



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF AUGUST 10, 2023

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Chair	Ian Peters, Vice-Chair	Dr. Shanita Powell
Dana Shelton	Darin Dell	Edwin Perez
Peter Brown Jr.		

MEMBERS NOT ATTENDING:

Bruce Snow	Tracey Miller	Gary Dodge
Brittany Wagner	Katie Macklin	Travis Frey

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Exec. Dir	James Galvin, MPO Staff
Mike Ward, MPO Staff	Helen Wiles, MPO Staff
Malcolm Jacob, MPO Staff	Michelle Vinson, MPO Staff
Stephanie J. Johnson, DelDOT	Garth Jones, Chesapeake Utilities

*No Quorum

1. **INTRODUCTION OF MEMBERS & GUESTS**
2. **PUBLIC COMMENTS - NONE**
3. ***ACTION ITEM: Approval of Agenda (enclosure)***

MOTION By Mr. Dell to approve the agenda. Seconded by Mr. Shelton
Motion carried.

4. ***ACTION ITEM: Approval of Minutes June 08, 2023 (enclosure)***

MOTION By Mr. Peters to approve the minutes. Seconded by Mr. Dell
Motion carried.

5. **ACTION ITEM: PRESENTATION: DelDOT Equity Tool**
<https://storymaps.arcgis.com/stories/ac95bc35b5ee4bba85a7b0e5dd78e715> / Jim Pappas, P.E. and Stephanie J. Johnson of Transportation Resiliency & Sustainability

Ms. Johnson gave the presentation. The story map was created in ESRI. Every map was designed to be interactive, shared, and stand on its own. Ms. Johnson is with DelDOT, and her department was created two years ago. Justice 40 was enacted on a federal level, which directs forty percent of federal money to serve Equity Focus Areas (disadvantaged communities). The federal government has many tools to help states define equity-focused areas. DelDOT felt they could use the tool and improve the information based on local knowledge. Dr. Collins asked if the presentation would be shared with municipalities for



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comprehensive plans. Mr. Galvin stated it is great data, but applying that to zoning could create challenges. Ms. Johnson hopes it will be a part of the prioritization process.

6. **ACTION ITEM: PRESENTATION AND RECOMMENDATION: Bay Road Study**
(<https://doverkentmpo.delaware.gov/files/2023/07/Bay-Road-Pedestrian-Path-and-Walking-Trail-Study-Draft-6.2023.pdf>) / Malcolm Jacob, James Galvin (enclosure)

Mr. Jacob introduced the study. The study aimed to find the current pedestrian network within a half-mile radius around Bay Road. Find the gaps and recommend how to connect the network of walkways. One of the challenges is getting from the east side of Bay Road to the west side of Bay Road. Mr. Jones of Chesapeake Utilities spoke about their internal trail and how there are quite a few pedestrian paths that could be connected. He talked about how he drives versus walking when he meets with DelDOT, Kent County building, or Firestone due to safety. Dr. Collins asked about Bike and Ped facilities that will be added to the Camden Bypass. Mr. Peters commented that Bay Road does need to be updated for bikes and ped. Mr. Brown stated he walks the area, and many employees do a lot of activity there.

CONSENSUS of the members present for the study to be presented to Council for approval.

7. **ACTION ITEM: PRESENTATION AND RECOMMENDATION: Public Participation Plan** (<https://doverkentmpo.delaware.gov/files/2023/07/PPP-first-draft-2023-revised.docx>) /Helen Wiles

Ms. Wiles created a fun activity about the Public Participation Plan (PPP). A survey was designed to share information. Everyone launched the survey on their phone or tablets and enjoyed learning about the PPP.

8. **ACTION ITEM: PRESENTATION: Revising Criteria for Decision Lens / Jim Galvin (enclosure)**

Mr. Galvin gave a brief presentation. Decision Lens criteria are how the MPO prioritizes projects for the MTP. Mr. Galvin asked for people to join a working group to review and update existing criteria for the upcoming MTP.

*** MEMBER REPORTS *** - NONE

Staff reports were shared via email, and not discussed at the meeting.

We did not

9. **Staff Reports –**
9.1 Progress & Financial Reports (enclosure) – M. Smith & M. Vinson
9.2 Project Updates
a. Study Updates – M. Jacob & J. Galvin
b. Current Mapping Projects – M. Ward
9.2 Outreach Update – H. Wiles (<https://sway.office.com/IJANCu243CNit0I?ref=Link>)



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9.3 Correspondence, Publications, Reports, Activities

a. STIP FY24 Federal Funding Letter (enclosure)

b. CTP Meetings

11. ADJOURN

NEXT MEETING: October 12, 2023