



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
<http://www.doverkentmpo.org>

(302) 760-2713 FAX: (302) 739-6340

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE MINUTES OF OCTOBER 23, 2007 / HARRINGTON SENIOR CENTER

Public Advisory Committee Members & Alternates attending:

Nicholas DiPasquale, Chair	Horace Cook, Vice Chair
James Brown	Prameela Kaza
Richard Ornauer	Arley Cooper, Jr.
Dr. Daniel Houghtaling	Peter Schaeffer

Members not attending:

Diana Welch	William Saunders	Dwight Meyer
James Webster	Chandra Aleong	

Non-members attending:

Miranda Marquez, Dept. of Labor	Mike Gumrot, AARP	Anthony Aglio, DelDOT
Jeff Niezgoda, DelDOT	Steve Bayer, DelDOT	Josh Waltz, D/KC MPO
Juanita Wiczoreck, D/KC MPO	Catherine Samardza, D/KC MPO	

1. Introduction of Members & Guests

Mr. Mike Gumrot introduced himself as AARP's liaison with the PAC. He was formerly a New Castle County resident and now lives in Houston.

2. Public Comments

3. ACTION ITEM: Approval of Agenda

MOTION By Mr. Brown to approve the agenda. Seconded by Arley Cooper. Motion carried.

4. ACTION ITEM: Approval of Minutes / August 21, 2007

Mr. Ornauer noted that he had e-mailed staff with comments concerning Ms. Catherine Smith's name in the minutes, referring to the fact that she was once noted as Dennis, her maiden name and once as Smith, her married name. He asked that the minutes be amended to use her married surname.

MOTION By Mr. Cook to approve the minutes as amended. Seconded by Dr. Houghtaling. Motion carried.

5. ACTION ITEM: Annual Meeting

5.1 Nominations

5.2 Elections

Mr. DiPasquale announced that he would not seek re-election as chair. Mr. Ornauer nominated Mr. Cook as chair; Mr. Cook declined due to personal issues, citing his wife's health. He said that he would be willing to serve again as
vice-chair. Mr. Ornauer was then asked if he would serve; he declined. Mr. Cooper also declined. After some discussion, Mr. Ornauer agreed to be nominated.

MOTION By Mr. Brown to again nominate Mr. Ornauer as chair. Seconded by Dr. Houghtaling. Motion carried.



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
<http://www.doverkentmpo.org>

(302) 760-2713 FAX: (302) 739-6340

MOTION By Mr. Brown to nominate Mr. Cook as vice-chair. Seconded by Dr. Houghtaling. Motion carried.

MOTION By Dr. Houghtaling to close nominations. Seconded by Mr. Ornauer. Motion carried.

Mr. Ornauer and Mr. Cook were elected by acclamation.

Due to Ms. Wieczoreck's late arrival from a previous meeting, it was decided to proceed to #8, the Transportation Enhancement Program presentation.

8. PRESENTATION: Transp. Enhancement Prog. – J. Niezgoda, M. Andaya, DelDOT (enclosure)

Mr. Niezgoda presented a summary of the Transportation Enhancement Program (TEP) and an update of the 47 projects being worked on. He explained that TEP projects are non-traditional projects that the Department of Transportation would not normally do. He also noted that Delaware is unique in how TEP projects are funded and managed, in that many states do not add any funds to the federal money allotted for these projects.

6. ACTION ITEM: Proposed Amendment to the FY2008 Unified Planning Work Program (UPWP) Juanita Wieczoreck

Ms. Wieczoreck reviewed the four changes being proposed to the UPWP:

- Project 07-09, Kent County Comprehensive Plan assistance – moved forward to 08-09 with additional funds.
- An increase in funds for the Work Program Administration due to potential move of office
- Increase in funds for the D/KC MPO GIS to fund a Travel Summary report that was originally funded in FY 2007.
- Assistance to local governments – increase funding.

MOTION By Mr. DiPasquale to recommend Council approve the amendments. Seconded by Dr. Houghtaling.
Motion carried.

Mr. DiPasquale suggested that, due to the time, Item #9 be moved forward to allow DelDOT personnel to leave.

9. PRESENTATION: Pedestrian Action Plan – Anthony Aglio, DelDOT

Mr. Aglio gave a presentation outlining the history behind the Pedestrian Action Plan. He then outlined the elements of Phase One, Policy Analysis. DelDOT is currently developing Phase Two, the Action Plan. Phase Three will be implementation, and is planned from January – December 2008.

7. ACTION ITEM: Proposed Public Participation Plan – Juanita Wieczoreck

Ms. Wieczoreck reported that the draft Plan was released for public comment September 10 through October 29th. There was discussion concerning Mr. Ornauer's comments on the Plan. Mr. Ornauer stated that he wanted the Plan to be easily understood, without "legalese" language. Ms. Wieczoreck asked the PAC for a recommendation to Council. Mr. DiPasquale asked if the recommendation was for the original document, or as amended by Mr.



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
<http://www.doverkentmpo.org>

(302) 760-2713 FAX: (302) 739-6340

Ornauer. Mr. Ornauer said that he would be comfortable with a motion recommending the document as it is with the understanding that it may not be the final document.

MOTION By Mr. DiPasquale to recommend Council adopt the draft Plan . Seconded by Dr. Houghtaling.
Motion carried.

10. **DISCUSSION ITEM: Discussion with Tashia Clemons, FHWA – TABLED due to Ms. Clemons absence**

Ms. Wieczoreck noted that only one question had been referred to staff for Ms. Clemons, and asked the committee to consider what they wanted to discuss with Ms. Clemons. There was considerable discussion about the federal program, with committee members insisting that they needed more information to be specific in their request. Mr. Cook said that he understood the program is vast, but that he needs more information to know what questions to ask.

Dr. Houghtaling suggested Ms. Clemons be asked to do an overview. He also thought it might require longer than an hour, and should be a workshop. Mr. Ornauer suggested it be the topic of the June workshop.

11. **DISCUSSION ITEM: Changes to the FY 2006-2009 Transportation Improvement Program Based on the FY 2008 Bond Bill**

Ms. Wieczoreck reported that most of the changes to the TIP were administrative changes and did not require an amendment. Administrative changes are changes of less than 20% of the total project or do not change the year that construction starts. Two projects, Carter Road and the bridge over Greico's Canal, will require amendments.

12. **STAFF REPORTS – Juanita Wieczoreck**

12.1 **Financial Reports**

12.2 **Project Updates - North Dover Study, Delaware 8 Concept Plan**

12.3 **Correspondence & Publications/Reports – MPO Data Book**

Staff distributed the MPO Data Book, the 2008 calendar, and made a list of the new members that require Binders with the PAC information.

13. **DISCUSSION ITEMS - Next Meeting: December date to be decided, Blue Hen Corporate Center**

The committee decided on Tuesday, December 11 as the next PAC meeting, with the understanding that if there were no pressing agenda items the meeting would be cancelled.

MOTION By Mr. Cook to adjourn the meeting. Seconded by Mr. Cooper.