



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL MEETING
MINUTES OF SEPTEMBER 07, 2021.

DOVER/KENT MPO COUNCIL MEMBERS ATTENDING:

Robin R. Christiansen, Mayor, City of Dover, Chair

Ernst Arndt, President, Board of Commissioners, Viola

Kimberly Chesser, Dir. DE Office of Hwy Safety DSHS, for Governor John Carney, State of DE

Pamela Steinebach, Dir. of Planning, DE Dept. of Transportation, for Secretary Nicole Majeski

John Sisson, Chief Executive Officer, Delaware Transit Corporation

**Ryan O'Donoghue for Doug Atkin, Division Administrator, Federal Highway Admin.
(FHWA)(N/V)**

MEMBERS NOT ATTENDING:

Joanne Masten, for Terry Pepper, President, Kent County Levy Court, Vice Chair

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(N/V)

NON-MEMBERS ATTENDING:

Marilyn Smith, MPO Executive Director

Helen Wiles, MPO Staff

Michelle Vinson, MPO Staff

Paul Moser, DelDOT Planning

James Galvin, MPO Staff

Mike Ward, MPO Staff

Malcolm Jacob, MPO Staff

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

NONE

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mayor Arndt to approve the agenda. Seconded by Mr. Sisson. Motion carried.

4. ACTION ITEM: Approval of Minutes May 18, 2022 (enclosure)

MOTION By Mr. Sisson to approve. Seconded by Ms. Steinebach. Motion carried.

5. ACTION ITEM: Approval of Minutes July 6, 2022 (enclosure)



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MOTION By Mayor Arndt to approve. Seconded by Mr. Sisson. Motion carried.

6. ACTION ITEM: PRESENTATION AND RECOMMENDATION: DelDOT Kent County Bike Pool prioritization results / Paul Moser

Paul Moser from DelDOT talked about Traffic safety. One way they do this is by developing the Bike Pool prioritization process. The process works with MPOs on Bike/Ped paths. MPOs submit the Bike/Ped plans in October, and hopefully, by March, they will prioritize and begin implementation for the next fiscal year. He explained the bike stress levels and how Level 3 (LTS4 High to LTS1 Low) is the more common stress level in Delaware. The goal is Level 2. The prioritization process rates the Bike paths submitted and prioritizes them due to stress level, traffic amount, and how many can benefit from the path. Connectivity and directness are the most important things for cycling. Cycling is suppressed because routes are not connected and safe. Mobility and connectivity rank high in prioritization. The model can be tweaked for custom scenarios and forecasting.

7. ACTION ITEM: TIP Amendment Form, K104, Kenton Rd. SR8 to Chestnut Grove Rd (T201604501) / J. Galvin (enclosure)

Mr. Galvin spoke on TIP Amendment for Kenton Road. There is a cost increase from 13 to 30 million, above a 30 % increase in cost, so an amendment is needed. The cost increase is for upgrading the existing roadway, including bike lanes and sidewalks.

MOTION By Mr. Sisson to approve. Seconded by Mayor Arndt. Motion carried.

8. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Delaware's 2023 Safety Performance Measures / J. Galvin (enclosure)

Mr. Galvin presented Delaware's Safety Performance Measures for 2023. The MPO would be adopting the Delaware State safety measures. The Office of Highway Safety and DelDOT worked together to develop the performance measures, and the MPO agreed. Performance measures are evaluated and reassessed annually. The MPO has endorsed this in the past and recommends continuing.

MOTION By Ms. Chesser to approve. Seconded by Mr. Sisson. Motion carried.

9. ACTION ITEM: Rail Corridor Land Use Study / M. Smith
(<https://doverkentmpo.delaware.gov/files/2022/08/08122022-Final-Draft-Narrative-ACDE.pdf> /
<https://doverkentmpo.delaware.gov/files/2022/08/08122022-Final-Draft-Appendix-B-1-22.pdf> /
<https://doverkentmpo.delaware.gov/files/2022/08/08122022-Final-Draft-Appendix-B-23-44.pdf>)

Ms. Smith gave a quick overview of the Rail Corridor Land use study presented to the MPO Council at the previous Council meeting. She asked if anyone had any questions. None were received.

MOTION By Mr. Sisson to approve. Seconded by Mayor Arndt. Motion carried.



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10. ACTION ITEM: Bowers Beach Bike Ped Path Study / J. Galvin

(<https://doverkentmpo.delaware.gov/files/2022/08/Bowers-Bike-Ped-Report-Final-Draft-compressed.pdf>)

Mr. Galvin spoke about working with WRA on this project and being the first hybrid project. It was presented to the Town of Bowers, which was happy with it.

MOTION By Ms. Chesser to approve. Seconded by Mr. Sisson. Motion carried.

11. ACTION ITEM: PAC Bylaws amendment / M. Smith (enclosure)

Ms. Smith presented some recommended changes to the PAC Bylaws amendment. The first amendment is regarding language that PAC members must reside in Kent County. It was discovered that there are potential members who live on the outskirts of Kent County but work in Kent County. The language change would say either work or live in Kent County, but that at least 75% live in Kent County. The second change regards the terms of PAC members. The MPO asks that members stay in their positions until a replacement can be found.

MOTION By Mayor Arndt to approve the first amendment. Seconded by Mr. Sisson. Motion carried.

MOTION By Mayor Arndt to approve the second amendment. Seconded by Mr. Sisson. Motion carried.

12. ACTION ITEM: PAC Appointments / M. Smith and H. Wiles (enclosure)

Ms. Smith presented four new potential PAC candidates. Darin Dell, Travis Frey, Katie Macklin, and Dana Shelton.

MOTION By Mayor Arndt to appoint to the PAC. Seconded by Mr. Sisson. Motion carried.

13. * MEMBER REPORTS *****

• Mr. Sisson spoke on DART Reimagined. A study is underway, and the process will take about 18 months. Ms. Wiles stated the MPO was meeting with Ms. Smith soon. • Mr. O'Donoghue stated Lindsey Donnelon accepted a new position at headquarters, office of planning. Mr. O'Donoghue will be the point person in the interim. • Ms. Chesser spoke about the Statewide Highways Conference at the Hyatt in Dewey Beach. They are excited as they haven't had one since 2017.

14. Staff Reports –

14.1 Progress & Financial Reports – M. Smith & M. Vinson

a. Monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson presented financials up to June 2022, which showed FY22 Closing amounts

14.2 Project Updates

a. Study updates - J. Galvin & M. Jacob



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Mr. Galvin stated we have four projects out to consultants. The MPO has seven in-house projects. Ms. Steinebach stated DelDOT has sidewalks inventory, and she can share information with the MPO, so work doesn't have to be duplicated. Mr. Moser also recommended multimodal pedestrian data set be the most recent. Ms. Steinebach also said they have some development near the high school, and she can share the information on what they will be doing.

b. Current mapping projects - M. Ward

Mr. Ward stated he was finishing up East/West Corridor. He is working on Dover High School sidewalks, Sidewalks on US 13, and North US 13 from North Dover to Smyrna inventory.

c. Outreach – H. Wiles (enclosure)

Ms. Wiles spoke about the State Fair outreach and MPO's responses. The MPO is working on a Virtual TIP Tour. The MPO is implementing a new Marketing plan. You will see the MPO ad on placements in 3 Kent County restaurants. The MPO will be debuting "Think like a Planner" at the Governor's career fair. Mayor Christiansen asked about calling schools for "Pride" day, which will happen in the future.

14.3 Correspondence, Publications, Reports, Activities

None

15. ADJOURN

MOTION By Mr. Sisson to approve. Seconded by Mayor Arndt. Motion carried.

NEXT MEETING: November 2, 2022

Joint PAC/TAC/Council Meeting: December 8, 2022