



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF AUGUST 16, 2022 /KING MEETING ROOM, CAMDEN TOWN HALL

TECHNICAL ADVISORY COMMITTEE REPRESENTATIVES ATTENDING:

Rob Pierce, City of Milford, Vice-Chair	Matt Jordan, Dover Air Force Base
Marvina Cephas, DNREC AQ	Humaira Nabeela, DelDOT Planning
Josh Thomas, DelDOT Planning	Cathy Smith, Delaware Transit Corporation
Milton Melendez, DE Dept. of Agriculture	Mary Ellen Gray, City of Dover, Planning

MEMBERS NOT ATTENDING:

Kris Connelly, Kent County Planning, Chair	Tim Riley, Kent Conservation District
Jason Lyon, City of Dover, Public Works	Ryan Long, Federal Transit Admin.
Lee Derickson, DE Motor Transport Assoc.	Jeremy Rothwell, Town of Smyrna
Patty Cannon, DE Div. Small Business	Cliff Gunstra, Delmarva Central Railroad
Lindsay Donnellon, Federal Highway Admin.	

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	James Galvin, MPO Staff
Helen Wiles, MPO Staff	Michelle Vinson, MPO Staff
Mike Ward MPO Staff	Malcolm Jacob, MPO Staff
Paul Moser, DelDOT Planning	Harold Scott Jr., Town of Camden

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

NONE

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Thomas to approve the agenda. Seconded by Mr. Jordan. Motion carried.

4. ACTION ITEM: Approval of Minutes April 19, 2022 (enclosure)

MOTION By Mr. Jordan to approve. Seconded by Ms. Gray. Motion carried.

5. ACTION ITEM: Approval of Minutes June 14, 2022 (enclosure)

MOTION By Mr. Melendez to approve. Seconded by Ms. Smith. Motion carried.

6. ACTION ITEM: PRESENTATION AND RECOMMENDATION: DelDOT Kent County Bike Pool prioritization results / Paul Moser



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

Paul Moser from DelDOT talked about Traffic safety. One way they do this is by developing the Bike Pool prioritization process. The process works with MPOs on Bike/Ped paths. MPOs submit the Bike/Ped plans in October, and hopefully, by March, they will prioritize and begin implementation for the next fiscal year. He explained the bike stress levels and how Level 3 (LTS4 High to LTS1 Low) is the more common stress level in Delaware. The goal is Level 2. The prioritization process rates the Bike paths submitted and prioritizes them due to stress level, traffic amount, and how many can benefit from the path. Connectivity and directness are the most important things for cycling. Cycling is suppressed because routes are not connected and safe. Mobility and connectivity rank high in prioritization. The model can be tweaked for custom scenarios and forecasting.

MOTION By Ms. Nabeela to accept the process and recommend it to Council. Seconded by Mr. Jordan. Motion carried.

7. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Delaware's 2023 Safety Performance Measures / J. Galvin (enclosure)

Mr. Galvin presented Delaware's Safety performance measures for 2023. The MPO would be adopting the States safety measures. The Office of Highway Safety and DelDOT worked together to develop the performance measures, and the MPO agreed. Performance measures are evaluated and reassessed annually. The MPO has endorsed this in the past and recommends continuing.

MOTION By Mr. Thomas to accept and recommend to Council. Seconded by Ms. Gray. Motion carried.

8. * MEMBER REPORTS *****

Mr. Jordan thanked the MPO for their input on Compatible Use & Transportation. They are expecting completion in January.

**9. Staff Reports –
9.1 Progress & Financial Reports – M. Smith & M. Vinson
a. Monthly DelDOT invoice and financial reports (enclosure)**

Ms. Vinson presented financials up to June 2022, which showed FY22 Closing amounts

**9.2 Project Updates
a. Study updates - J. Galvin & M. Jacob**

Mr. Galvin stated we have four projects out to consultants. Milford has two projects N. Walnut/Tenth/N. Washington St.'s Intersection, & Airport Rd./Canterbury Intersection. Smyrna Clayton Blvd and Wheatly Pond and Trap Shooters onto Route 1 northbound. The MPO has seven in-house projects, sidewalks for US 13, Sidewalks for Dover High, Airport Inventory for Kent County, Bay Road Bike/Ped Path, Farmington Bike/Ped path, and Truck parking amenities. Mr. Jacob mentioned we are wrapping up the East/West Study.



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

b. Current mapping projects - M. Ward

Mr. Ward Rail Freight is complete. Bowers Beach mapping is done. East/West Freight Route is in progress and set to be complete. He is working on the Airport study map. He has created a sidewalk map for the area around Dover High School.

c. Outreach – H. Wiles (enclosure)

Ms. Wiles spoke about the reports she sent out with the meeting packet. A marketing plan has been completed. Placemats will be at three local restaurants introducing the public to the MPO. She is also putting a program called “Think Like A Planner” that will be used to introduce transportation planning as a career choice. She spoke on public outreach at the state fair. The number one was DART bus service. Ms. Smith said perfect timing as DART is in the process of redesigning the routes.

9.3 Correspondence, Publications, Reports, Activities

Ms. Smith mentioned we are working on the joint PAC/TAC/Council meeting on December 8, 2022.

10. ADJOURN

MOTION By Ms. Gray to approve. Seconded by Mr. Melendez. Motion carried.

NEXT MEETING: October 18, 2022