



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE MINUTES OF APRIL 12, 2006

Technical Advisory Committee Representatives Attending:

Scott Koenig, City of Dover/Public Works (Chair)

David Edgell, Office of State Planning (Vice-chair)

Anne Marie Townshend, City of Dover/Planning/Insp.

Mark Glaze for Greg Oliver, DelDOT Planning
Planning

Cathy Dennis, Delaware Transit Corporation

Paul Lang, Federal Highway Admin.

Phil Wheeler, DNREC

Tim Riley, Kent Conservation District

Mark Mallamo, City of Milford

Mike Petit de Mange, Kent County

Louis Lombard, Dover Air Force Base

Tammy Ford, Transp. Mgmt. Assoc. DE

Members not attending:

David Hugg, Town of Smyrna

Rick Crawford, Norfolk Southern

Jack Taylor, DE Motor Transport Assoc.

Milton Melendez, DE Dept. of Agriculture

Florence Bicchetti, Federal Transit Admin.

Gary Smith, DE Economic Dev. Office

Non-members attending:

Donna Hardy, DelDOT

Adrienne Lombard, private citizen

Devon Cordle, Whitman Requardt & Assoc.

Catherine Samardza, MPO Staff

Richard Kautz, Sussex County

Mark Eastburn, DelDOT

Juanita Wiczoreck, MPO Staff

The meeting was called to order at approximately 10:02 AM.

1. Introduction of Members & Guests

2. ACTION ITEM: Approval of Agenda

MOTION By Mr. Petit de Mange to approve the agenda. Seconded by Mr. Wheeler. Motion carried.

3. ACTION ITEM: Approval of Minutes/February 8, 2006 Meeting

MOTION By Mr. Wheeler to approve the February 8th minutes. Seconded by Ms. Dennis. Motion carried.

4. ACTION ITEM: Proposed FY 2007 Unified Planning Work Program – J. Wiczoreck

Ms. Wiczoreck reviewed the 2007 UPWP. She reported that the MPO is \$52,000.00 short in the necessary financing to implement all of the projects in the UPWP. She informed the TAC that one project – Public Participation – has new requirements imposed by SAFETEA-LU.

Mr. Koenig suggested that the Freight project be dropped, for a savings of \$51,000.00. Mr. Petit de Mange informed Ms. Wiczoreck that any request for funds from the County for the MPO supplemental insurance should be forwarded immediately, as the County Budget was being finalized April 25th. Mr. Petit de Mange also had concerns about updating the CorPlan software. He felt that there are alternative programs that will do the same work, and that the MPO should not spend \$31,000.00 on updating CorPlan. Mr. Koenig and Mr. Wheeler felt that the CorPlan project should be a low priority, particularly since the MPO does not currently have a GIS person on staff. Mr. Koenig also suggested that the money for the Walkable Communities Workshop be released; he did not believe that Dover would be able to commit to a workshop before the MPO's next fiscal year.



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MOTION By Ms. Dennis that the 07 UPWP be adopted by forwarding \$3,000 from FY07 for the Walkable Communities Workshop, removing the funding for the Freight project and eliminating the CorPlan update from 06-09 entirely. Mr. Glaze seconded the motion.

Before the vote there was considerable discussion on the Route 8 Study.

MOTION By Mr. Petit de Mange to amend the previous motion by allowing any additional shortfalls in the FY07 UPWP to be resolved by reducing the funding in the Route 8 Study. Mr. Lang suggested that language be inserted to add the freight project pending available financing. Ms. Dennis accepted/seconded the amendments to her motion. Motion carried with the above amendments.

5. ***ACTION ITEM* Draft Comprehensive Highway Safety Plan – D. Hardy, DelDOT**

Ms. Hardy reported that SAFETEA-LU required states to have a Comprehensive Highway Safety Plan or lose federal funding. Delaware has been working on this prior to SAFETEA-LU in an effort to reduce road deaths and health care costs. Ms. Hardy distributed materials to the TAC. Research shows that there are 22 emphasis areas for highway safety. Delaware has identified 9 of these for action. Ms. Hardy emphasized that it takes more than one agency to implement this kind of Plan and make it work. Education, enforcement, engineering and emergency services are key. There will be a stakeholder work group and public workshops to develop an action plan for implementation. Two-year updates are planned. Ms. Wiczoreck explained to the TAC that this is an action item because it must be added to the MPO's Long Range Transportation Plan for SAFETEA-LU compliance.

MOTION By Mr. Edgell to recommend that Council add the Comprehensive Highway Safety Plan to the MPO LRTP. Seconded by Mr. Riley. Motion carried.

6. ***ACTION ITEM: 2006 Congestion Management System – M. Eastburn, DelDOT***

Mr. Eastburn reviewed the history of the Congestion Management System and the methodology used to evaluate intersections. Four (4) Kent County intersections are demonstrating Level of Service E or F during peak hours. All four are on US 13. There were questions concerning the Walnut Shade Road Intersection, which is in the Corridor Preservation program. Ms. Wiczoreck said that she will contact Charles Altevogt at DelDOT to find out about this intersection.

MOTION By Mr. Riley to recommend that Council adopt the Congestion Management System program for the MPO TIP. Seconded by Mr. Lombard. Motion carried.

7. **Member Agency Reports:**

City of Dover / Planning - Ms. Townshend said that she would yield to Mr. Koenig for this report as she had just assumed her position.

Public Works – Mr. Koenig introduced Ms. Townshend as Dover's new City Planner. He reported that there are development applications being reviewed for sites throughout the city. Dover is considering annexation out Route 8 to Artis Drive. Six parking garage locations are under discussion, a Wesley College Parking study is underway, the Courthouse project, and the State will be paving Division Street. He also said that projects on hold due to the State's financial problems are becoming a priority.

Kent County / Planning – Mr. Petit de Mange reported that the Coastal Zoning Ordinance was adopted by Levy Court. The ordinance reduces allowable densities east of Route 1. The Bulk Utility ordinance was



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tabled. This ordinance would reduce allowable densities outside the growth zone, and would create a transition zone between urban and rural areas.

Soil Conservation – NO REPORT

Dover Air Force Base – Mr. Lombard commended all agencies and volunteers involved for the outstanding response to the recent C-5 plane crash.

Municipalities / Smyrna – NO REPORT

Milford – Mr. Mallamo reported that Milford has imposed a 90 day moratorium on new development applications. He said that Milford is trying to slow the flow of projects and work through some ordinance changes. They are still very busy with active projects. Mr. Petit de Mange said that a moratorium proposed for Kent County did not go through.

Federal Highway Administration – Mr. Lang reported that the MPO must be SAFETEA-LU compliant by July 1, 2007. Rules on SAFETEA-LU would be in the Federal Register during summer 2006. He also said that he would bring a check list of what is in SAFETEA-LU and what is not.

TMA DE – Ms. Ford reported that the Ozone Action Program kick off is scheduled for May 12th. TMA DE made a presentation for some Human Resource managers in Kent County.

State of Delaware: DelDOT Planning – Mr. Glaze reported that the Kenton Road study has been started; a Public Advisory Committee is being formed, and traffic counts have begun. Four PAC meetings and two public meetings are planned to take place by November.

DTC – Ms. Dennis reported that changes at the Air Base Main Gate have been reflected in a change in the 106 Bus Route. Kent County fixed route ridership has increased generally. She can provide graphs if anyone would be interested.

DNREC – Mr. Wheeler reported that they are waiting on a decision on the Aberdeen Base in Cecil County that is holding up the Emission Budget for New Castle County. There is an issue concerning jobs in Maryland affecting VMT in New Castle County.

Statewide Planning – Mr. Edgell reported that the counties are getting geared up for Comprehensive Plan updates.

Sussex County – Mr. Kautz reported that Sussex County is working on the Comp Plan update with TAZ information from Milford.

Norfolk Southern / Delaware Motor Transport Association – NO REPORT

Federal Transit Administration / DEDO / Agriculture – NO REPORT

8. Staff Report – J. Wiczorek

8.1 UPWP Progress & Financial Reports

8.2 Correspondence & Publications/Reports

9. Next Meeting: June 14, 2006

The meeting was adjourned unofficially at Noon.