



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL

MINUTES OF SEPTEMBER 9, 2020

Dover/Kent MPO Council Members attending:

Robin R. Christiansen, Mayor, City of Dover, Chair

Michael Petit de Mange, for Brooks Banta, President, Kent County Levy Court, Vice Chair

James Frazier, Mayor, Town of Magnolia for Kent County Municipalities

Cathy Smith for John Sisson, Executive Director, Delaware Transit Corporation

Marc Cote, Dir. of Planning, Delaware Dept. of Transportation, for Secretary Jennifer Cohan

Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)

Members not attending:

Terry Pepper, Dep. Dir., Safety & Homeland Security, for Gov. John Carney, State of Delaware

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)

Non-members attending:

Jeremy Rothwell, TAC, Town of Smyrna

Reed Macmillan, MPO Staff

James Galvin, MPO Staff

Mike Ward, MPO Staff

Helen Wiles, MPO Staff

Catherine Samardza, MPO Staff

The meeting was called to order at 3:05 PM. Mayor Christiansen asked for a moment of silence for Cheswold's former Mayor, Donald Tinari. Mayor Tinari had been a member of the MPO Council for several years as the Municipal Representative.

It was also announced that the MPO Executive Director, Reed Macmillan, will be retiring as of January 2021. Mayor Christiansen wished him well and noted that a search for his replacement is ongoing.

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS
3. *ACTION ITEM:* Approval of Agenda

MOTION By Mr. Petit de Mange to approve the agenda. Seconded by Mayor Frazier.
Motion carried.

4. *ACTION ITEM:* Approval of Minutes, July 2020



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MOTION By Mayor Frazier to approve the July minutes. Seconded by Mr. Petit de Mange.
Motion carried.

**5. ACTION ITEM: Amendment to the FY20 Transportation Improvement Program (TIP)
James Galvin**

Mr. Galvin reviewed the changes to the TIP that are required as DelDOT has added and/or changed projects in the Capital Transportation Program (CTP). The projects are:

The Delaware Department of Transportation:

1. Increased the budget for US13 Walnut Shade Road to Lochmeath Way;
2. Renamed the Camden Bypass Projects (North and South) to East and West and added new elements, limits and a change in budget;
3. Suspended the Crawford Carroll Road project due to lack of access at DE State University;

Three other projects were added to the CTP (Duck Creek Road, North Main Street Smyrna and Peach Tree Run) but they are scheduled beyond the FY20-23 TIP.

The Delaware Transit Corporation:

1. Increased the Dover Facility Renovation budget;
2. Added two (2) 30' buses; and
3. Added seven (7) 29' Low Floor buses.

MOTION By Ms. Smith to approve the amendments to the TIP. Seconded by Mayor Frazier.
Motion carried.

6. MEMBER REPORTS - NONE

7. Staff Reports –

- 7.1 Progress & Financial Reports – MPO Staff (enclosure)**
- 7.2 Other Project Updates/Activities – MPO Staff**
- 7.3 Correspondence, Publications/Reports/Outreach**

Mr. Macmillan reported that \$276K in FY20 Transportation Studies funds will be moved forward to FY21. The PL Agreement transferring those funds was sent to FHWA in August. Three studies from FY20 will be carried over to FY21: the Harrington Intermodal Rail study; the Kent County E/W Truck Corridor; and the Dover Air Cargo Ramp study. Two new studies are also included for FY21 – Banning Street and Clarence Street study, and a Transportation Improvement District (TID) in Kent County.



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The final FY20 end-of-year report will document any remaining funds from the FY20 Operations monies. That report is due to FHWA at the end of the month.

Staff is working on the draft MTP and virtual workshops and outreach are ongoing. A new Air Quality report is being done for the MTP. Mr. Macmillan noted that the MTP final draft will be on the TAC and PAC agendas in October for review, and come to Council on November 12. He hopes for final approval in January 2021.

Mr. Galvin reported that the consultant, WRA, is finishing up the comment period for the Dover Bicycle and Pedestrian Plan Update. The document has been on the website and open for comments for about weeks. WRA is also the consultant for the new TID project for FY21 involves DelDOT, Cheswold and Dover, and is expected to take almost a full year.

Ms. Wiles reported that all 6 draft chapter of the MTP are online, and videos summarizing those chapters are also available.

Mr. Ward reported that the story map for the MTP's 171 projects include a brief story of the projects, locations and whether or not it is a near, mid or long-term project.

The projects are also categorized (freight, pedestrian, etc.) and the 8 criteria used in the Decision Lens program are included.

Mr. Galvin noted that Environmental Justice information (poverty, minority concentrations) is available from the Census. He mentioned that he needed to talk to Miriam Pomilio (Office of State Planning) about this.

8. ADJOURN

MOTION By Mayor Frazier to adjourn the meeting. Seconded by Mr. Petit de Mange.
Motion carried.

NEXT MEETING: THURSDAY - November 12, 2020