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DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF AUGUST 18, 2020 VIRTUAL MEETING

Technical Advisory Committee Representatives attending:

Rob Pierce, City of Milford, Vice Chair
David Edgell, Office of State Planning
Tim Riley, Kent Conservation District
Cathy Smith, Delaware Transit Corporation

Josh Thomas, DelDOT Planning
Marvina Cephas, DNREC AQ
Jason Stewart, Town of Camden

Members not attending:

Kris Connelly, Kent County Planning, Chair
Patty Cannon, DE Div. Small Business
Lindsay Donnellon, Federal Highway Admin.

Jeremy Rothwell, Town of Smyrna
Milton Melendez, DE Dept. of Agriculture
Cliff Gunstra, Delmarva Central Railroad

Lee Derickson, DE Motor Transport Assoc.
Matt Jordan, Dover Air Force Base
Dave Hugg, City of Dover, Planning & Insp.

Ryan Long, Federal Transit Admin.
Sharon Duca, City of Dover, Public Works

Non-members attending:

Reed Macmillan, MPO Staff
Helen Wiles, MPO Staff

James Galvin, MPO Staff
Catherine Samardza, MPO Staff

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS
3. *ACTION ITEM:* Approval of Agenda

MOTION By Mr. Riley to approve the agenda. Seconded by Ms. Smith. Motion carried.

4. *ACTION ITEM:*
 - 4A. Approval of Minutes, June 2020

MOTION By Mr. Thomas to approve the June 2020 minutes. Seconded by Mr. Stewart. Motion carried.

4B. Approval of Minutes, July 2020 Special meeting

MOTION By Mr. Edgell to approve the July 2020 minutes. Seconded by Mr. Stewart. Motion carried.

5. *ACTION ITEM:* Amendment to the FY20 Transportation Improvement Program (TIP)



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J. Galvin (enclosures)

Mr. Galvin reviewed the changes to the TIP that are required as DelDOT has added and/or changed projects in the Capital Transportation Program (CTP). The projects are:

The Delaware Department of Transportation:

1. Increased the budget for US13 Walnut Shade Road to Lochmeath Way;
2. Renamed the Camden Bypass Projects (North and South) to East and West and added new elements, limits and a change in budget;
3. Suspended the Crawford Carroll Road project due to lack of access at DE State University;

Three other projects were added to the CTP (Duck Creek Road, North Main Street Smyrna and Peach Tree Run) but they are scheduled beyond the FY20-23 TIP.

The Delaware Transit Corporation:

1. Increased the Dover Facility Renovation budget;
2. Added two (2) 30' buses; and
3. Added seven (7) 29' Low Floor buses.

It was noted that \$436M is scheduled to be spent in Kent County between 2021-2026.

MOTION By Mr. Edgell to recommend Council adopt the amendments to the FY20-23 TIP.
Seconded by Mr. Riley. Motion carried.

6. * MEMBER REPORTS *****

Office of State Planning: Mr. Edgell reported that the State Strategies update was approved via Executive Order #42.

DTC: Ms. Smith reported that DTC received a federal grant to add solar panels to a DTC facility. She thanked the MPO for its support. Mr. Galvin asked if this project would be added to the State CTP and the MPO TIP. Ms. Smith said that was a good question, and Mr. Galvin suggested she speak to the finance people (at DelDOT).

DelDOT Planning: Mr. Thomas reported that the next Council on Transportation meeting would be held on Wednesday, August 19 at 3 PM. The meeting is virtual and topics to be covered include the new CTP cycle, an overview on planning studies and long-range planning.

Milford: Mr. Pierce reported that the next Milford Bicycle Plan workshop would be held on August 29th from 9 AM to Noon. It will be held outdoors at the Riverwalk Farmers Market. When this is added to the Milford Master Plan update, Milford will come back to the MPO to add this to the MTP.



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7. **Staff Reports –**
 - 7.1 **Progress & Financial Reports – MPO Staff (enclosure)**
 - 7.2 **Other Project Updates/Activities – MPO Staff**
 - 7.3 **Correspondence, Publications/Reports/Outreach**

Mr. Macmillan reported that there will be FY20 money to move forward. In particular, the Transportation Planner position has not been filled, and that money has not been spent.

Remaining monies from the Transportation Studies funds have been rolled over to FY21. Four projects have moved to FY21 from FY20: The Dover Bike Plan update; the Harrington Intermodal Rail study; the Kent County E/W Truck Corridor; and the Dover Air Cargo Ramp study. Two new studies are planned for FY21 – Banning Street and Clarence Street study, and a Transportation Improvement District (TID) in Kent County.

Mr. Macmillan reported on the MTP update, Innovations 2045. He noted that the list of 171 projects for consideration in the MTP has 8 categories, including bicycle projects, for near, mid and long-term projects. Ms. Wiles reported that four chapters of the MTP have been posted to the Innovations 2045 website, along with companion videos. She asked that everyone go to the website and leave any comments.

There was some general discussion concerning the status of the ongoing transportation studies from FY20 and details of the FY21 studies.

8. ADJOURN

MOTION By Mr. Stewart to adjourn the meeting. Seconded by Mr. Edgell. Motion carried.

NEXT MEETING: DECEMBER – TO BE DETERMINED