



DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF AUGUST 9, 2006

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair)	David Hugg, Town of Smyrna
David Edgell, Office of State Planning (Vice-chair)	Greg Oliver, DelDOT Planning
Anne Marie Townshend, City of Dover/Planning/Insp. Planning Phil Wheeler, DNREC Corporation	Mike Petit de Mange, Kent County Cathy Dennis, DE Transit
Louis Lombard, Dover Air Force Base	Gary Norris, City of Milford

Members not attending:

Tim Riley, Kent Conservation District	Milton Melendez, DE Dept. of Agriculture
Florence Bicchetti, Federal Transit Admin.	Paul Lang, Federal Highway Admin.
Jack Taylor, DE Motor Transport Assoc.	Tammy Ford, Transp. Mgmt. Assoc. DE
Rick Crawford, Norfolk Southern	Gary Smith, DE Economic Dev. Office

Non-members attending:

Jerry Peters, Bay Health Medical	Adrienne Lombard, IDEA Institute
Juanita Wieczoreck, MPO Staff	Catherine Samardza, MPO Staff
Richard Kautz, Sussex County Planning	

1. **Introduction of Members & Guests**
2. ***ACTION ITEM:* Approval of Agenda**

The committee asked that "Public Comments" be added as 8A.

MOTION By Mr. Wheeler to approve the agenda with the above change. Seconded by Mr. Oliver.
Motion carried.

3. ***ACTION ITEM:* Approval of Minutes/June 14, 2006 Meeting**

Mr. Kautz asked that the minutes be corrected to indicate that he was not in attendance at the June Meeting. Ms. Townshend noted that the minutes should be corrected to indicate that the City of Dover was considering annexation of a parcel from the Carey Farm.

MOTION By Mr. Edgell to approve the minutes as corrected. Seconded by Mr. Lombard. Motion carried.

4. ***ACTION ITEM:* Annual Meeting**

- 4.1 **Election of Officers – Nominating Committee**

The nominating committee reported that it had not met and did not have a slate to recommend. Nominations were accepted from the floor.

MOTION By Ms. Dennis nominating Mr. Koenig as TAC Chair. Seconded by Mr. Petit de Mange.
Motion carried.



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MOTION By Mr. Oliver to close the nominations. Seconded by Mr. Wheeler. Motion carried.

Mr. Koenig was elected by acclamation.

MOTION By Mr. Petit de Mange nominating Mr. Edgell as Vice Chair. Seconded by Mr. Oliver. Motion carried.

MOTION By Mr. Petit de Mange to close the nominations. Seconded by Mr. Hugg. Motion carried.

Mr. Edgell was elected by acclamation.

4.2 UPWP Completion Report – J. Wieczoreck

5. ACTION ITEM: Proposed Amendment to the FY 2006-2008 Transportation Improvement Program – Marc Cote, DeIDOT

Mr. Cote distributed materials detailing the new Barratts Chapel Road project and reviewed the project in detail. The project contains multiple/simultaneous developments and DeIDOT is approaching the area in a new way, coordinating the work that the developers are required to do. Rather than each developer building the necessary improvements separately, they are contributing a financial share to DeIDOT, who in turn will direct the construction. There was considerable discussion as to how this coordination will work, and what changes would be made if developers choose not to participate. Mr. Cote reported that the “worst case” scenario would be that

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or 6 developers would all be working independently on the improvements. The Barratts Chapel project was then ranked and given a score of 2.17.

MOTION By Mr. Koenig to recommend that the Barratts Chapel project be included in the CTP with a ranking of 2.17. Seconded by Mr. Petit de Mange. Motion carried.

The additional amendments are projects that were already in the TIP and have had financing restored. There was

discussion concerning the West Dover Connector and whether or not it was a regionally significant project and would require an Air Quality Conformity analysis. The other projects are either exempt or not regionally significant.

MOTION By Mr. Edgell to recommend MPO Council approve the amendments to the TIP with the understanding that if Air Quality Conformity is required for the West Dover Connector, and the project does not pass, the project will be removed pending a solution to the air quality problems.

Seconded by Mr. Petit de Mange. Motion carried.

6. ACTION ITEM: Review and confirmation of Project Priority List for FY 2008 – J. Wieczoreck, D/KC MPO (Enclosure)

MOTION By Mr. Hugg to recommend the Project Priority List for FY08 to DeIDOT as recommended by staff. Seconded by Ms. Townshend. Motion carried.

7. Member Agency Reports:

City of Dover - Planning – Ms. Townshend reported that 101 acre parcel of the Carey farm was annexed by the City. The City is also working on changes to the Corridor Overlay Zone.



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Public Works – Mr. Koenig reported that an application for development of Lincoln Park/Clarence Street has been submitted, but that it does not meet the concept plan for the area.

Kent County - Planning – Mr. Petit de Mange reported that the Planning Commission would recommend approval of the Adequate Public Facilities ordinance. This portion of the ordinance covers roads, Level of Service and Traffic Impact Statements. This version of the ordinance lowers the threshold for a TIS for subdivisions. Kent County is also holding “listening posts” for the Comprehensive Plan. Kent County is still waiting to receive the State Resource Data. State law requires the data to be available one year prior to the Plan deadline; that date has already been missed.

Soil Conservation – NO REPORT

Dover Air Force Base – Mr. Lombard reported that the Air Base is working on updating the general plan.

Municipalities - Smyrna – Mr. Hugg reported that Smyrna is working with the MPO on area transportation issues. They are also working with the Office of State Planning on an agreement to take over existing sewer lines north of town. Chirstiana Care will be opening in September.

Milford – NO REPORT

State of Delaware: DelDOT Planning – Mr. Oliver reported that DelDOT is involved in the budget process for the 6 year CTP. He also reported that Delaware is a non-voting member of the Salisbury/Delmar MPO and will not be contributing financially to the entity.

DTC – Ms. Dennis reported that DTC is working with Smyrna regarding bus service. There will be a public hearing for Kent County Service changes on September 13th. The effective date of the proposed changes is December.

DNREC – NO REPORT

Statewide Planning – Mr. Edgell reported that Livable Delaware legislation that was not passed in July would be revised and submitted again in January.

Agriculture and DEDO NO REPORT

Norfolk Southern	}-	
Delaware Motor Transport Association	}-	NO REPORT
Federal Highway Administration	}-	
Federal Transit Administration	}-	
TMA DE		

8. Staff Report – J. Wieczorek

- 8.1 UPWP Progress & Financial Reports
- 8.2 Project Updates – DE 8 Concept Plan and Operations Study, Elderly Mobility Survey
- 8.3 Correspondence & Publications/Reports

Ms. Wieczorek reported that Dan McNulty is now a member of the MPO Staff. He is the PAC liaison and will be working on the Elderly Mobility Survey.

Ms. Wieczorek reported that two projects in the UPWP with 06 numbers, DE 8 and the North Dover Study, would be re-numbered for 07 due to administrative requirements.

8A. Public Comments - NONE

9. Next Meeting: October 11, 2006

MOTION By Mr. Lombard to adjourn the meeting at 11:40 AM. Seconded by Mr. Oliver.
Motion carried.