



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

---

## **DOVER/KENT COUNTY MPO COUNCIL MEETING**

**LOCATION: King Meeting Room, Camden Town Hall / Camden, DE**

Virtual Option

<https://www.gotomeet.me/doverkentmpo>

or dial in (872) 240-3311 /Access Code: 156-943-261

**DATE: WEDNESDAY, September 6, 2023**

**TIME: 3:00 – 4:30 PM**

### **DOVER/KENT MPO COUNCIL MEMBERS:**

**Robin R. Christiansen, Mayor, City of Dover, Chair**

**John Sisson, Chief Executive Officer, Delaware Transit Corporation, Vice Chair**

**Jody Sweeney, Commissioner, for Terry Pepper, President, Kent County Levy Court**

**Ernst Arndt, President, Board of Commissioners of Viola**

**Sharon Bryson, Dir. DE Office of Hwy Safety DSHS, for Governor John Carney, State of DE**

**Pamela Steinebach, Dir. of Planning, DE Dept. of Transportation, for Secretary Nicole Majeski**

**Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(NV)**

**Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)(NV)**

1. **INTRODUCTION OF MEMBERS & GUESTS**
2. **PUBLIC COMMENTS**
3. ***ACTION ITEM:* Approval of Agenda (enclosure)**
4. ***ACTION ITEM:* Approval of Minutes July 6, 2023 (enclosure)**
5. ***ACTION ITEM:* MPO Personnel Policy Manual addition, Unpaid Personal Leave of Absence / Marilyn J. Smith (enclosure)**
6. ***ACTION ITEM:* Approve additional PAC and TAC meetings in December / Marilyn J. Smith (enclosure)**
7. ***ACTION ITEM:* PRESENTATION AND RECOMMENDATION: Bay Road Study (<https://doverkentmpo.delaware.gov/files/2023/07/Bay-Road-Pedestrian-Path-and-Walking-Trail-Study-Draft-6.2023.pdf>) / Malcolm Jacob, James Galvin (enclosure)  
*A Consensus of the members present by PAC to recommend approval to the MPO Council.  
A Motion to recommend Approval by TAC to MPO Council.***



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

---

**8. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Public Participation Plan (<https://doverkentmpo.delaware.gov/files/2023/07/PPP-first-draft-2023-revised.docx>) /Helen Wiles**

*A Consensus of the members present by PAC to recommend approval to the MPO Council.  
A Motion to recommend Approval by TAC to MPO Council.*

**9. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Revising Criteria for Decision Lens / Jim Galvin (enclosure)**

*A Consensus of the members present by PAC to recommend approval to the MPO Council.  
A Motion to recommend Approval by TAC to MPO Council.*

**\*\*\* MEMBER REPORTS \*\*\***

**10. Staff Reports –**

**10.1 Progress & Financial Reports (enclosure) – M. Smith & M. Vinson**

**10.2 Project Updates**

**a. Outreach Update – H. Wiles (<https://sway.office.com/IIJANCu243CNit0I?ref=Link>)**

**10.3 Correspondence, Publications, Reports, Activities**

**a. STIP FY24 Federal Funding Letter (enclosure)**

**b. FY25-30 CTP Meeting Notice (enclosure)**

**11. ADJOURN**

**NEXT MEETING: November 1, 2023**