



# Dover/Kent County Metropolitan Planning Organization

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<http://www.doverkentmpo.org>

## DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE MEETING

**PURPOSE:** BI-MONTHLY MEETING

**LOCATION:** King Meeting Room, Camden Town Hall / Camden, DE

**DATE:** **\*\* TUESDAY, FEBRUARY 13, 2018 \*\***

**TIME:** 10 AM – NOON

### Technical Advisory Committee Representatives:

Kris Connelly, Chair

Tim Riley, Kent Conservation District

Ed Diaz, City of Dover, Planning & Insp.

Aaron Chaffinch, Town of Camden

Sharon Duca, City of Dover, Public Works

Cathy Smith, Delaware Transit Corporation

Milton Melendez, DE Dept. of Agriculture

Rob Pierce, City of Milford

Lee Derickson, DE Motor Transport Assoc.

Cliff Gunstra, Delmarva Central Railroad

David Edgell, Off of State Plng (Vice-chair)

Win Abbott, Town of Smyrna

Sarah Coakley, DelDOT Planning

Jason Berry, Kent County Planning

Lauren DeVore, DNREC

Joe Zilcosky, DE Div. Small Bs, Dev & Tourism

Matt Jordan, Dover Air Force Base

Lindsay Donnellon, Federal Highway Admin

Ryan Long, Federal Transit Administration

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS
3. *ACTION ITEM:* Approval of Agenda (enclosure)
4. *ACTION ITEM:* Approval of Minutes, December 13, 2017 (enclosure)
5. PRESENTATION: Indirect Cost Allocation Plan (ICAP) – R. Macmillan (enclosure)
6. *ACTION ITEM:* Draft FY19 Unified Planning Work Program (UPWP) (enclosures)
7. DISCUSSION ITEM: Calendar Year 2018 Meeting Schedule
8. \*\*\* MEMBER REPORTS \*\*\*
9. Staff Reports –
  - 9.1 Progress & Financial Reports – MPO Staff (enclosure)
  - 9.2 Other Project Updates/Activities – MPO Staff
  - 9.3 Correspondence, Publications/Reports/Outreach – K. Layton
10. ADJOURN

**\*\*Next Meeting – To be determined**