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DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF FEBRUARY 8, 2023

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Chair	Bruce Snow	Gary Dodge
Dana Shelton	Edwin Perez	Peter Brown Jr.
Heather Pepper		

MEMBERS NOT ATTENDING:

Ian Peters, Vice-Chair	Dr. Shanita Powell	Darin Dell
Katie Macklin	Tracey Miller	

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	Helen Wiles, MPO Staff
Malcolm Jacob, MPO Staff	Mike Ward, MPO Staff
Michael Petit deMange, MPO Staff	

1. INTRODUCTION OF MEMBERS & GUESTS

Welcome new PAC member Heather Pepper

2. PUBLIC COMMENTS

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Perez to approve the agenda. Seconded by Mr. Shelton.
Motion carried.

4. ACTION ITEM: Approval of Minutes October 12, 2023 (enclosure)

MOTION By Mr. Brown to approve the minutes. Seconded by Mr. Shelton.
Motion carried.

5. ACTION ITEM: DelDOT TIP Amendment Transit Vehicle Air Filtration System / Marilyn Smith (enclosure)

MOTION By Mr. Snow to recommend to Council for approval. Seconded by Ms. Pepper. Mr. Brown abstained.
Motion carried.

6. PRESENTATION: Cheswold Pedestrian Walkway Study update / Malcolm Jacob

Mr. Jacob had a slide presentation highlighting items in the study. He talked about existing and future conditions affecting safety in the corridor studied. He talked about public outreach to the community and recommended improvements. Ms. Pepper spoke about the pedestrian traffic at Pinewood Acres, how it increases in the summer and is worse after dark. She asked if it was possible to have a traffic light at



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Pinewood Acres. Mr. Snow mentioned the road to the industrial park. Dr. Collins asked about a sign welcoming people to Cheswold.

7. PRESENTATION: MTP Innovation 2050 overview / Mike Petit de Mange

Mr. Petit deMange shared a presentation regarding the MTP for DKMPO. He gave an overview of the MTP, the MPO Vision statement, the process of updating it, and the timeline the MPO wishes to follow to complete it. Dr. Collins stated she was happy that the vision statement included sustainability, resiliency, and social justice/equity. Mr. Petit de Mange introduced the themes and goals of the MTP. Ms. Wiles gave an overview of the public outreach, the volunteer worksheets, and the event schedule. Dr. Collins asked if the MPO considered reaching out to the Rec Center, Holy Cross, or the Mall. Ms. Wiles shared the Virtual MPO project that is in the works. There will be four modules, one will be the money game, the second module will be Think Like a Planner, and the third module will drive a Roundabout.

8. Staff Reports –

8.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DeIDOT invoice and financial reports (enclosure)

Ms. Smith shared the financial statements. We are tracking where we should be. Ms. Smith also shared we are in final stages of our audit, and the new thing this year is the MPO reached the \$750,000 threshold for a federal single audit. We were prepared and it went smoothly. Dr. Collins commented that over the years she feels the MPO has always shared informational reports. Mr. Snow commented the MPO has done good staying on budget.

8.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

Mr. Jacob gave an update on Milford N. Rehoboth Blvd./N. Walnut Street Corridor and the Downtown Dover Pathways projects. He spoke about the bus tour that was held. Mr. Ward gave an update on the maps for Milford, Expanded Rail and the East West freight maps.

8.3 Outreach and Environmental Justice/Title VI – H. Wiles

8.4 Correspondence, Publications, Reports, Activities

a. Administration Modification CTP FY2023 Non-Bridge Structures

b. Administration Modification CTP FY2023 Bridge Program

9. ADJOURN:

MOTION By Mr. Perez to adjourn. Seconded by Mr. Shelton.
Motion carried.

NEXT MEETING: June 13, 2024