



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302.387.6030 FAX: 302.387.6032

Request for Proposal - Study Scope

Dover Kent County Metropolitan Planning Organization (MPO) is seeking priced proposals from qualified professional consulting firms to perform specific assignments in support of the MPO's FY25 UPWP plan of work that will result in the implementation of a transportation, land use, and economic development strategy for Kent County, Delaware. Deadline for responses is 4:00 PM, March 1, 2024.

Project: Railroad Crossing Upgrade at Main Street (DE 42) and Commerce (Cheswold)

Narrative: This project was requested by the Town of Cheswold. This study examines the railroad crossing at Main Street (DE 42) and Commerce (Cheswold). This study should outline specific suggestions and recommendations to upgrade the railroad crossing, to provide safe vehicle and pedestrian crossing that is compliant with the federal Americans with Disabilities Act requirements (ADA).

Expected Components:

Task 1- Project Start-Up

Task 2- Data Collection

Task 3- Community Engagement & Education

- Including an outreach plan for reaching the greatest number of nearby residents
- MPO's Public Participation Plan is available [here](#)

Task 4- Key Issues Identification; including

- Alternatives Review
- Recommended Alternative Purpose and Need Statement
- Proposed Performance Measures
- Identify any Equity/Title VI concerns (the MPO's Title VI Plan is available [here](#))

Task 5- Draft Document, including appropriate stakeholder presentations

- Sponsor (Town of Cheswold)
- MPO Public Advisory Committee
- MPO Technical Advisory Committee
- MPO Council

Task 6- Final Document

- 3 bound copies
- Electronic copy in Word format and PDF

Please provide the MPO with an estimated cost and an estimate of time needed to complete the outlined tasks.