



**DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE**  
**OCTOBER 12, 2005 MINUTES**

**Technical Advisory Committee Representatives:**

Scott Koenig, City of Dover/Public Works (Chair)  
Mike Petit de Mange, Kent County Planning  
Greg Oliver, DelDOT Planning  
Paul Lang, Federal Highway Admin.  
Wayne Henderson for Cathy Dennis, DTC

David Edgell, Office of State Planning (Vice-chair)  
David Hugg, Town of Smyrna  
Gary Smith, DE Economic Dev. Office  
Mark Mallamo, City of Milford

**Members not attending:**

Anthony DePrima, City of Dover/Planning/Insp.  
Tammy Ford, Transportation Mgmt. Assoc. DE  
Anthony Tarone, Federal Transit Administration  
Milton Melendez, DE Dept. of Agriculture  
Tim Riley, Kent Conservation District

Jack Taylor, DE Motor Transport Assoc.  
Rick Crawford, Norfolk Southern  
John Sclesky, Dover Air Force Base  
Phil Wheeler, DNREC

**Non-members attending:**

Richard Kautz, Sussex County Planning  
Catherine Samardza, MPO Staff

Kevin Hickman, MPO Staff

The meeting was called to order without a quorum at approximately 10:15 AM. It was agreed to begin with Mr. Lang's overview of SAFETEA-LU.

**5. *DISCUSSION ITEM: SAFETEA-LU OVERVIEW – P. Lang, FHWA***

Mr. Lang announced that the new planning regulations will take effect on July 1, 2007. The regulations were passed on August 10, 2005. Interim guidance information is available. Although MPO's do not have to comply until July 2007, any MPO may begin compliance as soon as possible. The planning cycle for the Long Range Transportation Plan update is now 4 years instead of 3. It is not clear yet if our cycle, which began on July 11, 2005, must finish out the three year cycle and begin the 4 year cycle in 2008, or if we can go until 2009. Mr. Lang reported that WILMAPCO is in a similar situation and would like to "grandfather" the cycle, but he does not think that permission for that is likely.

Mr. Lang reviewed some other points of the new legislation, and referred the TAC members to the federal website for detailed information ([www.fhwa.dot.gov/safetealu/index.htm](http://www.fhwa.dot.gov/safetealu/index.htm)).

There was also discussion at this time concerning the STIP, which has not yet been submitted to the federal agencies. With no federal approval, federal funds cannot be used. Mr. Koenig asked why the STIP had not yet been submitted; Mr. Lang informed the TAC that DelDOT is having a problem with WILMAPCO's TIP; WILMAPCO only approved the 1<sup>st</sup> year of the STIP. DelDOT expects the issue to be resolved for a January or February submission to the federal agencies.

1. Introduction of Members & Guests
2. *ACTION ITEM: Approval of Agenda*

**MOTION** By Mr. Hugg to approve the agenda as changed by starting with Item 5. Seconded by Mr.



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Smith. Motion carried.

3. ***ACTION ITEM:*** Approval of Minutes/ August 10, 2005 Meeting

**MOTION** By Mr. Hugg to approve the minutes as submitted. Seconded by Mr. Petit de Mange. Motion carried.

4. ***ACTION ITEM:*** Annual Meeting

4.1 Elections / Nominating Committee

Mr. Hugg reported that the nominating committee recommended that the current Chair, Mr. Koenig, and Vice-Chair, Mr. Edgell, continue to serve.

**MOTION** By Mr. Hugg to close the nominations. Seconded by Mr. Petit de Mange. Motion carried. Mr. Koenig and Mr. Edgell were elected by acclamation.

4.2 Completion Report – K. Hickman

Committee members noted minor corrections of spelling and punctuation on the completion report. There was also a question concerning outstanding financial issues for the Air Quality Outreach and the Long Range Transportation Plan. Ms. Samardza explained that the MPO was waiting for a bill from a vendor for the AQ project, and that printing for the LRTP had yet to be arranged.

**MOTION** By Mr. Petit de Mange to accept the completion report. Seconded by Mr. Smith. Motion carried.

5. ***DISCUSSION ITEM:*** SAFETEA-LU OVERVIEW – P. Lang, FHWA

- This took place prior to Item 1.

6. **Member Agency Reports:**

**City of Dover / Planning – NO REPORT**

**Public Works – Mr. Koenig reported that Dover has begun the Division Street water main project. This will be ongoing for about two months. The “kick-off” for the Clarence Street project would be held on Friday, October 14. There is a search underway for a new director of Planning.**

**Kent County / Planning – Mr. Petit de Mange reported that development activity in Kent County is high. There is some concern regarding a major subdivision in an unincorporated area, and talk about the road system being inadequate. He said that whether or not the system is adequate is fact or perception, the elected officials hear these concerns and want to address them. He also mentioned that more development is occurring inside the growth zone than out of it. Mr. Petit de Mange then reported that the first TDR (Transfer of Development Right) was approved by Levy Court.**

**Soil Conservation – NO REPORT**

**Dover Air Force Base – NO REPORT**

**Municipalities / Smyrna – Mr. Hugg reported that Smyrna is growing rapidly, with commercial development as well as residential. He also reported that Smyrna’s elected officials also hear the same concerns about the road system.**

**Milford – Mr. Mallamo reported that Milford is receiving annex requests. As long as the area is contiguous with Milford’s current borders, the City is granting the annexation.**



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**Norfolk Southern – NO REPORT**

**Delaware Motor Transport Association – NO REPORT**

**Federal Highway Administration – NO REPORT**

**Federal Transit Administration – NO REPORT**

**TMA DE – NO REPORT**

**State of Delaware:**

**DeDOT Planning – Mr. Oliver reported that the Governor’s Task Force is meeting regularly to determine recommendations concerning DeDOT funding. Legislature will meet in January and review those recommendations. In the meantime, DeDOT staff is working on projects in-house to ensure that when there is money again, projects will be ready to move ahead.**

**DTC – Mr. Henderson reported that upcoming service changes will re-allocate resources going to Dover Air Force Base, due to lack of ridership.**

**DNREC – NO REPORT**

**Agriculture – NO REPORT**

**Statewide Planning – Mr. Edgell reported that DEDO has discussed creating a statewide inventory of business sites with his office. He said that some pre-planning needs to be done before this project can be considered. He also reported that the three counties are due to update their comprehensive plans and they have begun working with the State on what information is needed.**

**DEDO – Mr. Smith reported that DEDO is getting a lot of calls from big manufacturers looking for 500,000 to 1M Square Feet of space, parcels in the 70-100 acre range. This is a challenge, because a lot of industrial land has been rezoned to residential, and the sites that are left don’t have the infrastructure to support the development. There was discussion about the Garrison tract being suitable for this type of development, and certain improvements necessary to make it a viable option. Mr. Smith also reported that Delaware is losing industrial development. Mr. Koenig said Mr. Smith should talk to the City of Dover and DeDOT about these issues. Mr. Edgell suggested that his office should also be involved in this discussion.**

**Mr. Koenig also stated concerning the road system issues, the word should go out that lesser service levels would be tolerated in the growth zones.**

**There was also some discussion concerning population projections, TAZs (Traffic Analysis Zones) and school district populations, with an eye to developing a methodology that will be a resource for the school districts, counties and MPOs. Mr. Edgell also reported that Statewide Planning is looking for a new home for the Data Center.**

**7. Staff Report – K. Hickman**

**7.1 UPWP Progress & Financial Reports**

**7.2 Correspondence & Publications/Reports**

**8. Next Meeting: December 14, 2005**

**MOTION By Mr. Petit de Mange to adjourn the meeting at 11:45 AM. Seconded by Mr. Smith. Motion carried.**