



Dover/Kent County Metropolitan Planning Organization

P.O. Box 383, Dover, Delaware 19903
<http://www.doverkentmpo.org>

(302) 387-6030 FAX: (302) 387-6032

Dover/Kent County MPO Data and Demographics Sub-committee

Minutes of Thursday, July 14, 2011

Members attending:

Mary Ellen Gray, Kent County, CHAIR
David Edgell, Office of State Planning Coordination
Janelle Cornwell, City of Dover

Advisors attending:

Mike DuRoss, DelDOT

Members not attending:

Dave Hugg, Janet Vinc, Town of Smyrna
Gary Norris, City of Milford
Don Tinari, Town of Cheswold
City of Harrington

Non-members/Staff attending:

James Galvin, MPO Staff
Michael Tholstrup, MPO Intern

Arthur Wicks, MPO Intern

1. Quorum

The Data and Demographics Sub-committee decided to commence the meeting at 10:16 a.m. Mr. Galvin noted that with only three members attending, the quorum set by the MPO council was not reached. Mr. Galvin explained that this meeting of the committee would be considered a working group session and any findings or decisions made during the meeting would be referred to as consensus of the working group. Mr. Edgell suggested that members of the MPO meet with the non-present sub-committee members to discuss the progress that the Data and Demographics sub-committee has made. Mr. Edgell also noted that meeting with member towns and cities could provide valuable information about current and projected employment within their jurisdiction.

2. Total Employment Projections to 2040 by Traffic Analysis Zones (TAZ)

Present members of the Data and Demographics Sub-committee, ex-officio member Mr. DuRoss and Mr. Galvin discussed various TAZ's within the Dover/Kent County MPO region to clarify current and projected employment estimates within each TAZ. The sub-committee used aerial imagery via Google Earth to review individual TAZ's and identify employment centers within each TAZ. Below are the consensus reached on each of the reviewed TAZ's:

a. TAZ's K251, K085, K082, K096, K115, K213, K209, K207, S140, S141, S138

Present members of the Data and Demographics sub-committee identified these TAZ's as areas in which they questioned the employment projections. After reviewing aerial imagery of each TAZ and discussing planned and approved projects, sub-committee members were



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able to identify current and future employment centers. After reviewing this information, the sub-committee came to the consensus that the current employment estimates and future employment projects were valid for these TAZ's.

b. TAZ's K255, K012, K106

Present members of the Data and Demographics sub-committee identified these TAZ's as areas in which they questioned the employment projections. After reviewing aerial imagery of each TAZ and discussing planned and approved projects, sub-committee members were able to identify current and future employment centers. After reviewing this information, the sub-committee came to the consensus that although the current total employment estimates and future total employment projections were valid, the amount in each employment class needed to be shifted. In TAZ K255, the sub-committee determined that the Public Health category needed to be reduced, whereas the Public Administration and Professional Business categories needed to be increased. In TAZ K012, the sub-committee determined that the Public Health and Manufacturing employment categories needed to be reduced, whereas the Public Administration category needed to be increased. In TAZ K106, the sub-committee determined that the Public Administration category needed to be reduced, whereas the Education and Health Category needed to be increased.

c. TAZ's K243, S061, S136

Present members of the Data and Demographics sub-committee identified these TAZ's as areas in which they questioned the employment projections. After reviewing aerial imagery of each TAZ and discussing planned and approved projects, sub-committee members were not able to identify substantial current and future employment centers. After reviewing this information, the sub-committee came to the consensus that the current employment estimates and future employment projects were too high in these TAZ's. Members of the sub-committee identified these three TAZ's as "donor" areas and the employment projections could be reduced. Mr. Edgell suggested that the 2040 total employment projection in TAZ S061 be reduced to 300 employees to be reconsidered if the Southeast Milford Study is implemented.

d. TAZ's K215, K120, K247, K142

Present members of the Data and Demographics sub-committee identified these TAZ's as areas in which they questioned the employment projections. After reviewing aerial imagery of each TAZ and discussing planned and approved projects, sub-committee members were able to identify current and future employment centers. After reviewing this information, the sub-committee came to the consensus that the current employment estimates and future employment projects were in need of further review. Mr. Edgell suggested that the sub-committee compile a list of major employment centers within the MPO region to better determine current employment and future employment needs of these anchor institutions.



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3. Next Steps/Next Meeting

Mr. Edgell informed the sub-committee that he would compile a more complete list of major employment centers in the region and would send this to MPO staff and members of the Data and Demographics sub-committee for further review and follow-up.

Present members of the sub-committee agreed that the next meeting should be held on Thursday, August 18th. The meeting time and room will be determined by Mary Ellen Gray.

4. Adjourn

The Data and Demographics sub-committee adjourned at 12:10 p.m.