



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF April 8, 2021 / VIRTUAL MEETING

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Jayce Lesniewski, Vice Chair Chris Asay Karen McGloughlin

MEMBERS NOT ATTENDING:

Michael Gumrot, Chair Bruce Snow Jesse Spampinato
Jeremy Mullen Dr. Carolyn Cohee Dr. Phyllis B. Collins
Jonathan Contant Tracey Miller Dr. Shanita Powell
Bill Holmes (alternate, City of Dover)

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Exec. Dir. James Galvin, MPO Staff
Helen Wiles, MPO Staff Michelle Vinson, MPO Staff
Mike Ward, MPO Staff Leah Kacanda, WRA

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS - None
3. *ACTION ITEM:* Approval of Agenda (enclosure)

MOTION No Action Taken

4. *ACTION ITEM:* Approval of Minutes February 2021 (enclosure)

MOTION No Action Taken

5. DISCUSSION AND PRESENTATION OF DOVER BIKE AND PEDESTRIAN PLAN / J. Galvin and L. Kacanda of Whitman, Requardt & Associates, LLP (download here: <https://doverkentmpo.delaware.gov/files/2021/03/Dover-Bicycle-and-Pedestrian-Plan-2020-FINAL.pdf>)

Mr. Galvin introduced Ms. Kacanda and the presentation. Ms. Kacanda spoke about how the plan was developed, and the many resources that were utilized to complete the plan. She spoke of the 6 E's of transportation planning and the Bicycle Level of Traffic Stress (types of bicyclists from not confident to confident). She presented three types of projects: 1. All users (walking and bicycling), 2. Walking, and 3. Bicycling. The MPO has the Power Point presentation for anyone who would like a copy. Mr. Galvin spoke that we need to amend the prioritized projects into the MTP. How does plan overlay with the freight route plan? As the freight plan is updated the bike plan will need to be considered. Mr. Galvin stated this is the final plan to be submitted to the City. Mr. Asay likes the plan and how the traffic stress analysis tools were used. He did have some criticisms. He feels cyclists should have had input later in



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the plan development. He felt the top projects should be addressed at the beginning of the document. Mr. Galvin stated they did not put a requirement for WRA to prioritize. Mr. Asay also stated Senator Bikeway in last plan was a priority and they broke it into phases. Phase one is currently complete, but he does not see phases two, three and four adequately addressed. He would like to see it still as one plan in phases.

6. DISCUSSION & RECCOMENDATION: DRAFT UPWP / M. Smith (download here: <https://doverkentmpo.delaware.gov/unified-planning-work-program/>)

Ms. M. Smith presented the Draft UPWP. She spoke about some changes such as DelDOT supplying the full 20 percent match and eliminating separate documentation for roll over funding. She introduced the Transportation Studies the MPO will be continuing and spoke of new studies that will be taken on in-house by the MPO with one in partnership with WRA.

MOTION

7. *MEMBER REPORTS*****

Ms. McGloughlin asked about proposed work at Shutte Park. Mr. Galvin thought the resource would be the new Parks and Recreation Director. Mr. Galvin thought it is for a Skate Park.

8. STAFF REPORTS –

8.1 Progress & Financial Reports – MPO Staff (enclosure)

8.2 Other Project Updates/Activities – MPO Staff

Mr. Galvin spoke about the Air Cargo Facility Access Plan is coming to an end. Mr. Galvin also spoke to the Banning/Clarence Street study slowly moving forward.

8.3 Correspondence, Publications/Reports/Outreach

Ms. Wiles spoke about MAPITT and the planned advertising for public outreach to make the public aware of the app. Mr. Lesniewski showed he had the app. Mr. Asay downloaded the app. Mr. Asay also spoke about using it to point out storm drains that are not bike friendly.

9. ADJOURN

MOTION No Action Taken.

NEXT MEETING: JUNE 10, 2121