



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
http://www.doverkentmpo.org

(302) 760-2713 FAX: (302) 739-6340

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE MINUTES OF AUGUST 21, 2007

Public Advisory Committee Members & Alternates attending:

Nicholas DiPasquale, Chair
Richard Ornauer
James Webster

Horace Cook, Vice Chair
Peter Schaeffer

Members not attending:

Dwight Meyer
Arley Cooper, Jr.
Prameela Kaza
William Saunders

Chandra Aleong
Dr. Daniel Houghtaling
Diana Welch

Non-members attending:

James Brown, Kent County PAC candidate
Miranda Marquez, Department of Labor
Joshua Waltz, MPO Staff

Catherine Dennis Smith, DTC
Daniel McNulty, MPO Staff
Catherine Samardza, MPO Staff

The meeting was called to order at 7:14 PM at American Legion Post 14 in Smyrna.

1. **Introduction of Members & Guests**
2. **Public Comments**
3. ***ACTION ITEM: Approval of Agenda***
4. ***ACTION ITEM: Approval of Minutes / April 27, 2007 Meeting, June 30, 2007 Workshop***

MOTION By Mr. Ornauer to approve the April minutes with the correction of a typographical error on Page 2.

Seconded by Mr. Cook. Motion carried.

Mr. Ornauer noted that he liked the way the June issues were summarized.

Mr. Cook noted that at the workshop he suggested that the PAC include the word "transportation" in its name, but the suggestion was not in the minutes. He had given the suggestion to Ms. Wiczoreck in writing while sitting together at the Workshop. Mr. DiPasquale felt that it was a good idea, but asked staff to check the regulations to see

if this could be done. Staff noted that since the suggestion was made in writing, not publicly, at the workshop, it could not be included in the June minutes. It would be included in the August minutes, along with the PAC's direction to investigate the federal requirements for the committee name.

MOTION By Mr. Cook to approve the June minutes. Seconded by Mr. Schaeffer. Motion carried.

5. ***ACTION ITEM: Proposed Kent County Coordinated Transit/Transportation Plan – C Smith, Dart First State (enclosure)***

Ms. Smith distributed copies of her presentation, and then reviewed the three types of funding that required Delaware to have the Kent County Coordinated Transportation Plan in place. Mr. Ornauer felt that there were



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some technical problems with the document text, but staff reported that Ms. Wieczoreck had reviewed the documents and sent editorial notes to Joe Watson of DTC to amend the draft Plan.

MOTION By Mr. Ornauer that the PAC recommend that Council endorse the Plan in principle with the understanding that it is a draft that does not yet document solutions required by SAFETEA-LU and that it will change as those solutions are determined. Seconded by Mr. Cook. Motion carried.

6. ***ACTION ITEM: Proposed Public Participation Plan***

Mr. Ornauer asked if this item had to be voted on at this time. Staff explained that it was necessary to be approved by Council for the public comment period beginning in September. Mr. Ornauer then asked if it could be approved in the same manner as the Transit Plan, in principle. Discussion assured him that PAC members could make further comments or recommendations during the public comment period.

MOTION By Mr. Ornauer to recommend Council approve the draft Public Participation Plan and release it for public comment. Seconded by Mr. Schaeffer. Motion carried.

7. ***PRESENTATION:: Changes to the FY 2006-2009 Transportation Improvement Program Based on the FY 2008 Bond Bill – DelDOT Finance (enclosures)***

This item was tabled due to the fact that there was no one from DelDOT Finance to answer questions.

8. ***DISCUSSION ITEM: DelDOT'S Customer Satisfaction Survey***

In the interests of time, the committee members decided to read the survey at their leisure and discuss it, if necessary, at the next meeting.

9. ***DISCUSSION ITEM: Updating the Dover/Kent County MPO Mission Statement as discussed at the June 30, 2007 Public Workshop***

The committee discussed the different proposals for the mission statement and developed the following two drafts:

“The MPO’s mission is to implement the most effective transportation plan for the benefit of the Dover/Kent County region in accordance with federal requirements.”

“The MPO’s mission is to ensure the most efficient transportation plans and programs are implemented for the benefit of Kent County, in accordance with federal guidelines and considering comments and suggestions received as part of the public participation process.”

Mr. Cook felt that the statement should identify the committees.

10. **Staff Reports - Josh Waltz, Dan McNulty**

10.1 Financial Reports

10.2 Project Updates - North Dover Study, Delaware 8 Concept Plan,

10.3 Correspondence & Publications/Reports – MPO Data Book & Newsletter

10.4 Events – Rail to the Fair Participation

11. ***DISCUSSION ITEMS - Next Meeting: October 23, 2007, Harrington Senior Center***



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MOTION By Mr. Cook to adjourn the meeting. Seconded by Mr. Brown. Motion carried.