



DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE MEETING
MINUTES OF JUNE 8, 2005

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair) David Edgell, State Planning Office (Vice-chair)
Jim Galvin, City of Dover Planning/Insp. Mike Petit de Mange, Kent County Planning
Janet Vinc for David Hugg, Town of Smyrna Cathy Dennis, Delaware Transit Corporation
Milton Melendez, DE Dept. of Agriculture T. Sgt. Kevin Hickman, Dover Air Force Base
Phil Wheeler, DNREC Assoc. DE Tammy Ford, Transportation Mgmt.
Dawn Riggi for Karen Brittingham, City of Milford

Members not attending:

Tim Riley, Kent Conservation District Jack Taylor, DE Motor Transport Assoc.
Anthony Tarone, Federal Transit Administration Rick Crawford, Norfolk Southern
Paul Lang, Federal Highway Admin. Dorrie Moore, DE Economic Dev. Office
Mark Glaze, DelDOT

Non-members attending:

Tom Wuerzer, Town of Smyrna Juanita Wieczoreck, MPO Staff
Catherine Samardza, MPO Staff

The meeting came to order at 10:08 AM.

- 1. Introduction of Members & Guests**
- 2. ACTION ITEM: Approval of Agenda**

MOTION By Mr. Petit de Mange to approve the agenda as presented. Seconded by Sgt. Hickman. Motion carried.

- 3. ACTION ITEM: Approval of Minutes/ April 13, 2005 Meeting**

MOTION By Mr. Galvin to approve the minutes as presented. Seconded by Mr. Petit de Mange. Motion carried.

- 4. ACTION ITEM: Priority of Proposed Fiscal Year 2007 Transportation Improvement Program Projects (TIP) – K. Hickman (as MPO staff)**

Mr. Hickman reviewed the new TIP projects and the ratings. Projects rating 2.1 and higher are submitted to Council for inclusion in the TIP and CTP. Kent County has 3 projects at 2.1 or higher.

One additional project was added to the list: US13 from Smyrna/Duck Creek Road to Leipsic Road.



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Milford expressed concern about the impact of the Rtes. 14/36 project and the Rte. 113 options. Ms. Riggi requested that the MPO speak to Monroe Hite about this. Milford does not wish to remove the project from the list, but they do want more information.

Mr. Hickman then reviewed the Woodlytown Road project. It is considered a dangerous intersection, possibly requiring re-alignment. A number of subdivisions are coming into the area, but none of the developers are addressing this issue. No Traffic Impact Study has been done for this intersection. Many developers are planning subdivisions just under the density that would trigger a TIS. Ms. Wieczorek suggested that DelDOT coordinate with the developer to pay for the realignment project. Mr. Koenig said that his experience has been such that the developers will give DelDOT the land and contribute financing to a project but would rather not have to do the study and construction themselves.

The US13/SR1 Split project was requested by DelDOT, specifying real-time signage for traffic conditions and accidents. There was a question as to whether or not this supported Milford's Comprehensive Plan. Mr. Koenig asked Mr. Hickman to check the language of the project to be sure that it says real-time signage and not regular signage.

The Route 13/Felton project was a citizen request. TAC consensus was that this project was not clear, nor is it supported by any member agency.

MOTION By Mr. Galvin that this project not be forwarded to DelDOT for inclusion in the CTP, and to request DelDOT Operations perform a study of the area. Seconded by Mike Petit de Mange. Motion carried.

Ms. Vinc and Mr. Wuerzer presented material on the US13/Smyrna project from DE 6 to Duck Creek. The project submitted by the Town of Smyrna is the center section of the corridor area.

The TAC then rated the project, for a total score of 2.88.

MOTION By Mr. Edgell to recommend Council forward the 4 projects ranking 2.1 or higher to DelDOT. Seconded by Mr. Melendez. Motion carried.

Mr. Hickman and Ms. Wieczorek then reviewed the projects dropped from the TIP and CTP. All service road projects are being dropped from the pipeline; they will be addressed as redevelopment happens. The Cheswold projects are not being done; these 2 roads are municipal roads that do not qualify for State or Federal funding.

Mr. Koenig asked if the TAC should look at the unfunded projects in case anything had changed in their status since they were last submitted. Ms. Wieczorek said yes.

Mr. Koenig asked that the TAC re-rate the Wyoming Mill Road project, as it is one of 2 top priorities for the City of Dover. The TAC reviewed and changed the scores on the project, which then totalled 2.72.

MOTION By Mr. Edgell that the project list be revised and that the Wyoming Mill



Road project

be added to the above four recommended to Council. Seconded by Mr. Galvin. Motion carried.

5. *DISCUSSION ITEM:* Modification of Functional Classification of MPO Region Roadways – J. Wieczorek

Ms. Wieczorek distributed material concerning the Modification of the Functional Classification of the MPO region. She gave an overview on the subject, explaining that no review or changes had been made to the roadway classifications since 1992. She reported that Mr. Peitit DeMange and Kevin Gustafson (DeDOT) would be going over the classifications to develop a list of changes for the County. She reported that Miford and Smyrna were also invited to this meeting. There was general discussion as to the criteria involved to change a designation. Ms. Wieczorek explained that Action would have to be taken on this item at the August meeting.

6. Member Agency Reports:

CITY OF DOVER:

PLANNING – Mr. Galvin reported that the Eden Hill project would be going before the City Planning Commission on June 20th, and to the City Council on July 11th.

PUBLIC WORKS – Mr. Koenig reported that DeDOT has completed the Walker Road project. Some small “punch list” items are still being completed. Water line reconstruction is planned for Division Street this summer.

KENT COUNTY:

Planning – Mr. Petit de Mange reported that there is a high level of developer activity in the County. Two high volume subdivisions are scheduled for public hearings and review by the Planning Commission. The last West Dover Connector meeting was well-attended by the public. The South State Street Study development plan should be published late in the summer. The Garrison Lake Planning Committee will have a public meeting on July 7. He also reported that the new County Building has an Audio/Visual recording studio with full technical capabilities available for public service announcements. Anyone wishing to use the A/V facilities should contact Bob McLeod’s office.

Soil Conservation – NO REPORT

MUNICIPALITIES:

Smyrna – Ms. Vinc reported that Smyrna has resolved its differences with New Castle County. The Downtown Redevelopment project is burying wires, and adding trees and sidewalks.

Milford – Ms. Riggi reported that Milford’s annexation request was approved by the Office of State Planning. “Rita’s” and “Quiznos” are both open for business. The downtown greenways project has been expanded. The old shopping center is being revitalized; a new restaurant is opening there.

DOVER AIR FORCE BASE - Sgt. Hickman reported that DAFB is not on the closing list of military bases; in fact, the Base will be adding 450 more positions. He also announced that this



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meeting was his last TAC meeting as the DAFB representative. He is retiring from the service and will be joining the MPO staff.

DELAWARE MOTOR TRANSPORT ASSOCIATION – NO REPORT

NORFOLK SOUTHERN – NO REPORT

FEDERAL HIGHWAY ADMINISTRATION – NO REPORT

FEDERAL TRANSIT ADMINISTRATION – NO REPORT

TMA DE – Ms. Ford reported that the free ticket offer for Ozone Action days ends June 15th.

STATE OF DELAWARE:

DelDOT Planning – NO REPORT

DTC – Ms. Dennis reported that Resort service has begun. She also reported that Routes 106, 107 and 301 would be disrupted by the closing of the roadway by the Paradee Building on the DelDOT Danner Campus. The new, temporary stop is in front of the Administration Building's new entrance.

DNREC - Mr. Wheeler reported that DNREC has received Air Quality concurrence letters from the federal agencies for the Dover/Kent County MPO and WILMAPCO. Sussex County is still being reviewed. He expects that Delaware will be out of lapse in the near future.

Agriculture – NO REPORT

Statewide Planning – NO REPORT

DE Economic Development Office – NO REPORT

7. Staff Report – J. Wieczorek

7.1 UPWP Progress & Financial Reports

7.2 Correspondence & Publications/Reports

Ms. Wieczorek reported that the MPO received a letter from FHWA approving the Urban Boundary changes.

The PAC Annual Workshop will take place on Saturday, June 11th. The Walkable Community Workshop is the topic of the meeting. Those wishing to attend should contact Ava Perrine, MPO Staff, as soon as possible.

8. Next Meeting: August 10, 2005

MOTION By Mr. Petit de Mange to adjourn the meeting. Seconded by Mr. Galvin. Motion carried.