May 31, and was based on what DeIDOT could actually deliver rather than what was authorized. There is a shortfall of \$45 Million for the program. Between May 31 and June 30 the Legislature made changes to the program, adding work in the Wilmington Riverfront area and funds to the Community Transportation Fund. The program is now yearly rather than for 6 years.

### 7. ***DISCUSSION ITEM: Pay for Performance Proposal – J. Wiczoreck***

Ms. Wiczoreck reviewed the history behind adapting the City of Dover Pay for Performance program for the MPO. She reported that the formula for salaries and the MPO budget may collide. Mr. Reeb said that examples were needed to discuss the program, and the Council's role in the process. Ms. Wiczoreck suggested that this subject be discussed in more detail in the Council's July workshop. Mr. Koenig suggested that someone from the City's Human Resource Department attend, because the program works, but is complicated.

### 8. ***DISCUSSION ITEM: July Council Workshop – J. Wiczoreck***

Ms. Wiczoreck reminded Council members that the Workshop would be held on July 28<sup>th</sup> in the Public Meeting Room at the Dover Police Department. Suggestions for the agenda are:

- Pay for Performance Proposal
- SAFETEA-LU Notice of Proposed Rulemaking
- Mr. Reeb asked for highlights concerning changes, what Delaware would like, and AMPO concerns
- Project prioritization process and WILMAPCO's new process

Mr. Smith noted in an e-mail to Ms. Wiczoreck that on the MPO Council, the State outnumbers the local governments. Ms. Wiczoreck was asked to talk to AMPO to see how other MPO's handled the membership balance.

### 9. ***Municipalities Report – J. Plummer, S. Koenig***

Mr. Plummer reported that the Town of Camden has concerns about East Street where it stops behind the plumbing supply store. There is some discussion about closing it. Mr. Reeb said that this was not a DeIDOT issue, and that there was no good solution to the problem.

Mr. Koenig reported that Dover's City Council vetoed the proposed budget. Operations are continuing under last year's funding.

Ms. Wiczoreck reported that Mr. Plummer's term as municipal representative was coming to an end, and that ballot/nomination forms have been sent to the Kent County mayors.



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### **10. TAC Report – J. Wieczoreck – NO REPORT**

### **11. PAC Report – J. Wieczoreck, R. Ornauer**

Ms. Wieczoreck distributed suggestions from the PAC on improving public outreach. Mr. Ornauer reported that the only time the PAC has public attending the meetings is when there is a controversial issue that the community opposes. Mr. Reeb noted that it is difficult to get people out to meetings even when there is an issue. Ms. Wieczoreck reviewed the list of suggestions. Mr. Reeb felt that the PAC workshop was very useful. He thought that the Speaker/Topic series going out to the community could be helpful.

### **12. Executive Director's Report**

#### **12.1 UPWP Progress and Financial Reports**

#### **12.2 Correspondence & Publications/Reports**

Ms. Wieczoreck reported that the 2007 Work Program was approved and the Agreement signed. She is still interviewing to fill the MPO's vacant positions.

She also reported that the Elderly Mobility transportation survey was taking longer than expected. Ms. Hubbard suggested that the survey be publicized in the Senior Center newsletters and the MPO staff should visit the centers during lunch time. Mr. Reeb felt that the survey should help identify specific topics. Mr. Ornauer suggested that the MPO contact Marge Ressler and put the survey in the Kent County AARP bulletin. Ms. Wieczoreck said that she hoped to be finished collecting surveys by the end of September.

Ms. Wieczoreck reported that she is negotiating with JMT, the consultant chosen for the DE 8 study.

Ms. Wieczoreck noted that the September meeting is also the annual meeting, to be followed by the Council on Transportation workshop for the Capital Transportation Program. She asked if the Council wished to appoint a nominating committee or take nominations from the floor. Council decided to take nominations from the floor at the September meeting.

### **Next Meeting /September 6, 2006 – Dover/Kent County MPO Conference Room**

**MOTION** By Mr. Reeb to adjourn the meeting at approximately 4:40 PM. Seconded by Mr. Plummer.  
Motion carried.