



**DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE**  
**MINUTES OF DECEMBER 14, 2005**

**Technical Advisory Committee Representatives attending:**

Scott Koenig, City of Dover/Public Works (Chair)	David Edgell, Office of State Planning (Vice-chair)
Mike Petit de Mange, Kent County Planning	Mark Glaze for Greg Oliver, DelDOT Planning
Cathy Dennis, Delaware Transit Corporation	Raffi Papazian, Dover Air Force Base
Tim Riley, Kent Conservation District	Ray Malenfant for Phil Wheeler, DNREC
Paul Lang, Federal Highway Admin.	
Shannon Marchman for Gary Smith, DE Economic Dev. Office	

**Members not attending:**

Anthony DePrima, City of Dover/Planning/Insp.	Milton Melendez, DE Dept. of Agriculture
Tarone, Federal Transit Administration	Anthony Rick Crawford, Norfolk Southern
Jack Taylor, DE Motor Transport Assoc.	David Hugg, Town of Smyrna
Tammy Ford, Transportation Mgmt. Assoc. DE	Mark Mallamo, City of Milford

**Other attendees:**

Richard Kautz, Sussex County Planning	Michael DuRoss, DelDOT Planning
Ben Anderson, Dover Post	Brigitte Odom-Ewuake, Century Engineering
Juanita Wiczoreck, MPO Staff	Kevin Hickman, MPO Staff
Catherine Samardza, MPO Staff	

1. Introduction of Members & Guests
2. ***ACTION ITEM:*** Approval of Agenda

MOTION By Mr. Petit de Mange to approve the agenda with the addition of 8.3, Public Comments.  
Seconded by Mr. Edgell. Motion carried.

3. ***ACTION ITEM:*** Approval of Minutes/ October 12, 2005

Mr. Edgell noted that his report in the October 12<sup>th</sup> minutes should read “counties” instead of municipalities.  
Ms. Samardza reported that Mr. Henderson (DTC) had called to note that he had been omitted from the attendees.

MOTION By Ms. Dennis to approve the minutes with the above corrections. Seconded by Mr. Petit de Mange. Motion carried.

4. ***ACTION ITEM:*** Proposed Amendment to the FY 2006 Unified Planning Work Program—J. Wiczoreck

Ms. Wiczoreck reviewed the current budget and funding available. She reported that \$176,367.00 is still available for programming. Ms. Wiczoreck and the TAC members then reviewed the unfunded projects and discussed which projects should be recommended to Council for funding.

MOTION By Mr. Petit de Mange that concept plans for the DE 8 commercial corridor (Forest Street to Artis Drive) and North Dover Corridor study be recommended to Council for funding.  
Seconded by Mr. Glaze. Motion carried.



## Dover/Kent County Metropolitan Planning Organization

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### 5. **PRESENTATION: DelDOT Travel Demand Model, Recent Changes and Capabilities – M. DuRoss, DelDOT**

Mr. DuRoss reported on the changes to the Travel Demand Model and how those changes may have affected the results that are used to support the Long Range Transportation Plan. There were some questions and discussion as to weekend data being incorporated into the model, particularly for Sussex County and DTC. Mr. Edgell asked if there were any differences in the numbers with the new model. Mr. DuRoss replied that DelDOT had been concerned, but found that there is not a vast difference in the numbers county-wide. Mr. Malenfant said that in order for DNREC to incorporate the new data into the baseline inventory, they would need to receive it by March.

### 6. **DISCUSSION ITEM: Report from the Governor's Task Force to Recommend Transportation Funding Options – J. Wieczorek**

Ms. Wieczorek reported that the Executive Summary from the task force was incomplete – some items were left out; some were in the wrong category; and some projects not originally in the TIP had increased and were now listed. There was discussion concerning the possible solutions to the budget shortfall. Mr. Kautz asked Ms. Wieczorek to send him the report via e-mail.

### 7. **Member Agency Reports:**

#### **City of Dover / Planning - NO REPORT**

**Public Works** – Mr. Koenig reported that the City Council endorsed one of the West Dover Connector options. Phase I of the Division Street water line project is finishing. They expect to have work done down to the river by the end of December, and will be working toward US13 after the holidays.

**Kent County / Planning** – Mr. Petit de Mange reported that the County is working on an Adequate Public Facilities ordinance. The ordinance is being done in 4 phases and addressing 6 types of services.

The County is also looking to elevate Level of Service (LOS) requirements outside of the growth zone.

**Soil Conservation** – Mr. Riley reported that flooding issues on Puncheon Run have led the Puncheon Run Task Force to ask for a “downstream analysis” from the developer, although this is not a requirement. The Task Force also wants an analysis of the watershed, and the agency is looking to do that in-house.

#### **Dover Air Force Base – NO REPORT**

#### **Municipalities / Smyrna / Milford – NO REPORTS**

#### **Norfolk Southern – NO REPORT**

#### **Delaware Motor Transport Association – NO REPORT**

**Federal Highway Administration** – Mr. Lang reported that final guidelines for SAFETEA were available, and that he would share this material at the next TAC meeting, highlighting MPO issues.

#### **Federal Transit Administration – NO REPORT**

#### **TMA DE – NO REPORT**

**State of Delaware: DelDOT Planning** – Mr. Glaze reported that the South State Street Study is complete, and an executive summary, including recommendations, would be sent to the participating agencies. The Kenton Road Study is moving slowly. WRA, the consultants, will work on a proposed scope and budget. The expected start date is January 06. WILMAPCO’s amended 06-08 TIP

completed

the public review period and has been forwarded to FHWA. Once EPA approves the WILMAPCO TIP, Delaware will be out of lapse.

**DTC** – Ms. Dennis reported that ridership is up 37%; 12% in Kent County. The GoLink service



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has been very successful.

**DNREC** – Mr. Malenfant reported that the next meeting of the Conformity Consultation Work Group was scheduled for December 19, 2005.

**Statewide Planning – NO REPORT**

**DEDO – NO REPORT**

**Agriculture - NO REPORT**

**8. Staff Report – J. Wiczoreck**

**8.1 UPWP Progress & Financial Reports**

**8.2 Correspondence & Publications/Reports**

**8.3 Public Comments**

Mr. Petit de Mange asked for information concerning US13 North/South Study and potential routes. Ms. Wiczoreck said that she would ask Monroe Hite to report at the next TAC meeting.

**9. Next Meeting: February 8, 2006**

**MOTION** By Mr. Edgell to adjourn the meeting at 11:55 AM. Seconded by Mr. Riley. Motion carried.