



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF APRIL 11, 2024

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Chair	Gary Dodge	Dr. Shanita Powell
Dana Shelton	Darin Dell	Edwin Perez
Tracey Miller	Heather Pepper	

MEMBERS NOT ATTENDING:

Ian Peters, Vice-Chair	Bruce Snow	Peter Brown Jr.
Katie Macklin		

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	Helen Wiles, MPO Staff
Malcolm Jacob, MPO Staff	Mike Ward, MPO Staff
Michael Petit deMange, MPO Staff	Michelle Vinson, MPO Staff
Anne Marie Townsend, Rossi	

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS - None
3. ***ACTION ITEM:*** Approval of Agenda (enclosure)

MOTION By Mr. Perez to approve the agenda. Seconded by Mr. Shelton.
Motion carried.

4. ***ACTION ITEM:*** Approval of Minutes February 8, 2024 (enclosure)

MOTION By Ms. Pepper to approve the minutes. Seconded by Mr. Dell.
Motion carried.

5. ***ACTION ITEM: PRESENTATION AND RECOMMENDATION:*** Cheswold Pedestrian Safety and Connectivity Study / <https://doverkentmpo.delaware.gov/cheswold-pedestrian-safety-and-connectivity> / Malcolm Jacob

Mr. Jacob presented the study and the recommendations for Cheswold. Mr. Shelton asked where the welcome sign would be placed. Mr. Jacob stated that the Town of Cheswold is currently working with DelDOT on that process. Ms. Miller asked about the businesses around Walmart. Mr. Petit de Mange replied the area was annexed to Walmart for policing purposes. Ms. Collins asked about a “no turn on red” from Main Street to US1. Mr. Jacob stated there is a fear that it would back up traffic. Ms. Miller asked if the Town was thinking of widening Main Street. Mr. Jacob replied that the MPO is unaware of any plans to do so. Ms. Miller asked about funding. Ms. Smith replied the town paid 10% of the cost of the study.



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MOTION By Ms. Miller to recommend to Council for approval. Seconded by Mr. Dell.
Motion carried.

During the UPWP presentation the Virtual Meeting disconnected. This affected having a quorum.

6. ACTION ITEM: PRESENTATION AND RECOMMENDATION: FY25 UPWP / <https://doverkentmpo.delaware.gov/unified-planning-work-program> / Marilyn J. Smith

Ms. Smith presented the UPWP. Ms. Miller stated great focus on small municipalities. Ms. Collins thinks the in-house projects are great. Mr. Dell commented that the staff utilization is really efficient. Ms. Miller asked will the MPO be adding staff. Ms. Smith replied that the MPO would not, that the team works together well, so no extra staff is needed.

MOTION By Mr. Shelton to recommend to Council for approval. Seconded by Ms. Miller.
Motion carried.

7. PRESENTATION: FY2023 Whisman Giordano draft audit (enclosure) / M. Smith and M. Vinson

Ms. Smith shared the audit results, noting that the MPO received a favorable and clean audit. Ms. Collins congratulated the staff on their efforts and progress. Ms. Miller likes the data collection efforts related to staff time allocation. The data is helpful for grants.

8. PRESENTATION: MTP Innovations 2050 update / Mike Petit de Mange

Mr. Petit de Mange gave an update on the MPO's MTP efforts. Ms. Miller asked about the housing units at Savannah Farms. When will the development start, and will there be a new fire department? Mr. Dell asked if developers must pay fees and noted development problems in Sussex County. Mr. Petit de Mange introduced the concept of Transportation Investment areas. Ms. Wiles noted that 900 people have played the money game.

9. ***MEMBER REPORTS*******

10. Staff Reports –

10.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

10.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

10.3 Outreach and Environmental Justice/Title VI – H. Wiles

10.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications list (enclosure)

11. ADJOURN:

NEXT MEETING: June 13, 2024