



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
MINUTES OF August 08, 2024

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Ian Peters, Vice-Chair
Heather Pepper
Dr. Shanita Powell
Peter Brown Jr.

Dana Shelton
Darin Dell
Gary Dodge

Tracey Miller
Katie Macklin
Edwin Perez

MEMBERS NOT ATTENDING:

Dr. Phyllis B. Collins, Chair **Bruce Snow**

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff
Malcolm Jacob, MPO Staff
Michelle Vinson, MPO Staff

Mike Petit de Mange, MPO Staff
Helen Wiles, MPO Staff

1. **INTRODUCTION OF MEMBERS & GUESTS**
2. **PUBLIC COMMENTS - None**
3. ***ACTION ITEM: Approval of Agenda (enclosure)***

MOTION By Ms. Miller to approve the agenda. Seconded by Mr. Dell.
Motion carried.

4. ***ACTION ITEM: Approval of Minutes April 11, 2024 (enclosure)***

MOTION By Ms. Powell to approve the minutes of April 11, 2024. Seconded by Ms. Miller.
Motion carried

5. ***ACTION ITEM: Approval of Minutes June 13, 2024 (enclosure)***

MOTION By Ms. Miller to approve the minutes of June 13, 2024. Seconded by Mr. Shelton.
Motion carried

6. ***PRESENTATION: Annual PAC Workshop (light refreshments will be provided) / H. Wiles***

Ms. Wiles presented the workshop. She created a poll asking various questions to make the learning event enjoyable. Questions such as what is an MPO, is DKMPO part of DelDOT and other questions often requested from the public.

7. ***PRESENTATION: Review of FY25 Studies / M. Smith***



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Ms. Smith presented a slide showing the projects DKMPO is working on for FY25, providing more details about what the MPO is working on internally and what projects they will be working on with outside consultants. Ms. Miller asked if the MPO utilizes RFPs. Ms. Smith answered that while we do send out RFPs, projects under \$150,000 are not required to have one. Mr. Brown reminded committee members that he works for DART.

8. PRESENTATION: MTP Innovations 2050 update / M. Petit de Mange

Mr. Petit de Mange went over the timeline for the MTP and what the current point of the timeline we are at. He shared that we would have three workshops, upper, middle, and lower Kent County, to make it more accessible for everyone. He requested that the PAC members try to attend at least one of them.

9. ***MEMBER REPORTS*******

None

10. Staff Reports –

10.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DeIDOT invoice and financial reports (enclosure)

10.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

10.3 Outreach and Environmental Justice/Title VI – H. Wiles

10.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

b. FY25-28 STIP funding letter

11. ADJOURN:

MOTION By Mr. Brown to adjourn. Seconded by Mr. Shelton.
Motion carried

NEXT MEETING: October 10, 2024