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DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF JUNE 9, 2022/KING MEETING ROOM, TOWN HALL

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Jayce Lesniewski, Chair Jonathan Contant Karen McGloughlin
Gary Dodge Ian Peters

MEMBERS NOT ATTENDING:

Dr. Phyllis B. Collins, Vice Chair Dr. Shanita Powell Brittany Wagner
Bruce Snow

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Exec. Dir. James Galvin, MPO Staff Principal Planner
Mike Ward, MPO Staff Helen Wiles, MPO Staff
Michelle Vinson, MPO Staff Malcolm Jacob, MPO Staff
Leah Kacanda, WRA Humaira Nabeela, DelDOT Planning

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS – None

Note: Due to some PAC members' late arrivals and needing to sign off at 7:00 pm, we did not have a quorum at the beginning or the end of the PAC meeting. Items voted on were Agenda, Minutes, and TIP amendment.

3. ***ACTION ITEM: Approval of Agenda (enclosure)***

MOTION By Mr. Dodge to approve the agenda and switch items 6 & 7. Seconded by Ms. McGloughlin. Motion carried.

4. ***ACTION ITEM: Approval of Minutes April 14, 2022 (enclosure)***

MOTION By Ms. McGloughlin to approve the minutes. Seconded by Mr. Dodge. Motion carried.

5. ***ACTION ITEM: PRESENTATION AND RECOMMENDATION: Bowers Beach Bike-Ped Path Study / J. Galvin & Whitman, Requardt & Associates (enclosure)***

Mr. Galvin introduced Ms. Kacanda of WRA by speaking about being approached by The Town of Bowers for a Bike & Ped Plan. The MPO partnered with WRA on the project, WRA handing from Rt1 to Town of Bowers town limits, and the MPO handling inside Town of Bowers town limits. Ms. Kacanda presented the plan that utilizes a shared use path that eventually transitions into sharrows.



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There are signage, bike rack placement, bike fix-it stations recommendations; boardwalk options, and a kayak launch and fishing pier. There is also a recommendation for a bathroom/service building.

Mr. Lesniewski asked if there is a parking plan so bikers can park in Little Heaven and bike to Bowers. He suggested this be included in the recommendation. Mr. Peters agreed, noting the Little Heaven master plan.

A positive consensus among the remaining members was reached.

6. ACTION ITEM: PRESENTATION AND RECOMMENDATION: TIP Amendment Form, K104, Kenton Rd. SR8 to Chestnut Grove Rd (T201604501) / J. Galvin (enclosure)

The Budget for this project increased. The increase required an amendment.

MOTION By Mr. Dodge to recommend the TIP Amendment. Seconded by Ms. McGloughlin.
Motion carried

7. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Rail Corridor Land Use Study / M. Smith (enclosure)

Ms. Smith spoke on the Rail Corridor Land Use Study. In 2018 the MPO completed a Rail Study, and the Kent Economic Partnership asked the MPO to expand that Rail Study with more detail. Mr. Ward of the Dover Kent MPO shared the development of map tiles that illustrate all the information that has been compiled, including zoning, gas lines, electricity, sewer districts, and wetlands, agriculture conversation, etc.

Mr. Contant shared his thoughts on how the rail is underutilized and the need to develop a rail system for truck movement. He also stated there is more need for rail depots. Mr. Dodge noted that the study makes sense.

A positive consensus among the remaining members was reached.

8. DISCUSSION ITEM: PAC Bylaws discussion regarding term limits (enclosure)

The discussion of PAC bylaws term limits was very productive. The consensus was that it is difficult to recruit members to the PAC and that the PAC needs membership of experienced people and members with new perspectives. The conclusion was to retain the current term limits of two, three-year terms to be served consecutively, but adding the language: PAC members remain until a replacement can be found. This item was referred to the next PAC meeting for further action.

9. * MEMBER REPORTS *****

Mr. Contant asked about Rt 8 and Nault Rd. Mr. Galvin stated the Dover Kent MPO could amend it to



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the MTP.

10. Staff Reports –

10.1 Progress & Financial Reports – M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson presented the April financials. Ms. Smith spoke on the focus of submitting the Invoice and June A billing due to the DelDOT shutdown.

10.2 Project Updates

a. Outreach – H. Wiles (enclosure)

Ms. Wiles presented her April and May Public Outreach reports. Notable was the growth in social media.

b. Study updates - J. Galvin & M. Jacob

Mr. Galvin spoke on the East/West Freight study that needs a little more work to be done to be completed. The Saulsbury/McKee traffic counts are done, and the analysis is being worked on. The MPO is currently working on FY23 Scopes of Work.

c. Current mapping projects - M. Ward

Mr. Ward spoke that is he working on the maps for the East/West Freight study, enhancing the work WRA completed.

Mr. Contant encouraged everyone to download MAPITT.

10.3 Correspondence, Publications, Reports, Activities

The MPO has received the resignation of Dr. Carolyn Cohee.

Ms. Smith encouraged everyone to forward names for potential PAC members.

11. ADJOURN

No quorum, the meeting was not adjourned.

NEXT MEETING: August 11, 2022