



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL COMMITTEE

PURPOSE: BI-MONTHLY MEETING

LOCATION: King Meeting Room, Camden Town Hall / Camden, DE

Virtual Option:

<https://www.gotomeet.me/doverkentmpo>

or dial-in (872) 240-3311 /Access Code: 156-943-261

DATE: ***November 1, 2023***

TIME: 3:00 – 4:30 pm

DOVER/KENT MPO COUNCIL MEMBERS ATTENDING:

Robin R. Christiansen, Mayor, City of Dover, Chair

John Sisson, Chief Executive Officer, Delaware Transit Corporation, Vice Chair

Jody Sweeney, Commissioner, for Terry Pepper, President, Kent County Levy Court

Ernst Arndt, President, Board of Commissioners of Viola

Sharon Bryson, Dir. DE Office of Hwy Safety DSHS, for Governor John Carney, State of DE

Stephen Bayer for Pamela Steinebach, Dir. of Planning, DE Dept. of Transportation, for Secretary

Nicole Majeski

Enos Han for Doug Atkin, Division Administrator, Federal Highway Admin. (FHWA)(NV)

MEMBERS NOT ATTENDING:

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(NV)

NON-MEMBERS ATTENDING:

Marilyn Smith, MPO Executive Director

James Galvin, MPO Staff

Helen Wiles, MPO Staff

Mike Ward, MPO Staff

Michelle Vinson, MPO Staff

Matt Jordan, DAFB Planning

- 1. INTRODUCTION OF MEMBERS & GUESTS**
- 2. PUBLIC COMMENTS - None**
- 3. ACTION ITEM: Approval of Agenda (enclosure)**

MOTION By Mr. Arndt to approve the agenda. Seconded by Ms. Bryson.

Motion carried.

- 4. ACTION ITEM: Approval of Minutes September 6, 2023 (enclosure)**



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MOTION By Mr. Arndt to approve the minutes with correction of Ms. Arndt to Mr. Arndt. Mayor. Christiansen noted correction. Mayor asked all in favor say Aye. No opposed.
Motion carried.

5. ACTION ITEM: Election of Council Chair and Vice Chair

Mayor Christiansen opened the floor for nominees for Council Chair.

Motion By Mr. Arndt to nominate Mayor Christiansen. Seconded by Mr. Bayer.
No other nominations.

Motion to close nomination by Mr. Arndt. Second by Mr. Sisson.
Motion carried.

Mayor Christiansen is Council Chair.

Mayor Christiansen opened the floor for nominees for Council Vice-Chair.

Motion By Mr. Arndt to nominate John Sisson. Seconded by Mayor Christiansen.
No other nominations.

Motion to close nomination by Mr. Sweeney. Second by Mr. Arndt.
Motion carried.

Motion By Mr. Sweeney to close council chair nominations. Seconded by Mr. Arndt.
John Sisson is Council Vice-Chair.

6. ACTION ITEM: PAC/TAC/Council Calendar Year Meeting schedule / Marilyn Smith

MOTION By Mr. Arndt to approve the meeting schedule. Seconded by Mr. Sweeney.
Motion carried.

7. PRESENTATION: Overview of DKMPO FY24 projects / Marilyn Smith

Ms. M. Smith reviewed the projects for FY24 what will have a significant public outreach and what are more inventory types of projects. The projects are in DKMPO's UPWP for FY24.

<https://doverkentmpo.delaware.gov/files/2023/05/FY24-UPWP-FINAL-050323.pdf>. Mr. Sweeney asked if slides could be emailed to Council.

8. ACTION ITEM: PRESENTATION AND RECOMMENDATION: Equity Report 2023 / Helen Wiles

Ms. Wiles presented the Equity report. She did have hard copies, but also stated it is on the website. <https://doverkentmpo.delaware.gov/files/2023/11/EJ-Report-2023-final-version.pdf>. Ms. Wiles shared there are some new things in this year's report. The report is very focused on transportation equity. Ms. Wiles is the equity officer for DKMPO. Ms. Wiles encourages the committee to reach out if they have any questions.

MOTION By Mr. Arndt to approve. Seconded by Ms. Bryson.
Motion carried.



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9. ACTION ITEM: PRESENTATION AND RECOMMENDATION: DE 2024 Safety Performance Measure Targets / Malcolm Jacob

Mr. Jacob spoke about the state's goals towards zero fatalities. Ms. Smith said that the MPO chooses to adopt the performance measure set by the state.

MOTION By Ms. Bryson to approve. Seconded by Mr. Sweeney.
Motion carried.

10. * MEMBER REPORTS *****

Ms. Bryson shared she retired from federal service for 40 years. The last 24 years at the NTSB. She is a native Delawarean. Highway safety is more personal for her. She is hoping to keep safety numbers headed in the right direction. She reads every fatality report. She believes everyone has the right to go home and get there safely. Delaware being a small state is both easy and hard.

Mr. Sweeney appreciates the opportunity to serve the MPO. He does his research, and he has an agenda. He would like to pursue rail to trail from Clayton to Easton. The challenge is the land is owned by Maryland DOT.

Mr. Han gave the MPO staff kudos. He sent the DAFB-compatible use study to the Volpe Center. It is going to be part of a best practices study.

Mr. Sisson shared DART's stuff the bus is next week.

11. Staff Reports –

11.1 Progress & Financial Reports – M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared financial reports. Ms. Smith noted the Principal Planner position is posted on the MPO website, and the MPO received the Safe Streets for All planning grant.

11.2 Project Updates, Outreach

a. Outreach Update – H. Wiles

Ms. Wiles is very excited about the MTP. The MPO is currently using a new software from DelDOT using Public Input.

b. Study updates – M. Jacob

Mr. Jacob spoke about upcoming workshops we will be sharing with everyone.

c. Current mapping projects - M. Ward



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Mr. Ward said he is working on Cheswold maps, Milford, and the expanded rail study. He has 1200 parcels in Sussex County and 400 parcels in New Castle County.

11.3 Correspondence, Publications, Reports, Activities

Ms. Wiles thanked everyone for their thoughts and well wishes.

12. ADJOURN

MOTION By Mr. Arndt to adjourn. Seconded by Ms. Bryson.
Motion carried.

NEXT MEETING: January 3, 2024 (if needed)

Joint PAC/TAC/COUNCIL Dinner – December 6, 2023, 5:30 PM at Maple Dale