

FY21 Unified Planning Work Program (**Amendment #1**)

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Why does the D/KC MPO need to consider an amendment to the FY21 UPWP?

As part of the overall FY20 UPWP Budget, the D/KC MPO included \$513,726.40 from unspent FY18 funds. These funds were used to pay for **four** D/KC MPO partners transportation planning studies which were initiated in July 2019. The FY20 fiscal year ended on June 30, 2020 however, the four studies have not been finished and out of the \$513,726.40, have used 37% (as of June 3, 2020) of those funds. The remaining 67% (approximately \$324,765.44) needs to be rolled over into the FY21 UPWP budget in order to complete the transportation planning studies.

In the past, the D/KC MPO would amend UPWPs after September 30th when the previous fiscal year UPWP was officially closed out and remaining funds could then be rolled over into that current UPWP budget. However, in this case waiting until September would cause all contract work on the four studies to stop until that time funding was approved to be used. This amendment #1 only addresses the unspent FY20 transportation planning study funding.

Proposed & Recommended (yellow) FY20 Transportation Planning Studies

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	FY 20 UPWP Transportation Study Funds (FY18 Roll Over) to be rolled over into FY21 UPWP													
2							FY18 funds spent in FY20 (1 July 2019 - 30 June 2020) As of last invoices from consultants May 9th (WRA) and June 3rd (Century). Funds directly from FY18 Roll Over funding pot.	Remaining FY18 Transportation Study funds used in FY20 to be rolled over into FY21.	FHWA (72%)	FTA (8%)	DeIDOT (10%)	Toll Credit FHWA (9%)	Toll Credit FTA (1%)	FY21 Operational funds required to make up contract cost difference. Will be rolling this figure over from remaining FY20 Operational Funds into FY21 at a later time in the current fiscal year.
3	Initiative	Contractor	FY20 Project Number	FY20 Transportation Planning Studies Contract Cost	% of Total FY20 Study Costs	FY18 Roll Over Funds Applied to each FY20 UPWP Study								
4	Harrington Intermodal Freight Terminal Feasibility Study	WRA	20-08.05.f2	\$162,000.00	29%	\$148,300.48	\$36,061.67	\$112,238.81	\$81,323.94	\$8,467.11	\$11,223.88	\$10,165.48	\$1,058.39	\$13,639.49
5	2019 Kent Co. East / West Truck Freight Route Feasibility Study	WRA	20-08.05.f1	\$186,000.00	33%	\$170,270.92	\$52,114.43	\$118,156.49	\$85,611.66	\$8,913.53	\$11,815.65	\$10,701.45	\$1,114.19	\$15,729.04
6	Dover Freight Management - Air Cargo Study	Century	20-08.05.c1	\$178,182.80	32%	\$163,114.78	\$68,744.63	\$94,370.15	\$68,376.99	\$7,119.13	\$9,437.02	\$8,547.11	\$889.89	\$15,067.98
7	Dover Bike and Pedestrian Plan	WRA	20-08.05.a1	\$35,000.00	6%	\$32,040.23	\$32,040.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,959.77
8	Totals			\$561,182.80		\$513,726.40	\$188,960.96	\$324,765.44	\$235,312.59	\$24,499.76	\$32,476.55	\$29,414.04	\$3,062.46	\$47,456.27

This slide shows the four FY20 transportation planning studies that were initiated last summer 2019. The cost of each study contract is listed in column D, a majority of which (92%) was paid for with FY18 Roll over funds (listed in column F). As of June 3rd, approximately 37% of the FY18 funds were spent as seen in column G. The remaining funds as shown in column H, are being requested to roll over at the beginning of FY21 (July) to allow the contracts to continue without a potential 3-4 month delay.

Although not part of this amendment #1, column N shows how the remaining 8% of the FY20 transportation planning study contracts are funded. The D/KC MPO partners who requested these four studies (City of Harrington; Kent County Levy Court; City of Dover and DeIDOT; and City of Dover), contributed cash towards the contracts and these funds are part of the FY20 operational budget and will be rolled over later during the fiscal year.

Recommendation

- Recommend the MPO Council approve the FY21 UPWP Amendment #1 allowing remaining FY 18 funds (\$324,765.44 +/-) used for FY20 Transportation Planning Studies to be rolled over into the FY21 UPWP.
- Questions?

Based on recommendations from both the PAC and TAC, MPO staff would request the D/KC MPO Council consider approving the FY21 UPWP Amendment #1 which rolls over unspent FY18 funding used to fund four FY20 Transportation Planning Studies and which will continue into FY21.

The reason for the \$324,765.44 +/- is the fact that while this presentation was being developed on June 25th, additional contractor invoices were still being submitted into the D/KC MPO. By the time July 6th PAC meeting is conducted, D/KC MPO staff will have more exact figure.

That concludes my presentation, are there any questions?