



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF FEBRUARY 13, 2008

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair)	David Edgell, Office of State Planning (Vice-chair)
Greg Oliver, DelDOT Planning	Phil Wheeler, DNREC
Cathy Smith, Delaware Transit Corporation	Milton Melendez, DE Dept. of Agriculture
Suzan Doordan, Transp. Mgmt. Assoc. DE	
Janelle Cornwell for A.M. Townshend, City of Dover/Planning/Insp.	
Mary Ellen Gray for Sarah Keifer, Kent County Planning	

Members not attending:

David Hugg, Town of Smyrna	Tim Riley, Kent Conservation District
Rick Crawford, Norfolk Southern	Keith Lynch, Federal Transit Admin.
Tashia Clemons, Federal Highway Admin.	Jack Taylor, DE Motor Transport Assoc.
Gary Norris, City of Milford	Heather Keegan, DE Economic Dev. Office
Louis Lombard, Dover Air Force Base	

Non-members attending:

Fran Lucia, DelDOT Finance	Marilyn Milbrand, DelDOT Finance
Mark Glaze, DelDOT Planning	Juanita S. Wieczoreck, MPO Staff
Catherine Samardza, MPO Staff	

1. Introduction of Members & Guests
2. Public Comments
3. **ACTION ITEM: Approval of Agenda**

MOTION By Mr. Oliver to approve the agenda. Seconded by Mr. Wheeler. Motion carried.

4. **ACTION ITEM: Approval of Minutes/December 12, 2007 Meeting**

MOTION By Ms. Smith to approve the minutes of December 12, 2007. Seconded by Ms. Doordan. Motion carried.

5. **ACTION ITEM: Proposed Amendment to the FY 2006-2009 Transportation Improvement Program – J. Wieczoreck**

MOTION By Ms. Smith to recommend Council approve the proposed TIP amendment to include funding for the New Freedom program. Seconded by Mr. Wheeler. Motion carried

6. **ACTION ITEM: Draft FY 2009 Unified Planning Work Program – J. Wieczoreck (enclosure)**

Ms. Wieczoreck reviewed the UPWP and answered questions concerning the various projects. She also detailed plans for the MPO's proposed physical move to new offices.

MOTION By Mr. Edgell to recommend Council approve the draft UPWP for 30 day comment period pending confirmation by DelDOT of funding availability. Seconded by Mr. Melendez. Motion carried.



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7. **DISCUSSION ITEM: Draft FY 2009-2012 Transportation Improvement Program; questions from December**

There was discussion concerning the fact that funding is still less than needed and projects have been moved out to future years. It was noted that the Capital Transportation Program has not been changed significantly from the June 30th version.

8. **Member Agency Reports:**

City of Dover / Planning & Public Works – Mr. Koenig reported that the Eden Hill project is moving rapidly. The Medical Center is expected to be finished by summer 2008. Additional buildings may be approved, and a residential section of 650 units has been approved. Clubhouse construction is expected to begin shortly, followed by a commercial component. DelDOT and the City have met and expect to begin the South Governor’s Avenue reconstruction soon. BayHealth is planning a \$100M expansion. It is a multi-year plan that will include demolition of old buildings and construction of a tower and large expansion. Mr. Koenig also reported that the City of Dover has determined that a new library is the #1 priority. The location is yet to be determined. Plan submissions to the City are continuing steadily. The Wyoming Mill realignment is being delayed by paperwork issues. There was some discussion concerning this project. Ms. Wiecezorek reported that the draft CTP had no funds allotted for Wyoming Mill Road. Mr. Koenig also noted that the Clarence Street Extension project would be modified from the original plan due to financial considerations.

Kent County / Planning – Ms. Gray reported that the County expects to adopt the Comp Plan at the

end

of April after public meetings, Regional Planning Commission and Levy Court hearings. A public meeting was scheduled for February 13th at Lake Forest High School.

Soil Conservation / Dover Air Force Base – NO REPORTS

Municipalities / Smyrna / Milford – NO REPORTS

Norfolk Southern – NO REPORT

Delaware Motor Transport Association- NO REPORT

Federal Highway Administration – NO REPORT

Federal Transit Administration – NO REPORT

TMA DE – Ms. Doordan reported that the TMA is in transition – Roger Roy is retiring. They are interviewing for his replacement. She also reported that the Ozone Partnership will be changing its

logo.

She also thanked the MPO for their financial contribution to an event at a Wilmington Blue Rocks

game.

State of Delaware: DelDOT Planning – Mr. Oliver reported that DelDOT would be presenting their proposed budget to the Bond Bill Committee on February 19th. Last year, SAFETEA-LU was fully funded; if the money is not forthcoming this year, it will affect Delaware and the MPO.

DelDOT Finance – Mr. Lucia introduced himself to the TAC. He reported that he is working on the CTP with Ms. Milbrand. He told the TAC members to feel free to ask him questions.

DTC – Ms. Dennis reported that there will be a pilot program providing Saturday service in Kent County. DTC has asked the City of Dover Safety and Transportation Committee for a subsidy for this program. New Castle County will have a Sunday service program. The City of Newark is objecting,

but

they will not provide a subsidy to assist in paying for the program.

DNREC – Mr. Wheeler reported that DNREC is reviewing the Kent County Comp Plan for AQ adequacy. There is an issue with non-attainment areas achieving the numbers due to a monitor in NJ. EPA is holding back on that. He also reported that Delaware still does not have an 8-hour SIP budget.

Agriculture – NO REPORT

Statewide Planning – Mr. Edgell reported that his office is meeting with municipalities to develop

comp



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plans. He thought that this would be a good opportunity for the MPO to contact municipalities.

DEDO – NO REPORT

9. Project Updates –

9.1 Regional Transportation Plan Update

Ms. Wieczoreck reported that the MPO is coordinating with the County on the RTP update. The MPO is also utilizing an open contract between Parsons Brinckherhoff and DelDOT. She also noted that a TAC subcommittee for RTP review would not be necessary; the MPO will e-mail draft chapters of the RTP to all TAC members for review at the next (April) meeting. She also reported that, due to the public review time, strategies would have to be developed to get the information out to the public other than meetings.

9.2 North Dover Study

RK&K has developed a SYNCHRO model for the North Dover Study that evaluates 3 groupings of additional connections.

There will be a meeting of the area's business community on February 28th.

9.3 DE 8 Concept Plan and Operations Study

JMT is working to address the State Historic Preservation Office's (SHPO) concerns regarding language in the report. The report will go to Council for final approval in March.

10. Staff Report – J. Wieczoreck

Ms. Wieczoreck reported that the MPO is working with the First State Heritage Park and the University of Delaware to bring the University's hydrogen fuel cell bus to Dover for certain events (Dover Days, Book Fair, race weekends). DTC is assisting in this project. Scheduling and routing must be worked out because the bus is not able to refill the fuel cell in Dover.

Staff expects to publish the next newsletter in March.

10.1 UPWP Progress & Financial Reports

10.2 Correspondence & Publications/Reports

11. Next Meeting: April 9, 2008

MOTION By Mr. Wheeler to adjourn the meeting. Seconded by Ms. Doordan. Motion carried.