



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

PUBLIC ADVISORY and TECHNICAL ADVISORY COMMITTEES
***** DOVER/KENT COUNTY MPO JOINT MEETING *****

PAC MEMBERS ATTENDING:

Michael Gumrot, Chair	Jayce Lesniewski, Vice Chair	Jesse Spampinato
Jeremy Mullen	Dr. Carolyn Cohee	Dr. Shanita Powell
Dr. Phyllis Brooks Collins	Karen McGloughlin	Jonathan Contant
Chris Asay	Tracey M. Miller	

PAC MEMBERS NOT ATTENDING:

Bruce Snow	Bill Holmes (alternate)
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TAC MEMBERS ATTENDING:

Kris Connelly, KCLC, Chair	David Edgell, OSPC	Catherine Smith, DTC
Marvina Cephas, DNREC	Rob Pierce, Milford	Dave Hugg, Dover
Josh Thomas, DelDOT Planning		

TAC MEMBERS NOT ATTENDING:

Tim Riley, Kent Conservation District	Matthew Jordan, DAFB
Jason Stewart, Camden	Jeremy Rothwell, Smyrna
Lindsay Donnellon, FHWA	Milton Melendez, DE Dept. of Agriculture
Patty Cannon, DE Div. Small Business	Sharon Duca, Dover Public Works
Lee Derickson, DE Motor Transport	Cliff Gunstra, Delmarva Central Railroad
Timothy Lidiak, Federal Transit Administration	

NON-MEMBERS ATTENDING:

Mayor Robin Christiansen, Dover, Council Chair	Humaira Nabeela, DelDOT Planning
Linda Parkowski, Kent Economic Partnership	Nathan Attard, DTC
Tremica Cherry, DTC	Reed Macmillan, MPO Staff
Marilyn J. Smith, MPO Staff	Helen Wiles, MPO Staff
James Galvin, MPO Staff	Mike Ward, MPO Staff
Catherine Samardza, MPO Staff	

1. INTRODUCTION OF MEMBERS & GUESTS

Marilyn J. Smith was introduced as the MPO's new executive director. Ms. Smith said that she was honored to follow Mr. Macmillan as the MPO executive director.

2. PUBLIC COMMENTS - NONE



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3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Gumrot to approve the agenda. Seconded by Mr. Asay. Motion carried.

4. ACTION ITEM:

a) Approval of PAC Minutes October 2020 (enclosure)

MOTION By Ms. McGloughlin to approve the October PAC minutes. Seconded by Mr. Gumrot.

b) Approval of TAC Minutes August 2020 (enclosure) (Tabled from October)

c) Approval of TAC Minutes October 2020 (enclosure)

TABLED due to lack of quorum

**5. ACTION ITEM: TIP AMENDMENT FY20-23 - DTC SOLAR PANELS (enclosure)
- J. Galvin**

Mr. Galvin reviewed the requested TIP amendment, which adds grant money for the installation of solar panels to provide electricity for DTC's electric buses.

a) PAC recommendation to Council

MOTION By Mr. Gumrot to recommend Council approve the TIP amendment. Seconded by Dr. Collins. Motion carried.

b) TAC recommendation to Council

With no quorum, the TAC came to consensus to recommend Council approve the TIP amendment.

6. ACTION ITEM: INNOVATION 2045 – MTP UPDATE – R. Macmillan

Mr. Macmillan gave a presentation on Innovation 2045. It was noted that the public comment period had ended, but the MPO had just received a letter from DTC with comments. After discussion, he suggested that staff review the comments to see which should be included in the MTP. It was also noted that the MTP has a section documenting all comments and the disposition of those comments.

a) PAC recommendation to Council

MOTION By Mr. Gumrot to recommend Council adopt Innovation 2045 pending Staff review and possible inclusion of the Delaware Transit Corporation's comments. Seconded by Dr. Collins. Motion carried.



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b) TAC recommendation to Council

With no quorum, the TAC came to consensus to recommend Council approve Innovation 2045 pending Staff review and possible inclusion of the Delaware Transit Corporation's comments.

Mayor Christiansen requested that Staff do a phone or e-mail poll of TAC members to verify the consensus.

NOTE: An e-mail was sent to all TAC members. The responses came from the members attending the virtual meeting and Jason Stewart of Camden; all confirmed that they agreed with the consensus recommending Council approval.

7. * MEMBER REPORTS *****

Mr. Asay requested the status on the update of the Dover Bicycle and Pedestrian Plan. Mr. Galvin reported that the consultant has reviewed public comments and included them in the draft document. The final draft is expected in January, with distribution in February or March.

Mr. Contant asked about the SR15 project. Mr. Thomas said he would check on it and get information to the MPO Staff.

Ms. McGloughlin announced that there is a Dover Parks and Recreation survey regarding a potential skate park, and a meeting on December 15 at 6:30 PM. There is also a meeting about a spray park and playground on December 17th. Mayor Christiansen said the potential projects were identified in a study. Ms. McGloughlin said she would send MPO staff the flyers for distribution.

8. Staff Reports –

- 8.1 Progress & Financial Reports – MPO Staff (enclosure)**
- 8.2 Other Project Updates/Activities – MPO Staff**
- 8.3 Correspondence, Publications/Reports/Outreach**
- 8.4 2021 Meeting Calendar (enclosure)**

There was a discussion about the MPO MAPPITT program, and whether or not it could be turned into an “app” on an ESRI server. Mr. Ward and Ms. Wiles will research this.

Mr. Galvin reported that the Harrington Intermodal Facility study is working with Harrington and Mr. Shiff, who owns property adjacent to the original properties in the study. With Mr. Shiff's participation, WRA will expand the study, and will include a potential siding on the Shiff property for grain.

The Dover Air Cargo Freight study by Century will hold a virtual workshop. The Kent Economic



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Partnership is interested in this project, looking for access to Routes 1 and 13 and Garrison Oak.

Mr. Macmillan said goodbye to everyone. Mayor Christiansen thanked him, expressing his appreciation both personally and for the Council.

9. ADJOURN

MOTION By Ms. Miller to adjourn the meeting. Seconded by Mr. Hugg. Motion carried.

NEXT MEETINGS: PAC – FEBRUARY 11 / TAC – FEBRUARY 16 / 2021