



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL
MINUTES OF SEPTEMBER 11, 2019

Dover/Kent MPO Council Members and /or Representatives thereof attending:

Robin R. Christiansen, Mayor, City of Dover, Chair

Michael Petit de Mange, for Brooks Banta, President, Kent County Levy Court, Vice Chair

Anthony Moyer, Mayor, Town of Harrington, for Kent County Municipalities

Cathy Smith for John Sisson, Executive Director, Delaware Transit Corporation

Terry Pepper, Dep. Dir., Safety & Homeland Security, for Gov. John Carney, State of Delaware

Drew Boyce, Dir. of Planning, Delaware Dept. of Transportation, for Secretary Jennifer Cohan

Ryan O'Donoghue for Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)

Members not attending:

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)

Non-members attending:

Reed Macmillan, MPO Executive Director

James Galvin, MPO Staff

Mike Ward, MPO Staff

Helen Wiles, MPO Staff

Catherine Samardza, MPO Staff

1. **INTRODUCTION OF MEMBERS & GUESTS**
2. **PUBLIC COMMENTS**
3. ***ACTION ITEM:* Approval of Agenda (enclosure)**

MOTION By Mr. Pepper to approve the agenda. Seconded by Mayor Moyer. Motion carried.

4. ***ACTION ITEM:* Approval of Minutes, May 2019 (enclosure)**

MOTION By Mr. Petit de Mange to approve the minutes. Seconded by Mr. Boyce. Motion carried.

5. ***ACTION ITEM:* TIP Amendment – AQ Conformity update (enclosure) R. Macmillan/J. Galvin**

Mr. Macmillan reviewed the history leading to the amendment. When the TIP was adopted, the Air Quality analysis for three regionally significant projects (discussed at previous meetings) was not yet completed. This was required due to the lawsuit against the EPA regarding the 1997 Standards. An appendix was inserted as a placeholder. The EPA required some changes to the Conformity Analysis, noting a difference in the region that the MPO is considered part of (Wilmington Philadelphia Atlantic City as opposed to Wilmington Philadelphia Trenton). Now that the analysis and report are finalized, six (6) pages in the TIP have been modified to match the AQ report. Mr. Galvin noted that Appendix G is Performance Measures, Appendix H is the AQ Conformity report. There are no changes to the main section of the TIP. Both TAC and PAC recommend adopting the amendments to the TIP.

MOTION By Mr. Boyce to approve and adopt the FY20-23 TIP amendment. Seconded by Mr.



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Pepper. Motion carried

6. ACTION ITEM: Adoption of Public Participation Plan Update (enclosure) H. Wiles

Ms. Wiles reported that the draft update of Public Participation Plan has been out for public comment for over 45 days. No comments regarding the PPP have been submitted. One TAC member proposed some minor language and order changes, and the TAC recommended consideration of those changes. Ms. Wiles has incorporated most of the changes into the document, but it was done after the Council packets were sent out. Mr. Macmillan noted that the update to the PPP is in preparation for public outreach for the Metropolitan Transportation Plan update beginning in January 2020.

There was some discussion concerning the changes. Ms. Wiles also noted that one issue was that the section on the MTP seemed to be “floating;” it was included due to the MTP update and will probably not be included in the next 2-year PPP update. Mr. Boyce commented that the MTP is ongoing, although the update is a 4-year cycle. Other discussion included the fact that the TAC wanted to emphasize that the PAC is a volunteer body and that the Performance Measure language was required by federal regulation.

MOTION By Mr. Petit de Mange to adopt the Public Participation Plan as presented with changes by Ms. Wiles. Seconded by Mayor Moyer. Motion carried.

7. * MEMBER REPORTS *****

DTC – Ms. Smith reported that service changes are planned, eliminating routes with poor ridership and changing the alignment of other routes to continue to serve riders in the eliminated lines. In particular, the 105 bus route will be modified to serve the Air Base at the main visitors gate.

Kent County – Mr. Petit de Mange announced that two public workshops are planned for input to the master plan for South Frederica and Little Heaven. The Little Heaven area will have non-retail employment facilities supporting the DE Turf sports center. Mr. Attard added that DelDOT is supporting Kent County, and that Century Engineering will be working on traffic forecasting, developing build-out scenarios to evaluate impact and needed improvements.

DelDOT – Mr. Boyce reported that there will be a public workshop for Capital Transportation Program FY21-26 on Monday, September 23 from 4-7 PM at the DelDOT Administration Building. He also noted that Matt Jordan from the Air Base is facilitating a Department of Defense Land Use and Transportation Study in the area around DAFB adjacent to the County economic growth area. Mr. Boyce also said that there is progress on the Civil Air Terminal and Central Delaware Aviation Complex Joint Use Agreement, and signatures in October/November are expected. An Administrative modification to rename the Camden East/West projects has been submitted.

8. Staff Reports –

- 8.1 Progress & Financial Reports – MPO Staff (enclosure)**
- 8.2 Other Project Updates/Activities – MPO Staff**
- 8.3 Correspondence, Publications/Reports/Outreach**

Mr. Galvin is the MPO lead on four of the five study projects the MPO has undertaken; Ms. Wiles is the lead on the fifth (Magnolia Intersection Study)

- Harrington Intermodal Freight Study – Cliff Gunstra of Delmarva Central Railroad has informed the MPO that “intermodal” for rail is container freight. The project should be called “transmodal.” Kick-off meeting has occurred.



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- Dover Bicycle and Pedestrian Plan Update – kick off meeting last week. Whitman Requardt (WRA), consultant.
- Kent County E/W truck route
- Air Cargo Ramp access study – Century Engineering, consultant.
- Magnolia Intersection Study – WRA. Kick off meeting scheduled 9/10. WRA is working with Century regarding traffic data. There is a possibility of expanding the study to look at parking and feeder roads.

Mr. Macmillan reported that two of Ms. Wiles posts on social media have gone viral, with approximately 500,000 views. It has led to more people following the MPO FaceBook page.

Mr. Ward gave a short update and presentation on the MPO's interactive map. The map allows split screen, bookmarks and shows links to projects.

There was discussion concerning development north of Smyrna, the urbanized area from Kent County into New Castle County, and how this will be addressed in the MPO's next Metropolitan Transportation Plan update. It was noted that the MPO does have an agreement in place with WILMAPCO for coordination in the urbanized area. Mr. Macmillan said that the interactive map would be used for workshops in the upcoming MTP and TIP updates. He believes the interactive map is a great resource for municipalities and MPO partners.

Mr. Macmillan also reported that he does not expect there to be a large sum of money available for study projects next year, and the MPO may have to ask for a 20% match instead of the 10% asked in FY20. He also said that the MPO already has one study request from Dover for a traffic circulation study. Mayor Christiansen said that evaluation/prioritization of the request should be done after the MPO has formally solicited studies from Kent County municipalities and MPO partners.

There was discussion concerning the annual joint meeting of the committees and Council. It was agreed that the target date should be Wednesday, December 4th, 2019. The January 2020 meeting will not be cancelled at this time.

Ms. Wiles reminded everyone to use the MPO MAPPITT application, and Mr. Ward asked everyone to go online to use the interactive map.

9. ADJOURN

MOTION By Mr. Pepper to adjourn the meeting. Seconded by Mayor Moyer. Motion carried.

***** NEXT MEETING: November 6, 2019 *****