



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL MEETING
MINUTES OF JULY 6, 2021.

DOVER/KENT MPO COUNCIL MEMBERS ATTENDING:

Robin R. Christiansen, Mayor, City of Dover, Chair

Ernst Arndt, President, Board of Commissioners of Viola

Cathy Smith for John Sisson, Chief Executive Officer, Delaware Transit Corporation

Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)(NV)

MEMBERS NOT ATTENDING:

Joanne Masten, for Terry Pepper, President, Kent County Levy Court, Vice Chair

Kimberly Chesser, Dir. DE Office of Hwy Safety DSHS, for Governor John Carney, State of DE

Pamela Steinebach, Dir. of Planning, DE Dept. of Transportation, for Secretary Nicole Majeski

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(N/V)

NON-MEMBERS ATTENDING:

Marilyn Smith, MPO Executive Director

Helen Wiles, MPO Staff

Michelle Vinson, MPO Staff

Linda Parkowski, Kent Economic Partnership

Leah Kacanda, WRA

Ian Peters, PAC Member

James Galvin, MPO Staff

Mike Ward, MPO Staff

Malcolm Jacob, MPO Staff

Zach Prebula, Kent Economic Partnership

Matt Jordan, DAFB

Amanda Giuttari, DelDOT

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

Ian Peters spoke about the PAC meeting. He mentioned a concern of one of the PAC members with Nault Rd & Rt 8 (Chestnut Grove). Del DOT has put some safety features in, but the area is still of some concern. The PAC responded positively to the items discussed regarding the Kenton Road project, Bowers Beach, and Rail Corridor. Mr. Peters also spoke of the intersection south of Upper King Rd. of Rt 13 South & Rt 15. The left turn lane is inadequate to handle all the traffic from 13 to 15. Mr. Arndt commented he doesn't understand why that is not closed off to push the traffic up to the intersection of Rt 13 and Irish Hill traffic light. Mr. Atkin agreed.

3. ACTION ITEM: Approval of Agenda (enclosure)

No Quorum. No Action taken.

4. ACTION ITEM: Approval of Minutes May 18, 2022 (enclosure)

No Quorum. No Action was taken.



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5. ACTION ITEM: PRESENTATION: Bowers Beach Bike-Ped Path Study / J. Galvin & Whitman, Requardt & Associates (enclosure)

Mr. Galvin spoke of Mayor Puzzo approaching the Dover/Kent MPO about this study. It scored well in Decision Lens. The MPO decided to work on this in-house and in partnership with WRA. WRA handling from Rt1 to Town of Bowers town limits, and the MPO handling inside Town of Bowers town limits. Mr. Arndt asked about the speed count date being in the off-season. Ms. Kacanda also used DelDOT's speed data from their fleet vehicles. Ms. Kacanda presented the plan that utilizes a shared use path that eventually transitions into sharrows. There are signage, bike rack placement, bike fix-it stations recommendations, boardwalk options, and a kayak launch and fishing pier. There is also a recommendation for a bathroom/service building.

No Quorum. No Action was taken.

6. ACTION ITEM: PRESENTATION: Rail Corridor Land Use Study / M. Smith (enclosure)

Ms. Smith spoke on the Rail Corridor Land Use Study. In 2018 the MPO completed a Rail Study, and the Kent Economic Partnership asked the MPO to expand that Rail Study with more detail. Mr. Galvin spoke on municipalities' comp plans and how many did not recognize their available resources. Mr. Ward of the Dover Kent MPO shared the development of map tiles that illustrate all the information that has been compiled, including zoning, gas lines, electricity, sewer districts, wetlands, agriculture conversation, etc. Ms. Parkowski noted that the MPO is her "go-to agency" as she appreciated the strong partnership KEP has with the MPO. This study is critical as the last two large producers to locate in Kent County has needed rail access.

No Quorum. No Action was taken.

7. ACTION ITEM: TIP Amendment Form, K104, Kenton Rd. SR8 to Chestnut Grove Rd (T201604501) / J. Galvin (enclosure)

No Quorum. No Action was taken.

8. * MEMBER REPORTS *****

9. Staff Reports –

9.1 Progress & Financial Reports – M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared the financial reports to June B. Ms. M. Smith spoke about the end of year and working on final reports.

9.2 Project Updates



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a. Outreach – H. Wiles (enclosure)

Ms. Wiles spoke on her Outreach reports she does monthly. Ms. Wiles mentioned her Stats are climbing on Newsletter and Social Media.

b. Study updates - J. Galvin & M. Jacob

Mr. Galvin stated we have a bunch of studies finishing, including the two presented today. He spoke on East/West Freight and hopes to be completed soon. The Saulsbury/McKee Road study started mid-year, from 2 to 4 lanes. The MPO is working on scopes of services for FY23 projects.

c. Current mapping projects - M. Ward

Mr. Ward stated he worked on everything already covered. He elaborated on the East/West study and his work on creating the maps for that study with detailed items added, including signage, stops, and speed limits.

9.3 Correspondence, Publications, Reports, Activities

MPO PAC currently has the following vacancies:

Kent County appointees – 3 vacancies

DTC appointee – 1 vacancy

MPO TAC has the following vacancy:

Kent County Municipalities representative – 1 vacancy

Ms. Smith spoke on rebuilding the PAC and asked for any recommendations that the Council may have.

10. ADJOURN

Meeting stands in recess until September 7, 2022

NEXT MEETING: September 7, 2022