



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302.387.6030 FAX: 302.387.6032

Request for Proposal - Study Scope

Dover Kent MPO is seeking proposals from qualified professional consulting firms interested in providing the following services. Deadline for responses is 4:00 PM, February 16, 2023.

Project: Expanded pedestrian/bike/scooter route/amenities of Greater Downtown Dover area

Narrative: This project was requested by Downtown Dover Partnership. This a pedestrian and bicycle transportation study that evaluates the existing network, identifies gaps, and future needs (inclusive of micro-mobility options, bikeshare feasibility). It is a planning study that maps out the existing and future network, has a healthy community engagement component, identifies future projects, and outlines funding opportunities and implementation priority/timeline. Study expanded pedestrian/bike/scooter route/amenities of the greater downtown area, to/from/between three anchors of DSU (main campus), Dover Air Force Base, Bayhealth, and downtown. Considerations:

- decrease vehicular traffic on highways and in downtown by providing alternative and increased modes of transportation opportunities.
- increase users of downtown from these anchor institutions.
- provide live-walk environment for staff, students, residents of these institutions.
- increase profitability of downtown businesses.
- consider additional exercise equipment/playgrounds on the routes for users to promote a healthy lifestyle.
- increase number and types of users of downtown activities and amenities, creating a more diverse, activated downtown.

Expected Components:

Task 1- Project Start-Up

Task 2- Data Collection

Task 3- Community Engagement & Education

- Including an outreach plan for reaching the greatest number of nearby residents
- MPO's Public Participation Plan is available [here](#)

Task 4- Key Issues Identification; including

- Alternatives Review
- Recommended Alternative Purpose and Need Statement and
- Proposed Performance Measures
- Identify any Equity/Title VI concerns (the MPO's Title VI Plan is available [here](#))



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Task 5- Draft Document, including appropriate stakeholder presentations

- Sponsor
- MPO Public Advisory Committee
- MPO Technical Advisory Committee
- MPO Council

Task 6- Final Document

- 3 bound copies
- Electronic copy in Word format and PDF

Please provide the MPO with an estimated cost and an estimate of time needed to complete the outlined tasks.