



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO COUNCIL MINUTES
MINUTES OF MARCH 12, 2025

DOVER/KENT MPO COUNCIL MEMBERS ATTENDING:

Robin R. Christiansen, Mayor, City of Dover, Chair

John Sisson, Chief Executive Officer, Delaware Transit Corporation, Vice Chair

Sharon Bryson, Dir. DE Office of Hwy Safety DSHS, for Governor Matt Meyer, State of DE

Pamela Steinebach, Dir. of Planning, DE Dept. of Transportation, for Secretary Shanté Hastings, Vice Chair

Santo Faronea, Mayor, Town Of Cheswold

Enos Han, Federal Highway Admin. (FHWA)(NV)

Ryan O'Donoghue, Federal Highway Admin. (FHWA)(NV)

MEMBERS NOT ATTENDING:

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(NV)

Jody Sweeney, Commissioner, for Joanne Masten, President, Kent County Levy Court

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff

Helen Wiles, MPO Staff

Malcolm Jacob, MPO Staff

Cooper Bowers, DelDOT

Barbara Mosier, Kittleson & Assoc.

Phyllis Collins, PAC Chair

Michael Petit de Mange, MPO Staff

Michelle Vinson, MPO Staff

Mike Ward, MPO Staff

Leah Kacanda, WRA

Mike Gumrot, PAC Emeritus

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS - NONE

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Faronea to approve the agenda. Seconded by Mr. Sisson.
Motion carried.

4. ACTION ITEM: Approval of Minutes December 17, 2024 (enclosure)

MOTION By Mr. Steinebach to approve the minutes. Seconded by Mr. Sisson.
Motion carried.

5. PRESENTATION: Michael Gumrot Resolution / Mayor Christiansen



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

Ms. Wiles read the Michael Gumrot Resolution. Mayor Christiansen and Dr. Collins both spoke and thanked him for his time on the PAC and welcomed him to attend anytime. Mr. Gumrot thanked everyone for their kind words.

6. ***ACTION ITEM: TIP Amendment: DTC Kent County Operations / M. Jacob (enclosure)***
TAC recommended to approve

MOTION By Ms. Bryson to approve the resolution. Seconded by Mr. Faronea.
Motion carried.

7. ***ACTION ITEM: TIP Amendment: DelDOT has requested that the TIP be amended to reflect the finalization of DelDOT's FY25 operating budget and anticipated revenue adjustments to the CTP to maintain fiscal constraint / M. Jacob (enclosure)***
TAC recommended to approve

MOTION By Mr. Sisson to approve the resolution. Seconded by Mr. Faronea.
Motion carried.

8. ***ACTION ITEM: SR1 & SR9 Improvements / B. Mosier, Kittleson & Associates, M. Smith***
PAC and TAC recommended to approve

Ms. Mosier from Kittleson presented the study. This was explained as a technical study, requiring no public meetings or surveys. Kittleson did reach out to site operations for their input. She presented the challenges of the study area, including acceleration speeds, truck sizes, and traffic counts. She also presented two possible solutions: increasing the acceleration lane and associated costs.

MOTION By Mr. Sisson to approve the resolution. Seconded by Ms. Bryson.
Motion carried.

9. ***ACTION ITEM: Dover Municipal Freight Plan / L. Kacanda, Whitman, Requardt & Associates, M. Smith***
PAC and TAC recommended to approve

Ms. Smith introduced this project, stating that it is a DelDOT initiative driven by the Delaware Statewide Freight Plan. The plan was presented to the City of Dover at their council meeting and received favorable endorsement. Ms. Kacanda from WRA presented and spoke about the challenges faced by the City of Dover, including the fact that the East/West Truck route goes through Downtown Dover. Dover has multiple projects underway, including the Dover Air Force Base joint use agreement, the Garrison Oak facility, which has been fully leased, and the Downtown Dover Master Plan. All these things were taken into consideration. WRA recommends developing regulations (Best practices) to help with truck parking.

MOTION By Mr. Faronea to approve the resolution. Seconded by Ms. Steinebach.



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

Motion carried.

10. ***MEMBER REPORTS*******

- Mr. Sisson noted that DART will have a workshop at Dover Public Library from 4 to 5 PM for their May service change in Kent County. It is primarily time adjustments for improved on-time performance.
- Ms. Steinebach shared that the new CTP criteria have been approved. Requesting new CTP nominations by the beginning of April. She also shared that she must step down as Vice-Chair of the Council as she will be the new Director of Maintenance and Operations at DelDOT. Stephanie Johnson will be the new Director of Planning. Mr. Christiansen thanked Ms. Steinebach for her service.
- Ms. Bryson shared a bicyclist fatality in Lewes. Mr. Sisson shared that a bicyclist ran into the back of a bus at the beach, but there was no fatality. Ms. Bryson said this is the first year in 10 years that the months of January and February have had the lowest number of fatalities.

11. Staff Reports –

11.1 Financial & Administration– M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared financials, and the MPO is almost finished with the Audit. There is just some math being worked out with DelDOT, as Whisman feels the MPO was very close to needing a Federal Audit, but might just fall shy.

11.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

- Mr. Jacob is working on the Cheswold Railroad Crossing study, and public engagement is complete. He is also working on the Little Creek Sidewalk Study. The public workshop had a good turnout, and he is working with the mayor on possibly another public workshop.
- Mr. Petit de Mange spoke with Century Engineering about the Wheatley's Pond Road Study. The public workshop was held during a spaghetti dinner and was well attended. The second workshop will be on March 25, 2025, and then we will be talking with the Town Council on April 14, 2025. He is also working on the Town of Camden sidewalk gap study. He is currently working on the technical document.
- Mr. Ward has completed the Town of Camden Map. He is currently working on the fiscally constrained projects map and expanded Rail Study maps.

11.3 Outreach and Environmental Justice/Title VI – H. Wiles

Ms. Wiles reminded everyone about The Roundtable – Navigating in a New Landscape. Ms. Smith shared that she will be going to RIT as they are presenting the MPO's VR modules that they created.

11.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

12. ADJOURN:



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

MOTION By Ms. Steinebach to adjourn. Seconded by Mr. Sisson.

NEXT MEETING: May 7, 2025 @ 3:00 PM