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DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF OCTOBER 18, 2022 /KING MEETING ROOM, CAMDEN TOWN HALL

TECHNICAL ADVISORY COMMITTEE REPRESENTATIVES ATTENDING:

Rob Pierce, City of Milford, Vice-Chair	Marvina Cephas, DNREC AQ
Humaira Nabeela, DelDOT Planning	Josh Thomas, DelDOT Planning
Cathy Smith, Delaware Transit Corporation	Milton Melendez, DE Dept. of Agriculture
Mary Ellen Gray, City of Dover, Planning	Jeremy Rothwell, Town of Smyrna
Harold Scott Jr., Town of Camden	Jason Lyon, City of Dover Public Works

MEMBERS NOT ATTENDING:

Kris Connelly, Kent County Planning, Chair	Tim Riley, Kent Conservation District
Patty Cannon, DE Div. Small Business	Matt Jordan, Dover Air Force Base
Cliff Gunstra, Delmarva Central Railroad(N/V)	Lee Derickson, DE Motor Transport Assoc.(N/V)
Lindsay Donnellon, Federal Hwy Admin.(N/V)	Timothy Lidiak, Federal Transit Admin.(N/V)

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	James Galvin, MPO Staff
Helen Wiles, MPO Staff	Michelle Vinson, MPO Staff
Mike Ward MPO Staff	Malcolm Jacob, MPO Staff

- 1. INTRODUCTION OF MEMBERS & GUESTS**
- 2. PUBLIC COMMENTS**

None

- 3. ACTION ITEM: Approval of Agenda (enclosure)**

MOTION By Ms. Gray to approve the agenda. Seconded by Mr. Melendez. Motion carried.

- 4. ACTION ITEM: Approval of Minutes August 16, 2022 (enclosure)**

MOTION By Ms. Gray to approve the agenda. Seconded by Mr. Thomas. Motion carried.

- 5. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Kent County East-West Truck Freight Route Feasibility Analysis Phase I / M. Smith**
<https://doverkentmpo.delaware.gov/files/2022/10/E-W-Truck-Study-working-draft-09-22-2022.pdf>

Ms. Smith gave a slide presentation regarding the Kent County East-West Truck Freight Route. She mentioned the criteria the MPO and WRA used in creating the study, such as stops, flooding, weight limits, and agricultural land along routes. The MPO recognized that the Camden East and West Bypass were not initially included in the study but will become a significant factor once complete. The MPO also



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has come to understand that many trucking companies use GPS to route their trucks, and it is based out of Arkansas. The MPO recognizes this study as a phase 1 and, if pursued, should go into phase 2 for further study. Mr. Rothwell confirmed that logistics managers in other states are making routing determinations with no on-the-ground experience. He also noted that some third-party contractors are better than others. He requested the MPO pursue options to work with logistics managers at Walmart, Burris, and others. Mr. Thomas thought it would be helpful to have links for the Camden Area projects. Mr. Thomas is looking forward to implementation thoughts on the hierarchy of routes. Mr. Pierce felt the Northern and Southern corridors needed to be better explained.

MOTION TO RECOMMEND By Mr. Rothwell to recommend to MPO Council. Seconded by Ms. Gray. Motion carried.

6. *ACTION ITEM: PRESENTATION AND RECOMMENDATION: MTP Amendment Additions / M. Jacob & J. Galvin (enclosure)*

Mr. Jacob presented MTP amendment additions, as outlined in the memo provided. It was noted that WRA and DelDOT would analyze projects for regional significance and air quality conformity.

Mr. Rothwell asked about the City of Harrington item. The US13 Clukey Drive was vague, and more information needed to be included.

MOTION TO RECOMMEND WITH CORRECTIONS By Mr. Thomas to recommend to MPO Council. Seconded by Mr. Rothwell. Motion carried.

7. * MEMBER REPORTS *****

Mr. Thomas stated that he was excited to report the cabinet committee will be publishing the 2022 Annual State Planning Issues report. Ms. C. Smith shared the 25th anniversary of Stuff The Bus on Tuesday, November 8, 2022, at Safeway in Dover. Mr. Rothwell shared that Smyrna is breaking ground on a new warehouse facility. It will use 28 trucks a day with 300 small trucks. He also shared that Harrington City Council hired an engineer for the NE Freight Transfer station to build the terminal.

**8. Staff Reports –
8.1 Progress & Financial Reports – M. Smith & M. Vinson
a. monthly DelDOT invoice and financial reports (enclosure)**

Ms. Vinson presented financials for August and September. It was also noted the audit was beginning with Auditors being in office in November.

**8.2 Project Updates
a. Study updates – M. Jacob & J. Galvin**

Mr. Jacob gave a brief slide presentation of the projects, both in-house and with consulting firms the MPO is working on for FY23. Mr. Galvin noted the MPO has changed with more focus on in-house projects.



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b. Current mapping projects - M. Ward

Mr. Ward has been working on the Kent County Airports and US 13 North Corridor inventory. He's also working on an accident map.

c. Outreach – H. Wiles (enclosure)

Ms. Wiles presented her monthly report. She highlighted the newly developed “Think Like A Planner” program and two new highway safety videos.

8.3 Correspondence, Publications, Reports, Activities

FY23 TIP Conformity Approval (enclosure)

Ms. Smith stated this was information shared, with no need for a recommendation

9. ADJOURN

MOTION By Ms. Gray to approve adjourn. Seconded by Mr. Thomas. Motion carried.

NEXT MEETING: December 8, 2022

Joint PAC/TAC/Council meeting will be held at Maple Dale Country Club 6 PM