



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

**DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE**  
**MINUTES OF OCTOBER 13, 2020**

**Technical Advisory Committee Representatives attending:**

**Kris Connelly, Kent County Planning, Chair**  
**David Edgell, Office of State Planning**  
**Josh Thomas, DelDOT Planning**

**Rob Pierce, City of Milford, Vice Chair**  
**Marvina Cephas, DNREC AQ**  
**Cathy Smith, Delaware Transit Corporation**

**Members not attending:**

**Patty Cannon, DE Div. Small Business**  
**Lindsay Donnellon, Federal Highway Admin.**  
**Lee Derickson, DE Motor Transport Assoc.**  
**Jason Stewart, Town of Camden**  
**Tim Riley, Kent Conservation District**  
**Matt Jordan, Dover Air Force Base**

**Milton Melendez, DE Dept. of Agriculture**  
**Cliff Gunstra, Delmarva Central Railroad**  
**Ryan Long, Federal Transit Administration**  
**Sharon Duca, City of Dover, Public Works**  
**Jeremy Rothwell, Town of Smyrna**  
**David Hugg, City of Dover, Planning & Insp.**

**Non-members attending:**

**Humaira Nabeela, DelDOT Planning**  
**James Galvin, MPO Staff**  
**Mike Ward, MPO Staff**

**Reed Macmillan, MPO Staff**  
**Helen Wiles, MPO Staff**  
**Catherine Samardza, MPO Staff**

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS
3. *ACTION ITEM:* Approval of Agenda – TABLED DUE TO LACK OF QUORUM
4. *ACTION ITEM:* Approval of Minutes, August 2020 – TABLED DUE TO LACK OF QUORUM
5. PRESENTATION: INNOVATION 2045 – MTP Update – R. Macmillan

***NOTE: copy of presentation attached to file.***

The MTP update has been published and the comment period is open. Mr. Macmillan noted that while all comments would be considered, not all would necessarily be incorporated.

6. \*\*\* MEMBER REPORTS \*\*\*

Mr. Edgell congratulated MPO staff on the robust process for the MTP update. He added that the interactive maps were great work. There was some discussion concerning the virtual workshop. Mr. Macmillan said that there were not a lot of comments, but everything has been recorded on a spreadsheet that will include all questions, comments and any responses. The spreadsheet will be included in the final draft. Mr. Edgell asked if there were any overall themes to the comments. Ms. Wiles said nothing particular to the MTP or format, just about specific roads or projects.

Mr. Thomas introduced Ms. Humaira Nabeela. Ms. Nabeela replaced Mr. Attard, who left DelDOT to go to DTC. Ms. Nabeela will be the MPO liaison when she has finished training.

7. Staff Reports –



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- 7.1 **Progress & Financial Reports – MPO Staff (enclosure)**
- 7.2 **Other Project Updates/Activities – MPO Staff**
- 7.3 **Correspondence, Publications/Reports/Outreach**

Mr. Galvin reported on the ongoing transportation studies. He reported that Harrington met that morning to discuss site plans for rail access with property owners. The Dover Air Freight Cargo ramp study is preparing for a virtual public workshop. WRA is starting a new project for a Transportation Investment District (TID) for Cheswold and Dover.

Mr. Ward reviewed information he has added to the interactive MTP maps, noting near, mid and long-term projects. He is also linking accident data determined by MTP years. The data is an aggregate using distance from major intersections.

Mr. Macmillan reported that the PAC would like to hold a joint meeting with the TAC in December. The TAC members agreed, and Mr. Macmillan suggested December 3, 2020 at 6:00 PM. A “save the date” e-mail will go out to both committees.

## **8. ADJOURN**

**NEXT MEETING: DECEMBER 3, 2020**