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DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF FEBRUARY 9, 2023

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Chair	Ian Peters, Vice Chair	Karen McGloughlin
Dr. Shanita Powell	Gary Dodge	Darin Dell
Travis Frey	Katie Macklin	Tracey Miller
Dana Shelton	Brittany Wagner	

MEMBERS NOT ATTENDING:

Bruce Snow

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Exec. Dir.	James Galvin, MPO Staff
Mike Ward, MPO Staff	Helen Wiles, MPO Staff
Michelle Vinson, MPO Staff	Malcolm Jacob, MPO Staff
Hanna Perry	Harold Scott Jr.

- 1. INTRODUCTION OF MEMBERS & GUESTS**
- 2. PUBLIC COMMENTS - NONE**
- 3. ACTION ITEM: Approval of Agenda (enclosure)**

MOTION By Ms. McGloughlin to approve the agenda. Seconded by Mr. Peters
Motion carried.

- 4. ACTION ITEM: Approval of Minutes October 13, 2022 (enclosure)**

MOTION By Mr. Dell to approve the minutes. Seconded by Mr. Dodge
Motion carried.

- 5. ACTION ITEM: Election of PAC Chair and Vice-Chair**

MOTION By Mr. Dodge to nominate Dr. Collins as chair and Ian Peters as Vice-Chair. Seconded
by Dr. Powell.
Motion Carried.

- 6. PRESENTATION: Virtual Tip Tour / H. Wiles & M. Jacob**

Ms. Wiles showed a brief portion of the Virtual TIP Tour video. She explained the process of how and why the video was prepared. She encouraged PAC members to watch the full video and share it.



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7. ACTION ITEM: PRESENTATION AND RECOMMENDATION: DeIDOT FY23-FY26 TIP Amendment, East Camden Bypass (T201709503) KC / J. Galvin (enclosure)

Mr. Galvin presented the TIP Amendment for East Camden Bypass. He noted the increased money needed and extended the project to FY25. The project cost has increased, which is why the amendment was required. Dr. Powell asked about the budgeting. Ms. Smith explained that infrastructure money influx as a result and DeIDOT has a cycle of 5 years to move money. They spend the older money first. Mr. Shelton asked how they determined the cost. Mr. Galvin explained that the project cost was done over three years ago, so it needed to be reevaluated, and DeIDOT will project out two years on cost. Ms. McGloughlin asked why has the price more than doubled. Mr. Galvin stated the project expanded, and prices have increased. It was then asked if the roundabout or Rt 13 widening was included in the amendment. Mr. Galvin explained there is a roundabout, but Rt 13 widening is separate. Ms. Miller asked if there were going to be any legislative meetings. It was stated there had been meetings, but Ms. Smith said she would ask if anything was on the schedule.

MOTION By Dr. Powell to recommend to Council. Seconded by Ms. Miller. Ms. McGloughlin voted no. Motion carried.

8. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Kent County Airport Inventory / M. Jacob (<https://doverkentmpo.delaware.gov/files/2023/01/Airport-Inventory-Draft-1.2023.pdf>)

Mr. Jacob gave a slide presentation on the inventory. He spoke about it being sponsored by KEP and the resources used to gather information. Mr. Dell asked if DeIDOT GIS participated, as they have Lydar to see through trees. The answer was no. Mr. Shelton wondered if there were addresses for the airports in the study. The answer was yes. Mr. Jacob also mentioned there were eight helipads at the speedway.

MOTION By Ms. McGloughlin to recommend to Council. Seconded by Ms. Miller. Motion carried.

9. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Truck Parking Amenities Study / M. Jacob (<https://doverkentmpo.delaware.gov/files/2023/01/Truck-Parking-Amenities-Draft-1.202320230127.pdf>)

Mr. Jacob gave a slide presentation on the study. KEP sponsored the study. He spoke on how it was created to be a companion to the Truck Parking studies. The study aimed to recommend amenities in a travel plaza or other parking facility in central Delaware. Mr. Shelton noted near Dover Mall a 15 acre parcel that could become a car/truck stop. Mr. Peters stated the ideal place for a travel plaza would be Smyrna or Dover.

MOTION By Mr. Dell to recommend to Council. Seconded by Ms. McGloughlin. Motion carried.



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10. ACTION ITEM: PRESENTATION AND RECOMMENDATION: US 13 North Corridor Study / J. Galvin (<https://doverkentmpo.delaware.gov/files/2023/01/US13-Corridor-Study-FINAL-Draft-1-27-2022.pdf>)

Mr. Galvin gave a slide presentation on the study. The sponsor of the study is KEP. Mr. Galvin said the objective was identifying vacant parcels along US13 between north Dover and Smyrna suitable for business uses. The study identified six properties that could be suitable.

MOTION By Ms. Miller to recommend to Council. Seconded by Mr. Peters.
Motion carried.

***** MEMBER REPORTS *****

- Mr. Peters mentioned an intersection that is dangerous for pedestrians. The turn from Kings Hwy northeast to Rt 8 (Division St). Cars turning from Kings Hwy do not need to slow down and it is dangerous for pedestrians to cross the intersection. Ms. Wiles said she would follow up with DelDOT.
- Dr. Collins said she had a complaint about a little pole sticking out of the ground by Rising Sun and she sent to the MPO via MAPPIT. Helen sent to DelDOT.
- Ms. Miller asked about the intersection of Route 10 & Hyltons Market. Tractor trailers turning onto Rt. 10 cause a problem. Mr. Scott replied that the road is a DelDOT road and they do not want signs that prevent trucks from turning at the intersection.
- Ms. Miller also spoke about children having safe walk zones in Camden. Ms. Wiles replied that the MPO is working on a safe walks to schools being done in Dover, and hopefully to spread to other school districts.
- Dr. Powell commented she is glad to see the growth of the MPO and complimented the team.

11. Staff Reports –

11.1 Progress & Financial Reports – M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared the financials through December. Ms. Smith shared the MPO is finishing up the Audit and is working on the UPWP for FY24. Ms. Vinson reminded new PAC members to provide contact information beyond just email.

11.2 Project Updates

a. Outreach – H. Wiles

Ms. Wiles shared she was changing the format for the public outreach report. She will be creating a video for each meeting. February is a big safety month. Crash and fatalities increased last year. February is also Black History Month. Please share information on your platforms of Ms. Wiles content.

b. Current mapping projects - M. Ward

Mr. Ward said he is working on maps for US13 Sidewalks, Dover High School Sidewalks (safe route to schools) Crash Map for Public Outreach, Census map for urban areas. Mr. Ward also mentioned



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someone stopped him and told him about a roundabout having a mound that when it is overgrown has bad visibility. He put it on MAPPIT.

c. Study updates - M. Jacob & J. Galvin

Mr. Galvin said we have three more studies that the MPO has done in-house should be completed by the April meeting. There are four studies with consultants that should be complete by the June PAC meeting.

11.3 Correspondence, Publications, Reports, Activities

12. ADJOURN

MOTION By Ms. Miller to adjourn. Seconded by Mr. Peters.
Motion carried.

NEXT MEETING: April 13, 2023