



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT MPO COUNCIL MINUTES OF SEPTEMBER 7, 2005

Delaware Department of Transportation Administration Bldg. / New Castle Room

Dover/Kent MPO Council Members and /or Representatives thereof attending:

Anthony DePrima, for Steven Speed, Mayor, City of Dover, Chair
Gary Smith, DE Economic Dev. Office for Ruth Ann Minner, Governor, State of Delaware
Richard Ennis, for David Burris, President, Kent County Levy Court
Catherine Dennis for Stephen Kingsberry, Director, Delaware Transit Corporation
Ralph Reeb for Nathan Hayward III, Secretary, DeDOT
James Plummer, Town of Cheswold, for Kent County Municipalities

Members not attending:

Susan E. Borinsky, Reg. III Administrator, Federal Transit Admin. (FTA)
Paul Lang for Ray McCormick, Federal Hwy Admin. (FHWA)

Non-members attending:

Robert Carver, DeDOT Finance	Juanita Wiecezoreck, MPO Staff
Kevin Hickman, MPO Staff	Catherine Samardza, MPO Staff

1. Introduction of Members and Guests
2. **ACTION ITEM: Approval of Agenda**

MOTION By Mr. Ennis to approve the agenda. Seconded by Mr. Reeb. Motion carried.

3. **ACTION ITEM: Approval of Minutes/July 6, 2005**

MOTION By mr. Ennis to approve the minutes. Seconded by Mr. Reeb. Motion carried.

4. **ACTION ITEM: Proposed Amendment to the FY 2006-2008 Transportation Improvement Program (TIP) – R. Carver, DeDOT**

Mr. Carver reviewed the history behind the current financial situation of a \$200 M annual shortfall. He then reviewed the list of projects that DeDOT will include in the CTP. There was discussion concerning the projects eliminated from the Kent County portion of the CTP.

MOTION By Mr. Reeb to approve the amended TIP as per DeDOT's request. Seconded by Mr. Smith. Motion carried with 4 in favor and 2 opposed.

5. **ACTION ITEM: Re-evaluation of Priority of Proposed Fiscal Year 2007 Transportation Improvement Program Projects (TIP) – K. Hickman**

Mr. Hickman reviewed the recommended changes to the list of priority projects as recommended by the TAC and PAC. Mr. Reeb expressed concerns about the Pearsons Corner Road project as to the width of the shoulders and safety for Amish buggies. He asked staff to ask the question of Mike Simmons, DeDOT Engineering. It was suggested that the scoring system be changed to raise the score of older projects.



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MOTION By Mr. Reeb to approve the priority list of 07 TIP projects as presented by staff. Seconded by Ms. Dennis. Motion carried.

6. ACTION ITEM: Modification of Functional Classification of MPO Region Roadways – J. Wieczoreck

Ms. Wieczoreck reviewed the proposed changes to the Functional Classification system and reported that both the TAC and PAC recommended approval.

MOTION By Ms. Dennis to approve the recommended changes to the Functional Classification system. Seconded by Mr. Smith. Motion carried.

7. ACTION ITEM: Nominating Committee Appointments – A. DePrima

Mr. DePrima asked for volunteers for the nominating committee. Ms. Dennis and Mr. Plummer volunteered to be on the committee.

8. ACTION ITEM: Budget Amendment – J. Wieczoreck

Ms. Wieczoreck reviewed the changes to the Unified Planning Work Program (UPWP) and the reasons behind the changes. As the MPO office is not moving to a new location, monies allocated for that move were re-allocated to other projects. In addition, the MPO would be advertising for a new Public Relations staff member, and Mr. Hickman had negotiated for a higher salary in lieu of health insurance. Mr. Reeb asked that the Walkable Community Workshop be highlighted or listed separately in the UPWP to stand out better.

MOTION By Mr. Ennis to approve the amended UPWP budget. Seconded by Mr. Plummer. Motion carried.

9. Municipalities Report – J. Plummer, A. DePrima – NO REPORT

10. TAC Report – NO REPORT

11. PAC Report

At the next PAC meeting, the committee will be reviewing the bylaws and making the necessary changes to agree with the Council's direction to reduce the quorum, and to allow for "at-large" alternate members.

11. Executive Director's Report
11.1 UPWP Progress and Financial Reports
11.2 Correspondence & Publications/Reports

Ms. Wieczoreck reported that SAFETEA-LU was passed by Congress. It includes a 25% increase in Planning funds. It also changes the 3-year Long Range Plan cycle to 4 years.

She also reported that two PAC members, Mr. Horace Cook and Mr. Donald Erhart, were up for re-appointment by the State.

Ms. Wieczoreck then informed the Council of a 2008 National Travel Survey. Delaware could be included in this survey, but it would entail a fee. Mr. DePrima directed Ms. Wieczoreck to explore this project further and report back to the Council on the cost.



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Next Meeting / November 2, 2005 – Dover/Kent County MPO Conference Room

MOTION By Mr. Ennis to adjourn the meeting at approximately 5 PM. Seconded by Mr. Plummer
Motion Carried.