



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF OCTOBER 13, 2022

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Vice-Chair	Karen McGloughlin	Bruce Snow
Dr. Shanita Powell	Gary Dodge	Ian Peters
Brittany Wagner	Darin Dell	Katie Macklin
Tracey Miller	Dana Shelton	

MEMBERS NOT ATTENDING:

Travis Frey

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Exec. Dir.	James Galvin, MPO Staff
Mike Ward, MPO Staff	Helen Wiles, MPO Staff
Michelle Vinson, MPO Staff	Malcolm Jacob, MPO Staff
Humaira Nabeela, DelDOT	Stephen Bayer
William Harper Walker	Sean Thomas

- 1. INTRODUCTION OF MEMBERS & GUESTS**
- 2. PUBLIC COMMENTS**

Mr. Walker spoke about DART buses and how he travels them regularly, even taking them to Salisbury. He stated the timing needed to be worked on, but he travels the buses regularly.

- 3. ACTION ITEM: Approval of Agenda (enclosure)**

MOTION By Ms. Macklin to approve the agenda. Seconded by Ms. Miller.
Motion carried.

MOTION By Ms. McGloughlin to request Item 6 be moved to after Item 8. Seconded by Mr. Snow
Motion carried.

- 4. ACTION ITEM: Approval of Minutes June 9, 2022 (enclosure)**

MOTION By Ms. Powell to approve the minutes. Seconded by Mr. Peters.
Motion carried. Ms. Miller abstained.

- 5. ACTION ITEM: Approval of Minutes August 11, 2022 (enclosure)**

MOTION By Mr. Peters to approve the minutes. Seconded by Ms. McGloughlin.
Motion carried.



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7. ***ACTION ITEM: PRESENTATION AND RECOMMENDATION: Kent County East-West Truck Freight Route Feasibility Analysis Phase I / M. Smith***
(<https://doverkentmpo.delaware.gov/files/2022/10/E-W-Truck-Study-working-draft-09-22-2022.pdf>)

Ms. Smith gave a slide presentation regarding the Kent County East-West Truck Freight Route. She mentioned the criteria the MPO and WRA used in creating the study, such as stops, flooding, weight limits, and agricultural land along routes. The MPO recognized that the Camden East and West Bypass were not initially included in the study but will become a significant factor once complete. The MPO has come to understand that many trucking companies use GPS to route their trucks, and it is based out of Arkansas. The MPO recognizes this study as a phase 1 and, if pursued, should go into phase 2 for further study. Mr. Dell asked if state trucking permits were used in the study. That information was not available to the MPO, but they will pursue it if phase 2 is pursued.

MOTION By Mr. Snow to recommend to MPO Council. Seconded by Ms. McGloughlin.
Motion carried.

8. ***ACTION ITEM: PRESENTATION AND RECOMMENDATION: MTP Amendment Additions / M. Jacob & J. Galvin (enclosure)***

Mr. Jacob presented MTP amendment additions, as outlined in the memo provided.

MOTION By Mr. Peters to recommend to MPO Council. Seconded by Ms. Miller.
Motion carried.

6. ***ACTION ITEM: PRESENTATION: Annual PAC Workshop / H. Wiles***

Ms. Wiles presented the annual PAC workshop. This year she presented a trivia game, and PAC members were able to answer questions about what being a PAC member is and what the MPO does. All had a fun time.

9. ***** MEMBER REPORTS *****

None

10. **Staff Reports –**
10.1 Progress & Financial Reports – M. Smith & M. Vinson
a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson presented financials for August and September. It was also noted the audit was beginning with Auditors being in office in November.



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10.2 Project Updates

a. Study updates - M. Jacob & J. Galvin

Mr. Jacob gave a brief slide presentation of the projects, both in-house and with consulting firms the MPO is working on for FY23. Mr. Galvin noted the MPO has changed with more focus on in-house projects.

b. Current mapping projects - M. Ward

Mr. Ward has been working on the Kent County Airports inventory as well as the US 13 North Corridor inventory. He's also working on an accident map.

c. Outreach – H. Wiles (enclosure)

10.3 Correspondence, Publications, Reports, Activities

The MPO has received a resignation from PAC member Jayce Lesniewski

11. ADJOURN

MOTION By Ms. Powell to adjourn. Seconded by Ms. Miller.
Motion carried.

NEXT MEETING: December 8, 2022

Joint PAC/TAC/Council meeting will be he