



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF AUGUST 13, 2024

TECHNICAL ADVISORY COMMITTEE REPRESENTATIVES ATTENDING:

Jeremy Rothwell, Town of Smyrna, Vice Chair Tina Merrill for James Coverdale, DNREC
Cathy Smith, Delaware Transit Corporation Jason Berry, Kent County Planning
Milton Melendez, DE Dept of Agriculture Harold Scott Jr., Town of Camden
Dorothy Morris for Josh Thomas, Office of State Planning
Cooper Bowers for Humaira Nabeela, DelDOT Planning

MEMBERS NOT ATTENDING:

Rob Pierce, City of Milford, Chair Tim Riley, Kent Conservation District
Jason Lyon, City of Dover Public Work Anastasia Jackson, DE Div. Small Business
Matt Jordan, Dover Air Force Base Vacant, City of Dover, Planning
Vacant, Federal Transit Admin. (N/V) Enos Han, Federal Highway Admin (N/V)
Cliff Grunstra, Delmarva Central Railroad(N/V) Lee Derrickson, DE Motor Transport Assoc.
(N/V)

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff Michael Petit de Mange, MPO Staff
Michelle Vinson, MPO Staff Mike Ward, MPO Staff
Malcolm Jacob, MPO Staff Colton Phillips, DelDOT
Rachel McGuire, Jacobs Will Tardy, Jacobs

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS - None

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Ms. Morris to approve the agenda. Seconded by Mr. Scott.
Motion carried.

4. ACTION ITEM: Approval of Minutes June 18, 2024 (enclosure)

MOTION By Ms. C Smith to approve the agenda. Seconded by Ms. Morris.
Motion carried.

5. PRESENTATION: DelDOT/FHWA Transportation Performance Measures: Mid-Performance Period update on targets and measures / Colton Phillips (DelDOT) and Will Tardy (Jacobs)

Mr. Phillips gave the presentation. He stated that there were no anticipated changes for mid-performance period targets. Mr. Rothwell asked if we could identify which performance measures are in Kent



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County. He also shared that 20% of truck traffic is out-of-state truckers passing through. Mr. Philips stated DelDOT will not change targets but could change in 2 years. The performance measures are looked at in two- and four-year increments. CMAQ funding is only in the first year a project is implemented, not ongoing in successive years. Travel time reliability is relatively reliable on the interstate system, and non-interstate reliability is good on the National Highway System (NHS). Truck travel time reliability is passing goals and average performance for dollars invested in volatile organic compounds (VOC). The placement of projects is identified in the record, but our reporting and calculations are statewide. New standard operating procedures for data collection, tracking, correlation and dissemination may also change in the next two years. When smoothed urbanized areas and East and West Camden bypasses are completed in two years, NHS and FHWA will discuss updating targets.

6. PRESENTATION: Review of FY25 Studies / M. Smith

Ms. M Smith presented a slide showing the projects DKMPO is working on for FY25, providing more details about what the MPO is working on internally and what projects they will be working on with outside consultants. Mr. Rothwell asked if Clayton Rails to Trails project had a concurrence with MDOT. Ms. M Smith answered yes, but there are strings attached, and this study is just the initial study to gather inventory and see what could be done.

7. PRESENTATION: MTP Innovations 2050 update / M. Petit de Mange

Mr. Petit de Mange went over the timeline for the MTP and the current point of the timeline. He shared that we would have three workshops, upper, middle, and lower Kent County, to make it more accessible for everyone. Mr. Rothwell asked about creating a QR code to direct people to the draft, if there could be a summary implementation list, and if there could be a focus map.

8. ***MEMBER REPORTS*******

Ms. C. Smith shared that DART did look at the bus stop in Cheswold and the ability to relocate it. They will be relocating it 200 ft south, and it will cost about \$36,000 to make it ADA-compliant. They do not have a timeline, but the DART CEO did approve. Mr. Rothwell asked if it would be a covered stop; Ms. C Smith was unsure. Mr. Rothwell would like to hear more about IJJA-funded projects. Have projects come from CTP? Can DelDOT give subcontracts to towns?

9. Staff Reports –

9.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

9.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

9.3 Outreach and Environmental Justice/Title VI – H. Wiles

Ms. M Smith gave an update on the VR headsets. She shared that we would be at the CDCC Member-to-Member event at Loblolly Acres. There are three modules, Safety, Think Like a planner, and the Money Game. Please stop by and try headsets. The next event on the VR modules will be at AMPO



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where DKCMPO will be presenting.

9.4 Correspondence, Publications, Reports, Activities

- a. Administrative Modifications (enclosure)**
- b. FY25-28 STIP funding letter**

10. ADJOURN:

MOTION By Ms. Morris to adjourn. Seconded by Mr. Scott.
Motion carried.

NEXT MEETING: October 15, 2024