



DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF APRIL 11, 2007

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair)
Tim Riley, Kent Conservation District
Phil Wheeler, DNREC
Suzanne Repp, Transp. Mgmt. Assoc. DE

David Hugg, Town of Smyrna
Greg Oliver, DelDOT Planning
Cathy Smith, Delaware Transit Corporation

Members not attending:

David Edgell, Office of State Planning (Vice-chair)
Planning
Anne Marie Townshend, City of Dover/Planning/Insp.
Milton Melendez, DE Dept. of Agriculture
Rick Crawford, Norfolk Southern
Robert Kleinburd, Federal Highway Admin.
Gary Norris, City of Milford

Mike Petit de Mange, Kent County

Jeff Stone, DE Economic Dev. Office
Louis Lombard, Dover Air Force Base
Florence Bicchetti, Federal Transit Admin.
Jack Taylor, DE Motor Transport Assoc.

Non-members attending:

Bruce Allen, DelDOT
Richard Ornauer, PAC
Marilyn Milbrand, DelDOT
Joshua Waltz, MPO Staff
Catherine Samardza, MPO Staff

Richard Kautz, Sussex County Planning
Earl Timpson, DelDOT
Juanita Wieczoreck, MPO Staff
Daniel McNulty, MPO Staff

The meeting was begun without a quorum. It was decided to accept motions and vote on the action items to determine a consensus, and to make informal recommendations to Council.

1. **Introduction of Members & Guests**
2. **Public Comments**
3. ***ACTION ITEM: Approval of Agenda***

Ms. Wieczoreck asked that Item 6.2 be removed from the agenda. Mr. McIlvaine was unable to attend the TAC meeting. DelDOT offered a written report, but it did not arrive in time for the meeting. She also asked that Item 9 be deferred.

MOTION By Ms. Dennis to approve the agenda as amended. Seconded by Mr. Wheeler. Motion carried.

4. ***ACTION ITEM: Approval of Minutes/February 14, 2007 Meeting***

MOTION By Mr. Oliver to approve the minutes as presented. Seconded by Mr. Riley. Motion carried.

5. ***ACTION ITEM: Proposed Amendment to the FY 2006 Transportation Improvement Program - Lockerman St/Forest St. Transportation Enhancement - DelDOT***

MOTION By Mr. Wheeler to recommend Council approve the proposed amendment. Seconded by Mr. Hugg. Motion carried.



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6. ACTION ITEM: Draft FY 2008-2013 Capital Transportation Program/Draft FY 2008-2011 Transportation Improvement Program - DelDOT Finance/J. Wieczorek

MOTION By Mr. Hugg to recommend that Council adopt the submitted list of projects and proposed funding for the FY08 TIP. Seconded by Mr. Wheeler. Motion carried.

6.1 Financial Plan/Discussion - DelDOT Finance

6.2 SR 1 Projects - T. McIlvaine, DelDOT - REMOVED

7. ACTION ITEM: Rating of New/Resubmitted Projects for Inclusion in the Transportation Improvement Program - B. Allen, DelDOT/J. Wieczorek

Mr. Hugg asked Ms. Wieczorek to explain the project list. She noted that TAC members had asked that she break out unfunded projects from the projects that were funded. She also explained that only new and resubmitted projects were being rated, not projects already in the TIP.

MOTION By Mr. Hugg to recommend Council add the three listed projects to the unfunded project list with the ratings recommended by Staff. Seconded by Mr. Oliver. Motion carried.

8. ACTION ITEM: Draft FY 2008 Unified Planning Work Program - J. Wieczorek

MOTION By Mr. Wheeler to recommend that Council adopt the UPWP as presented by staff. Seconded by Mr. Riley. Motion carried.

9. ACTION ITEM: Draft Elderly Mobility Report - J. Wieczorek - DEFERRED

10. Member Agency Reports:

City of Dover / Planning – NO REPORT

Public Works – Mr. Koenig reported that Mike Zimmerman’s downtown project was approved and demolition permits for three structures were issued. Bay Health (Kent General Hospital) plans a \$170M expansion. Eden Hill Farm construction for the medical building has been approved for advanced construction. He then reported that the businesses on Governor’s Avenue are not as upset as they were concerning the work on the intersections, which is moving forward to the north. Mr. Koenig also reported that there is pressure to develop a downtown overlay zone, with transfer of development rights, and a desire to go vertical, seven to 10 stories high.

Kent County / Planning – NO REPORT

Soil Conservation – NO REPORT

Dover Air Force Base – NO REPORT

Municipalities / Smyrna / Milford – NO REPORTS

Norfolk Southern – NO REPORT

Delaware Motor Transport Association – NO REPORT

Federal Highway Administration – NO REPORT

Federal Transit Administration – NO REPORT

TMA DE – Ms. Reph reported that TMA DE is involved in public outreach for I-95 construction. They are also working on a Bike Month Initiative for May, and with the Ozone Action Partners.

State of Delaware: DelDOT Planning – NO REPORT

DTC – Ms. Smith reported that DTC expects to review concept plans for the Dover Transit Hub in the next two weeks. Funding is available through final design. There is currently no construction funding



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and the hub is not in DTC's six-year plan.

DNREC – Mr. Wheeler reported that the Mobile Source Budget has gone to Public Hearing. The Counties will have separate budgets. DNREC expects to submit the budget to EPA in June.

Agriculture / Statewide Planning / DEDO – NO REPORTS

Sussex County – Mr. Kautz reported that Sussex County is working with DelDOT to update the LRTP; they expect to complete it by September 2007.

11. Staff Report – J. Wiczoreck

11.1 UPWP Progress & Financial Reports

11.2 Correspondence & Publications/Reports

Ms. Wiczoreck reported that the DE 8 Project Advisory Committee is scheduled to meet on April 18, 2007. They will be looking at land use alternatives.

The MPO is gathering information from the senior centers providing transportation for the Human Services Transportation Plan.

12. Next Meeting: June 13, 2007

The meeting was informally adjourned.