**DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE**

**Purpose: Bi-Monthly Meeting**

**Location: Dover/Kent County MPO / 1783 Friends Way / Camden Town Council Chambers**

**Date and Time: October 11, 2017 - 10 AM – 12 NOON**

**Technical Advisory Committee Representatives:**

**David Edgell, Office of State Planning (Vice-chair) Tim Riley, Kent Conservation District**

**Win Abbott, Town of Smyrna Rob Pierce, City of Milford**

**Ed Diaz, City of Dover, Planning & Insp. Sarah Coakley, DelDOT Planning**

**Aaron Chaffinch, Town of Camden Jason Berry, Kent County Planning**

**Sharon Duca, City of Dover, Public Works Lauren DeVore, DNREC**

### Cathy Smith, Delaware Transit Corporation Joe Zilcosky, DE Div. Small Bs, Dev & Tourism

### Milton Melendez, DE Dept. of Agriculture Matt Jordan, Dover Air Force Base

### Lindsay Donnellon, Federal Highway Administration Lee Derickson, DE Motor Transport Assoc.

### Ryan Long, Federal Transit Administration Rick Crawford, Norfolk Southern

1. **Introduction of Members & Guests**
2. **Public Comments**
3. ***ACTION ITEM*: Approval of Agenda (enclosure)**
4. ***ACTION ITEM*: Approval of Minutes – August 9, 2017 (enclosure)**
5. ***ACTION ITEM:* ANNUAL ELECTIONS**
6. ***ACTION ITEM:* AMENDED FY18 UPWP (enclosure) – MPO Staff**
7. **DISCUSSION ITEM: MPO Bylaws Amendments (enclosure) – MPO Staff**
8. **INFORMATIONAL ITEM: Update on the search for new MPO Executive Director**
9. **Member Agency Reports:**

**City of Dover: Planning / Public Works Kent County Planning**

**Milford; Smyrna; Camden Dover Air Force Base**

**Federal Highway Administration Kent Conservation District**

**Other Agencies attending**

**State of Delaware: DelDOT Planning / DTC / DNREC / Agriculture / State Planning /**

 **Div. of Small Bs, Dev & Tourism**

1. **Staff Reports:**

**10.1 Outreach Activities – Kate Layton**

**10.2 UPWP Progress & Financial Report**

**10.3 Other Correspondence**

1. **Next Meeting: December 13, 2017**