**DOVER/KENT COUNTY MPO COUNCIL**

**MINUTES OF NOVEMBER 12, 2020**

**Dover/Kent MPO Council Members attending:**

**Robin R. Christiansen, Mayor, City of Dover, Chair**

**James Frazier, Mayor, Town of Magnolia for Kent County Municipalities**

**John Sisson, Executive Director, Delaware Transit Corporation**

**Marc Cote, Dir. of Planning, Delaware Dept. of Transportation, for Secretary Jennifer Cohan**

**Ryan O’Donoghue for Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)**

**Members not attending:**

**Michael Petit de Mange, for Brooks Banta, President, Kent County Levy Court, Vice Chair**

**Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)**

**Terry Pepper, Dep. Dir., Safety & Homeland Security, for Gov. John Carney, State of Delaware**

1. **INTRODUCTION OF MEMBERS & GUESTS**
2. **PUBLIC COMMENTS**

**3. *ACTION ITEM:* Approval of Agenda (enclosure)**

MOTION By Mayor Frazier to approve the agenda. Seconded by Mr. Sisson. Motion carried.

 **4. *ACTION ITEM:* Approval of September 2020 minutes (enclosure)**

MOTION By Mayor Frazier to approve the minutes. Seconded by Mr. Cote. Motion carried.

1. **PRESENTATION*:* INNOVATION 2045 – MTP Update / R. Macmillan**

**6. *ACTION ITEM:* Notice and Approval of Executive Session of the MPO Council**

***Closed Session to review Executive Director Candidates and the Interview Committee Recommendation***

MOTION By Mayor Frazier to approve the Executive Session. Seconded by Mr. Cote.

Motion carried.

**7. *ACTION ITEM:* Adjourn public meeting - Change to different Virtual Meeting Platform**

MOTION By Mayor Frazier to adjourn the public meeting. Seconded by Mr. Cote.

Motion carried.

**RECONVENE PUBLIC MEETING**

**8. *ACTION ITEM:* Review of Executive Session Recommendations**

MOTION By Mayor Frazier to offer the executive director position to Candidate #1. Seconded

 by Mr. Sisson. Motion carried.

Mayor Christiansen directed staff that the name of the candidate will remain confidential until he has contacted the person directly.

**9. \*\*\* MEMBER REPORTS \*\*\***

Mr. Sisson reported that DART fare changes have been made. Information is available on the website.

**10. Staff Reports –**

**10.1 Progress & Financial Reports – MPO Staff (enclosure)**

**10.2 Other Project Updates/Activities – MPO Staff**

**10.3 Correspondence, Publications/Reports/Outreach**

**10.4 Review of proposed 2021 meeting calendar**

**11. ADJOURN**

MOTION By Mr. Sisson to adjourn the meeting. Seconded by Mayor Frazier. Motion carried.

**NEXT MEETING: WEDNESDAY, JANUARY 6, 2021**