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**DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE**  
**MINUTES OF JUNE 10, 2021 / VIRTUAL MEETING**

**PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:**

Jayce Lesniewski, Vice Chair	Chris Asay	Jesse Spampinato
Dr. Carolyn Cohee	Dr. Phyllis B. Collins	Jonathan Contant
Karen McGloughlin	Tracey Miller	Dr. Shanita Powell
Jeremy Mullen		

**MEMBERS NOT ATTENDING:**

Bruce Snow  
Bill Holmes (alternate, City of Dover)

**NON-MEMBERS ATTENDING:**

Marilyn J. Smith, MPO Exec. Dir.	James Galvin, MPO Staff
Helen Wiles, MPO Staff	Michelle Vinson, MPO Staff
Mike Ward, MPO Staff	Nabeela Humaira, DelDOT

**1. INTRODUCTION OF MEMBERS & GUESTS**

It was shared the Mr. Gumrot has resigned from the PAC due to impending family obligations.

**2. PUBLIC COMMENTS - None**

**3. ACTION ITEM: Approval of Agenda (enclosure)**

MOTION By Mr. Miller to approve the agenda. Seconded by Dr. Powell.  
Motion carried.

**4. ACTION ITEM: Approval of Minutes February 2021, April 2021(enclosure)**

MOTION By Ms. McGloughlin to approve the minutes of February 2021. Seconded by Ms. Miller.  
Motion carried.  
April notes did not need approval, as the April meeting did not have a quorum.

**5. DISCUSSION: WORKSHOP / H. Wiles**

Discussion about the workshop. It was discussed whether it would be virtual or in-person and would the August PAC meeting be suitable. Ms. Smith mentioned December 9, 2021, will be a joint PAC/TAC/Council meeting. Phyllis Collins suggested Fraziers.



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MOTION By Mr. Spampinato to move to in-person meetings in August. Seconded by Ms. McGloughlin. Motion carried.

**6. \*\*\* MEMBER REPORTS \*\*\***

Dr. Collins mentioned she would like to discuss light rail and possibilities for Kent County. Ms. Wiles spoke about Elon Musk and Hyperloop. Ms. Miller shared her experience with light rail in Greenfield, MA, and how it revitalized the area.

Mr. Asay asked about MAPITT. He has questions. It was assured will be answered in Staff Reports.

Mr. Asay asked about the Regional Bike Plan from 2017. Updated every five years. Will it be initiated in 2023 and finished in 2024? What is needed to begin the process? Ms. Wiles noted they added Bike and Ped projects to the MTP. She felt it melded with the MTP. Mr. Asay disagreed. Mr. Galvin suggested a Bike Plan update before the next MTP, possibly FY2023 finished in FY2024. Then, it could be considered for the FY2023 UPWP.

**7. Staff Reports –**

**7.1 Progress & Financial Reports – M. Smith & M. Vinson**

- a. monthly DelDOT invoice and financial reports (enclosure)**
- b. outside audit status**

Ms. Smith shared that Wiseman Giordano has been selected to perform the audit. Ms. Miller indicated she has previously worked with the firm, and they were phenomenal.

**7.2 Project Updates, Outreach**

**a. MAPITT - H. Wiles**

Ms. Wiles noted there had been 50 downloads and over 25 uses. Ms. Wiles shared pictures of MAPITT ads on the back of the DART bus and inside 10 DART busses. Mr. Asay inquired about the goal of MAPITT. Ms. Wiles stated it is so the MPO can be more proactive and engage the public. Mr. Asay asked about the agencies we interact with, and Ms. Wiles said we contact them as needed.

There was a discussion about ways to involve the public. Dr. Collins mentioned NextDoor.com. Ms. Wiles stated she could only reach areas of Chimney Hill and Camden. Ms. Miller and Dr. Collins offered to place something in their communities about MPO.

Mr. Lesniewski loves MAPITT. Ms. Wiles stated they would be handing out flyers at car shows.

Mr. Asay asked who would reach out to those who use MAPITT. He has never been contacted. Mr. Asay also said he knows MAPITT works and used bike racks at Dover Public Library as an example and bushes being trimmed along the sidewalk.

Ms. McGloughlin sees MAPITT as an opportunity to bring stakeholders together.



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#### **b. FY21 study updates - J. Galvin**

Mr. Galvin gave an update on all studies:

- East/West Corridor, possible workshop mid-fall, finish by December.
- WRA and the MPO will be partnering for Bowers Beach bike access from Route 1 to the Town of Bowers. In addition, MPO will be working with a new intern to do in the Town of Bowers Beach in-house. Ms. McGloughlin commented on Bowers Beach access and mentioned the soft land.
- MPO will be working with Kent Economic Partnership for a study about Rail Access. The work will be done in house.
- Dover Bike Plan is in the hands of the City Council.
- Harrington Intermodal Freight should have a draft by the end of June.
- Dover Air Cargo should be finished by the end of July.
- Banning/Clarence Street study should have a draft by the end of June.

#### **c. current mapping projects - M. Ward**

Mr. Ward stated he is working with ARC GIS PRO software upgrade. In addition, he is creating a map for the Town of Bowers study, and he is working on the MAPITT map. Ms. Wiles shared a link with the group.

#### **d. intern update – J. Galvin**

Mr. Galvin spoke about our new intern Jorge Hernandez-Limon.

### **7.3 Correspondence, Publications, Reports, Activities**

#### **a. Bike to Work Day - H. Wiles**

Ms. Wiles spoke of the success of Bike to Work Day and the picture with many of the bikers wearing MAPITT masks.

#### **b. newsletter - H. Wiles**

Ms. Wiles shared that the newsletter will be changing the format and expanding content. So look for it in your inbox shortly. It will contain a map of the month and a study of the month. Mr. Lesniewski likes the new format.

#### **c. 24 TIP + MTP 2045\_Dover-Kent AQ Conformity Approval Letter (enclosure)**

#### **d. 2021-06-01 DKCMPO FY22 UPWP Approval (enclosure)**

The PAC discussed open seats and members who have not attended. Thoughts on Mike



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Gumrot and how to honor his service to the MPO. Also discussed voting at the next meeting for a new Chair and Vice-Chair.

**7. ADJOURN**

MOTION By Ms. Miller to adjourn the meeting. Seconded by Mr. Asay. Motion carried.

**NEXT MEETING: August 12, 2021**