



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903

(302) 760-2713 FAX: (302) 739-6340

<http://doverkentmpo.org>

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE MINUTES OF DECEMBER 13, 2006

Technical Advisory Committee Representatives attending:

Scott Koenig, City of Dover/Public Works (Chair)
David Edgell, Office of State Planning (Vice-chair)
Anne Marie Townshend, City of Dover/Planning/Insp.
Paul Lang, Federal Hwy. Admin.
Planning
Louis Lombard, Dover Air Force Base
Milton Melendez, DE Dept. of Agriculture
Lisa Collins for Cathy Dennis, DE Transit Corporation

Tim Riley, Kent Conservation District
Phil Wheeler, DNREC
Mark Glaze for Greg Oliver, DelDOT Plng.
Mike Petit de Mange, Kent County

David Hugg, Town of Smyrna
Suzanne Reph, Transp. Mgmt. Assoc. DE

Members not attending:

DE Economic Dev. Office
Rick Crawford, Norfolk Southern
Jack Taylor, DE Motor Transport Assoc.

Florence Bicchetti, Federal Transit Admin.
Gary Norris, City of Milford

Non-members attending:

Richard Kautz, Sussex County Planning
Juanita Wiczoreck, MPO Staff
Daniel McNulty, MPO Staff
Catherine Samardza, MPO Staff

Jazmin Casas, FHWA
Adrienne Lombard, IDEA Institute
Joshua Waltz, MPO Staff

1. Introduction of Members & Guests
2. Public Comments
3. **ACTION ITEM: Approval of Agenda**

MOTION By Mr. Hugg to approve the agenda. Seconded by Mr. Lombard. Motion carried.

4. **ACTION ITEM: Approval of Minutes/October 11, 2006 Meeting (enclosure)**

MOTION By Mr. Hugg to approve the minutes. Seconded by Mr. Wheeler. Motion carried.

5. **ACTION ITEM: Recommendation of Projects to be Included in the FY 2008 Unified Planning Work Program– J. Wiczoreck, D/KC MPO (Enclosure)**

The committee discussed the new procedures for prioritizing projects. They also asked that projects be listed in groups based on score, and identified as to location, cost and local sponsors. With regard to the Neighborhood Level Studies, staff was directed to develop guidelines for those projects.

MOTION By Mr. Hugg to submit the following projects as the Dover/Kent County priorities:

Kent County Growth Corridor Plans
Neighborhood Level Studies
East-West Corridor Study – adding DE 6 & 300, and DE 8

Seconded by Mr. Lombard. Motion carried.



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Ms. Wieczoreck suggested that a subcommittee be formed to develop the priority process for next year. Mr. Edgell agreed that it was a good idea.

6. **ACTION ITEM: Proposed Update of Population and Employment Projections - J. Wieczoreck**

Ms. Wieczoreck reported that DNREC is working on a new Air Quality Budget for the 8-hour emission standard. The most recent population and employment projections are 10% higher than the totals in the Long Range Plan, and this could cause problems in meeting the new budget. She reported that, in order to get these figures to DNREC as soon as possible, staff added 10% to the TAZ's to keep the distribution the same as the previous figures. These new numbers better reflect Kent County population totals and can be used by DNREC. There were questions concerning the necessity of increasing these numbers; Mr. Wheeler explained that by using the older figures for the new budget, there would be a discrepancy in conformity. Mr. Lombard and Mr. Petit de Mange did not agree with the methodology for increasing the total figures and were not happy with the results. Mr. Edgell, Mr. Wheeler and Mr. Glaze argued that, for the purposes of Air Quality Conformity and the new budget, how the figures were distributed was not an issue, but that the adoption of the higher numbers was significant to the new budget. Further discussion ensued, with the committee being divided on the methodology but in general agreement that the higher figures should be used by DelDOT and DNREC for the new budget. It was noted that the MPO's adoption of the census figures was not required for DelDOT and DNREC to use them for the budget; adoption of the figures distributed throughout the TAZ's was the issue. It was agreed that MPO staff would meet with Mr. Petit de Mange and work on a more accurate distribution of the figures across the TAZ map.

MOTION By Mr. Lombard to table action on this pending agreement on how the projections are distributed throughout the Kent County TAZs. Seconded by Mr. Hugg. Motion carried.

7. **PRESENTATION: Project Status Report/Kent County Transportation Projects – J. Wieczoreck**

Ms. Wieczoreck reviewed information provided by DelDOT on the status of projects in the MPO region. The committee asked that staff provide a separate list of unfunded projects. Mr. Edgell noted that WILMAPCO listed "aspirational projects" and suggested the same for this MPO.

8. **Member Agency Reports:**

City of Dover – Planning & Public Works – Mr. Koenig reported that Clarence Street/Lincoln Park, a federal project, is now in the design phase. Groundbreaking for the Eden Hill medical center would take place on December 14th. The Eden Hill residential plans and the Kesselring Farm projects are being reviewed.

Kent County – Planning – Mr. Petit de Mange reported that Levy Court had three new commissioners; a fourth would be elected in January. In the new year, four out of seven commissioners will be new, and there will be a transition time where appointees would be reviewed. The last two sections of the Adequate Public Facilities Ordinance are scheduled for hearing. The "Roads" piece establishes a County Level of Service standard outside the growth zone and is stricter and trip generation thresholds are different than DelDOT's. The County plans forums for the Comprehensive Plan in January and February, and informal sessions throughout the summer for growth management, natural resources, community design, regulatory options, and agricultural and preservation issues. There is a 15-member advisory board for the Comp Plan.

Kent County Soil Conservation – Mr. Riley reported that the Puncheon Run Watershed study is being completed. He reported that the developer participated in the project willingly. Tar Ditch (near the Duncan Center) will be next.

Dover Air Force Base – Mr. Lombard reported that the consultant working on the Land Use Plan for the base would be here through the spring.

Municipalities / Smyrna – Mr. Hugg reported that traffic at the new medical center may become an



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issue. Smyrna is working with DTC to move the bus stop closer to the center. He also reported that the State is building a service center in Smyrna on Route 13 next to the JP court.

Milford – NO REPORT

Norfolk Southern – NO REPORT

Delaware Motor Transport Association - NO REPORT

Federal Highway Administration - Mr. Lang introduced Ms. Jazmin Casas, working in the Dover office through a Masters Degree program. He also reported that the Continuing Resolution for funding is in place through February 10th. He distributed material highlighting the SAFETEA changes in requirements for compliance.

Federal Transit Administration - NO REPORT

TMA DE – Ms. Reph reported that the Rideshare Delaware program is now being managed by Parsons Brinckerhoff, and that Tammy Ford is now with PB.

State of Delaware: DelDOT Planning - NO REPORT

DTC – Ms. Collins reported that the December service changes had been implemented.

DNREC – Mr. Wheeler reported that DNREC is working on the SIP for the 8-hour standard; Delaware may not be able to show attainment by 2010 with this standard. Additional controls for all emissions may be required.

Agriculture – NO REPORT

Statewide Planning – Mr. Edgell reported that his office is working with Kent County on their Comprehensive Plan. The New Castle County Plan is ready to go to the public for review. He also reported that DelDOT funding issues are being addressed and a funding package will be proposed in January.

DEDO – NO REPORT

9. Staff Report – J. Wiczoreck

9.1 UPWP Progress & Financial Reports

9.3 Correspondence & Publications/Reports

Ms. Wiczoreck reported that the DE 8 “Kick off” meeting was held on November 16th. There will be a public meeting after the initial review of the corridor. The MPO Newsletter will be published in late December. The Coordinated Human Services Transportation Plan is moving ahead. DTC’s deadline is July 2007.

10. Next Meeting: February 14, 2007

Prior to adjourning the meeting, the committee celebrated Mr. Lang’s retirement.

The meeting was adjourned informally without a motion.