



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302.387.6030 FAX: 302.387.6032

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December 7, 2023

Dear Dover Kent County MPO Municipalities, Partners and Member Agencies:

It is again that time of year when the Dover/Kent County Metropolitan Planning Organization (MPO) solicits ideas for transportation planning projects/studies from our MPO partners, stakeholders, interested parties and the public.

As you are likely aware, the MPO is a federally mandated, partially federally funded quasi-governmental organization that assists the state, county and local governments within Kent County with transportation planning, prioritization, and federal mandates such as air quality, environmental justice and performance measures. **The MPO is your transportation planning partner.**

The MPO is beginning the process of preparing our FY25 Unified Planning Work Program (UPWP). As part of that process, we encourage municipalities and partners to submit planning project ideas and study requests for consideration.

The MPO will evaluate and prioritize all submitted planning project/study requests, with attention toward supporting the goals and objectives articulated in our long-range plan, Innovation 2045 Metropolitan Transportation Plan (MTP). We will also evaluate for consideration projects that are not specifically mentioned in our MTP.

Standard practice requires our MPO partners to participate by contributing up to 20% to any selected transportation study contract. This will be specifically negotiated at the time a project is selected for inclusion in the FY25 UPWP.

All transportation study recommendations **must be received by the MPO no later than close of business on January 11, 2024.** For those who are preparing Comprehensive Plans or Updates, please forward a list of priority transportation projects to the MPO. This will help in our overall prioritization of projects for the FY25 UPWP.

Should you have any questions regarding potential planning projects, please contact Mike Petit de Mange, Principal Planner, at [Michael.PetitdeMange@doverkentmpo.org](mailto:Michael.PetitdeMange@doverkentmpo.org), or 302.387.6030. Please email your planning/study recommendations to Michelle Vinson at [Michelle.Vinson@doverkentmpo.org](mailto:Michelle.Vinson@doverkentmpo.org), or fax to 302.387.6032.

If you have questions or need additional information, please contact our office. Thank you for your assistance and participation in this important part of transportation planning in Kent County.

Sincerely,

Marilyn J. Smith  
Executive Director